

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
September 19, 2022 – 7:00 pm.
Cordova Township Office

Approved October 17, 2022

Supervisor Holly Rogers called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on September 19, 2022.

Roll Call: Supervisor Holly Rogers, Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston Trustees. All present.

Also, present: Pam Bruner, Clerk, Kristie Guardia, Cemetery Manager, Crystal Beale, Civic Center Manager, Bryan Minor of Rivercrest Landscape, and Jim Stratton, Highway Commissioner.

Supervisor Holly Rogers led the Pledge of Allegiance.

Dean Bruner made a motion, seconded by Holly Rogers, to approve the August 15, 2022, Cordova Regular Meeting Minutes. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Communications:

Citizens Wishing to Address Board: None.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for September 2022, were reviewed. Celine Neumiller made a motion, seconded by Lauren Neumiller, to approve for payment the September 2022, Road District bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for September 2022, were reviewed. Holly Rogers made a motion, seconded by Amy Zwicker-Johnston, to approve for payment the September 2022, Town Fund bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The General Assistance statements of revenue for September 2022, were reviewed. Dean Bruner made a motion, seconded by Holly Rogers, to approve the General Assistance bills for September 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for September 2022 were reviewed. Amy Zwicker-Johnston, made a motion, seconded by Lauren Neumiller, to approve for payment the Civic Center bills as presented for September 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for September 2022, were reviewed. Holly Rogers made a motion, seconded by Dean Bruner, to approve the Cemetery statements of revenue and expenses for September 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report.

1-Sterling Monument- Moved to October Meeting Due to a Conflict

2-Landscaping Bid- Received last minute quote from Precisions Corp.

Lawncare Bid – Holly is going to contact Park Board to discuss a joint bid for the 2023 Lawncare season.

Cleaning of Shed- Discussion ensued about the need to clean out the shed. Holly wants a list of surplus materials so they can be dispersed at Annual Town Meeting in 2023

Civic Center Report: Crystal Beale, Civic Center Manager, submitted a report.

1-Building Power Washing- Outside faucet needs to be installed for a water supply. Quote to do this will be put on agenda for approval.

2-Gutter Bid Work-Waiting for contractor to set date.

3-Revising Not for Profit Rental Policy- No Action Taken

4-Flu Shot Clinic is scheduled for October 21 9:30-11:30

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board.

Dumpster day will be October 29 and 30 until dumpsters are full. 3M road is finally reopened. The solar project continues. Will be purchasing a new salt box spreader for the upcoming winter season.

Youth Committee: No Activity - Covid

Senior Committee: The Fall Senior lunch was discussed. Holly Rogers made a motion, seconded by Dean Bruner, to approve the November 4th Senior lunch, a not to exceed amount of \$1,000 was set. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Executive Session: Not needed.

New Business:

Policies and Procedures: Discussion ensued about a policy for Elected Officials. No action taken.

Committee Assignments: The Board discussed having committee assignments with 2 Trustees for Civic Center and 2 Trustees for the Cemetery and switch every year. No action was taken.

Levy Numbers: We will vote on the Levy in November.

Parking Lot Project: We are getting closer to final plans and now the Road and Bridge District as well as the Park District would like to add to the project.

Constellation Tax Meeting: Trustee Bruner and Clerk Bruner attended the tax meeting at Erie schools to discuss the upcoming tax bill for Constellation. The meeting was positive, and the consensus was that Constellation formally known as Exelon are good stewards in our community so an agreement should be easy to reach.

Supervisor's Comments: None

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Dean Bruner made a motion, seconded by Lauren Neumiller, to adjourn this meeting. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Meeting adjourned at 8:17 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk