

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
October 21, 2019 – 7:00 p.m.  
Cordova Township Office

Approved November 19, 2019

Supervisor McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on October 21, 2019.

Roll Call: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller- Trustees. All members present.

Also, present: Pam Bruner, Clerk, Kristie Guardia, Cemetery Manager, Holly Rogers, Civic Center Manager, Margaret Bennet, Cordova Park Board, Chris Filbert, Cordova Park Board, Brian Minor of Rivercrest Lawn and Landscape, and Jim Stratton, Highway Commissioner.

The Pledge of Allegiance was led by Supervisor McLaughlin.

Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the September 16, 2019, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Robert Coers made a motion, seconded by Bonnie Hanna, to approve the October 1, 2019, Cordova Township Special Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Communications:**

Cordova Library Thank You: No action.

Riverdale After Prom 2020: Motion Under Approval Motions

First Baptist Church Food Basket Donation: Motion under Approval and Motions

RICTA- Fall Dinner Meeting: No action

Cordova Township Park District Intergovernmental Agreement: Motion Under Approval and Motions

**Citizens Wishing to Address Board:** None.

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for October 2019, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve for payment the October 2019, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for October 2019, were reviewed. Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve for payment the October 2019, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for October 2019, were reviewed. Bonnie Hanna made a motion, seconded by Celine Neumiller, to approve the General Assistance bills for October 2019. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for October 2019 were reviewed. Robert Coers, made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for October 2019. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for October 2019, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for October 2019. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia, Cemetery Manager, submitted a report. Kristie stated that she has contacted 3 companies to come up with a tree evaluation and replacement program. She is waiting for responses.

**Civic Center Report:** Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Discussion ensued over the current Civic Center project. The Structural Engineer report was discussed and determined that we need to put out for sealed bid. Sealed bid process will be put out and published in paper so sealed bids can be opened at November meeting.

Celine Neumiller made a motion, seconded by Sandra Gustafson, to approve for payment \$1,000 to pay for the Structural Engineer. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Sandra Gustafson made a motion, seconded by Celine Neumiller, to approve for payment additional amount incurred from Serv Pro to cover mold abatement not covered in original bid. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Highway Commissioner's Report:** Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that the equipment is ready for snow. Resurfacing of 206<sup>th</sup> will be put off until the 2020 year and he is waiting for building drawings.

**Youth Committee:** Breakfast with Santa will be held at the Village Office due to Civic Center repairs. Saturday December 14 from 9:00-11:00.

**Senior Committee:** Senior lunch on hold until Civic Center work is complete.

**Executive Session:** Not needed.

**New Business:**

**Levy 2020:** Levy has been presented for Town and Road and Bridge. Motion to approve will be set for November meeting.

**3M Board of Review:** November 21<sup>st</sup> at 1:00 there will be a Board of Review meeting for 3M as they are asking for a reduction in taxes. A rough figure of this will cost us \$3,000 in revenue.

**Riverdale After Prom Donation:** Discussion ensued over donations to public bodies and if we can legally make these donations. Bonnie Hanna made a motion, seconded by Morris McLaughlin, to approve not giving a donation to Riverdale After Prom. Ayes: Hanna and McLaughlin. No's: Coers, Gustafson, Neumiller. Motion does not carry.

**First Baptist Church Food Basket Donation:** Discussion ensued, and it was decided to consult at the TOI Conference to see if our donations are within guidelines.

**Cordova Park District Intergovernmental Agreement:** Chris Filbert presented to the Board Intergovernmental Agreement #001-2019, which would replace agreement #001-2016 that runs out in December. Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve Intergovernmental agreement #001-2019. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carries.

**Supervisor's Comments:** None

**Any other business to come before the Board that will be added on next month's agenda:** LEVY 2020, Donations. Next Meeting: November 18<sup>th</sup>, 2019.

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carries.

Meeting adjourned at 8:01 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk