

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
October 16, 2017 – 7:00 p.m.  
Cordova Township Office

Approved November 20, 2017

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on October 16, 2017.

Roll Call: Supervisor Morris McLaughlin, Robert Coers-absent, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller, Trustees.

Also present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Kristie Guardia, Cemetery Manager, and James Stratton, Highway Commissioner.

Supervisor Morris McLaughlin led the Pledge of Allegiance.

Sandra Gustafson made a motion, seconded by Bonnie Hanna, to approve the September 18, 2017, Cordova Township Regular Meeting Minutes. Ayes: Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Communications:**

**Citizens Wishing to Address the Board:** None

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for October, 2017, were reviewed. Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve for payment the October, 2017, Road District bills. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for October, 2017, were reviewed. Sandra Gustafson made a motion, seconded by Celine Neumiller, to approve for payment the October, 2017, Town Fund bills. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for October, 2017, were reviewed. Sandra Gustafson made a motion, seconded by Celine Neumiller, to approve the General Assistance financials for October, 2017. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for October, 2017 were reviewed. Sandra Gustafson, made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for October, 2017. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for October, 2017, were reviewed. Morris McLaughlin made a motion, seconded by Celine Neumiller, to approve the Cemetery statements of revenue and expenses for October, 2017. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia, Cemetery Manager submitted a written report. Discussion ensued over new flag pole base. Kristie stated that she would be putting out bids for lawn care and has also reached out to a couple survey companies, but has not received any bids as of yet.

**Civic Center Report:** Holly Rogers, Civic Center Manager, had submitted a written report to the Board. Discussion ensued over rusting duct work on park side of building. Holly also asked for the use of the Township office for a Special Meeting of the Park Board as the Civic Center is booked for the dates they need. The Board gave permission for the Wednesday, October 25, meeting as long as Holly was present for the meeting.

**Highway Commissioner's Report:** Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that the dumpsters at the Civic Center location in conjunction with the Village went well.

**Youth Committee:** No report.

**Senior Committee:** No report.

**Executive Session:** Not needed.

### **New Business:**

**Exelon Tax Agreement:** The Board received information on the Exelon Tax Agreement. Discussion ensued over the Agreement .

**First Baptist Church Food Basket Donation:** Sandra Gustafson made a motion, seconded by Morris McLaughlin, to approve the donation of \$1,200.00 to the food basket donation. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

**Cement Bid for front Township Office:** Celine Neumiller made a motion, seconded by Sandra Gustafson, to approve the West Concrete Bid of \$13,700.00 to take out and replace with new concrete as well as fix drainage issue. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

**Clerk Computer:** There are some issues with the Clerk computer. The front USB ports are working on an intermittent basis. J&R Computers came in and was able to get them working and do the necessary updates, if the issue persists, the ports could be replaced. Since the computer is older than 5 years, it was recommended to get a quote for a new system.

**Supervisor's Comments:** Morris will find out more information on the Exelon Agreement and Levy figures.

**Any other business to come before the Board that will be added on next month's agenda: 2018 Levy, 2018 Meeting Dates, Defibrillators, Walk through Civic Center.**

**Adjournment:**

Bonnie Hanna made a motion, seconded by Celine Neumiller, to adjourn this meeting. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Meeting adjourned at 8:34 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk