

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
September 19, 2016 – 7:00 p.m.
Cordova Township Civic Center

Approved October 17, 2016

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on September 19, 2016.

Present: Supervisor Jon Kavanaugh, Bonnie Hanna, JoAnne Boone, Morris McLaughlin and Robert Coers, Trustees.

Also present: Pam Bruner, Clerk, Kristie Guardia, Cemetery Manager, and Chris Filbert, Road Commissioner.

Supervisor Jon Kavanaugh led The Pledge of Allegiance.

Morris McLaughlin made a motion, seconded by Robert Coers, to approve the August 15, 2016, Cordova Township Regular Monthly Meeting Minutes. Ayes: Boone, Coers, Hanna, McLaughlin Kavanaugh. No's: none. Motion carried.

Communications: Volley for a Cure, Ann's Helping Hand's, Food Basket's - Contribution will be voted on at the October regular monthly meeting.

Citizens Wishing to Address the Board: Dave Jasper addressed the board and thanked them for their service to the community. He also brought up a few issues he thought needed attention. He was concerned about the mosquitoes, trimming of the trees on River road, and the road edge on River road breaking away. Jon discussed the spraying of mosquitoes and Chris asked him for specific concerns and said she would address them.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for July 2016, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the August, 2016, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for July, 2016, were reviewed. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve for payment the August, 2016, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for July, 2016, were reviewed. JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve the General Assistance financials

for August, 2016. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for July, 2016, were reviewed. Jon Kavanaugh, made a motion, seconded by Robert Coers, to approve for payment the Civic Center bills as presented for August, 2016. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for July, 2016, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for August, 2016. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia submitted a written report.

Jon Kavanaugh made a motion seconded by Bonnie Hanna to approve the revised clean-up notice for the rules and regulations:

A minimum of two times a year the cemetery shall have a general clean up and any and all decorations not attached to the stone will be removed. Scheduled clean up dates are March 15th - March 31st and October 15th - October 31st. Any and all decorations you wish to be retained must be removed prior to these times. Graves can be appropriately decorated after the first of the month following clean up. The cemetery shall not condone or allow the removal of memorial decorations from graves by persons other than the family of the deceased, with exceptions being the employees of the cemetery in the operations of their duties. Items removed by cemetery staff will be moved to the storage shed and will be held for a period of 15 days. Any items remaining after the 15 day holding period will be disposed of.

Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Jon Kavanaugh made a motion seconded by Robert Coers to approve the replacement of clean-up signs in the Cemetery at a cost of \$87.00 plus shipping also included was a message sign to replace the old one at a cost of \$1,075.00 plus \$140.00 for shipping. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Robert Coers made a motion seconded by Morris McLaughlin to pay Ken McCool the amount of \$1,440.00 to reimburse for labor and materials to remove tree limbs throughout the Cemetery. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Cement Bid: No new information at this time.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board.

Youth Committee: No report.

Senior Committee: No report.

Executive Session: Not needed.

New Business:

Park Area Transfer: The Park District is finishing up some items and waiting for next quarterly meeting.

Township Officials Salary Increases for next election cycle: Jon Kavanaugh will put a revision together for the board to look at and approve at the October meeting. The direction on salaries at this point is for the Supervisor, and Trustees to take a 20% cut and the Road commissioner is looking to cut salary from 18,537.13 from the Town Fund and The Road District to 10,000.00 from each. Chris Filbert sighted the loss of responsibility of the Park and the possible loss of tax revenue as reasons for this drastic reduction in salary.

Supervisor's Comments: Need to look at projects that need to be done in the next fiscal year so costs can be included in the 2017 levy. The goal should be to reduce costs in preparation for loss of tax revenue. Look ahead as decision on levy will need to be made at November meeting.

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:42 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk