

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
September 21, 2020 – 7:00 pm.
Cordova Township Office

Approved October 19, 2020

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on September 21, 2020.

Roll Call: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller, Trustees. All present.

Also, present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Jim Stratton, Highway Commissioner, Ann Genung, Cordova Baptist Church, and Bryan Minor of Rivercrest Lawn and Landscape.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Sandy Gustafson made a motion, seconded by Robert Coers, to approve the August 17, 2020, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Communications:

TOI Virtual Conference – Reservation to Clerk by 9/28/2020

Citizens Wishing to Address Board: Ann Genung, Cordova Baptist Church Food Basket Donation.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for September 2020, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the September 2020, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for September 2020, were reviewed. Sandra Gustafson made a motion, seconded by Celine Neumiller, to approve for payment the September 2020, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for September 2020, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve the General Assistance bills for September 2020. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for September 2020 were reviewed. Sandra Gustafson, made a motion, seconded by Robert Coers, to approve for payment the Civic Center bills as presented for September 2020. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for September 2020, were reviewed. Bonnie Hanna made a motion, seconded by Celine Neumiller, to approve the Cemetery statements of revenue and expenses for September 2020. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Discussion ensued over the earlier storm damage to the fence. It was determined Morris McLaughlin would contact the fence company and look at the options.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Discussion ensued over the refrigerator. It will cost a third of the price to repair as a new refrigerator. A new refrigerator will cost \$5,585.97. Sandra Gustafson made a motion, seconded by Robert Coers to replace the refrigerator with a True Manufacturing, Model T-72-HC American made model for \$5,585.97, which includes delivery, set-up and hauling the old one away. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Also, discussed was the use of the building for the Multi Township Assessor for Cordova/Port Byron for no fee. Robert Coers made a motion, seconded by Morris McLaughlin to allow the Assessor to hold their regional meeting in the building without fee. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that the Dumpsters for the Community will be available on October 24th and 25th only. The maintenance garage is in the final stages and will be finished soon. They continue to clean up storm damage and are looking into the purchase of a chip spreader.

Youth Committee: No action due to Covid 19

Senior Committee: No action due to Covid 19

Executive Session: Not needed.

New Business:

Open House: The Open House will be on Saturday, October 3, 2020 from 1-4. The new Road District building as well as the Civic Center will be open for viewing. Cup cakes in to go containers and bottled water will be available. Six door-prizes will be drawn, and masks will be ordered to pass out to visitors.

Bonnie Hanna made a motion, seconded by Celine Neumiller to spend \$200 for door prizes for certificates for gas, and food at Cordova businesses. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Morris McLaughlin made a motion, seconded by Robert Coers to spend \$100 for transportation and \$45 per bin for the financial document shed. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Sandra Gustafson made a motion, seconded by Robert Coers to set a not to exceed amount of \$200 to cover the cost of refreshments. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Celine Neumiller made a motion, seconded by Robert Coers to allow \$291.87 for 260 masks to be ordered to give out at Open House. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried. This money was not spent as the company could not meet our deadline, so order was cancelled.

Official Wages for Upcoming Election Cycle: Discussion ensued over the presented wage chart for the 2021-2024 election cycle. Bonnie Hanna made a motion, seconded by Sandra Gustafson to approve the wage chart as presented. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

New Lawyer Update: Bonnie Hanna made a motion, seconded by Sandra Gustafson to change the Township Lawyer from Keri-Lyn Krafthefer of Ancil Glink to Redlingshafer of Mescher, Rinehart & Redlingshafer, P.C. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Enterprise Zone Discussion: No discussion – No Action

2021 Levy: No discussion – No Action

Supervisor's Comments: Morris McLaughlin updated the board on transformer damage to the office equipment. Also discussed was the 2019 Levy.

Any other business to come before the Board that will be added on next month's agenda: LEVY 2020.

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk