

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
October 19, 2020 – 7:00 p.m.
Cordova Township Office

Approved November 18, 2020

Supervisor McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:02 p.m. in the Cordova Township Office on October 19, 2020.

Roll Call: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller- Trustees. All members present.

Also, present: Pam Bruner, Clerk, Kristie Guardia, Cemetery Manager, Brian Minor of Rivercrest Lawn and Landscape, and Jim Stratton, Highway Commissioner.

The Pledge of Allegiance was led by Supervisor McLaughlin.

Robert Coers made a motion, seconded by Bonnie Hanna, to approve the September 21, 2020, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Communications:

Citizens Wishing to Address Board: Ann Genung of the Cordova Baptist Church discussed the Holiday food basket project and that this year gift cards to Hy-Vee would be given due to Covid concerns. With the gift card we can not limit the purchase of certain items.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for October 2020, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the October 2020, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for October 2020, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve for payment the October 2020, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for October 2020, were reviewed. Robert Coers made a motion, seconded by Celine Neumiller, to approve the General Assistance bills for October 2020. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for October 2020 were reviewed. Bonnie Hanna, made a motion, seconded by Sandra Gustafson, to approve for payment the Civic

Center bills as presented for October 2020. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for October 2020, were reviewed. Sandra Gustafson made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for October 2020. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report. Kristie stated that the fence is now fixed it took 3.5 hours at a cost of \$350.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Discussion ensued over the current flooring issue. The flooring company needs to be called and asked about warranty information.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that the equipment is ready for snow. Garage project is in the final stages. The 3M project phase 1 is complete.

Youth Committee: No Activity due to Covid.

Senior Committee: No Activity due to Covid

Executive Session: Not needed.

New Business:

Levy 2021: Levy has been presented for Town and Road and Bridge. Motion to approve will be set for November meeting.

Covid 19 Process to follow for Elected Officials and Employees: No Action Taken

Fire Department: Discussion ensued over the Fire Department purchasing diesel from the Road District as the gas station only sells biodiesel.

First Baptist Church Food Basket Donation: Discussion ensued, and it was decided to wait till next month for a decision.

Policies and Job Descriptions: Discussion ensued with no action taken.

Sexual Harassment Training: Training must be completed by the end of this year. No action taken.

Township Logo: Celine Neumiller made a motion, seconded by Robert Coers, to approve Option number 4 with minor changes for the Township logo. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Supervisor's Comments: None

Any other business to come before the Board that will be added on next month's agenda: LEVY 2021

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carries.

Meeting adjourned at 8:48 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk