

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

November 21, 2022– 7:09 pm.

Cordova Township Office

Approved December 19, 2022

Supervisor Rogers called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:09 p.m. in the Cordova Township Office on November 21, 2022

Roll Call: Supervisor Holly Rogers - present, Dean Bruner - present, C. Neumiller- present, L. Neumiller - present, and Amy Zwicker-Johnston- present. Trustees.

Also, present: Pam Bruner, Clerk, Jim Stratton, Highway Commissioner, Kristie Guardia, Cemetery Manager.

The Pledge of Allegiance given at the previous Hearing.

Dean Bruner made a motion, seconded by Holly Rogers, to approve the October 17, 2022, Cordova Township Regular Meeting Minutes. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Communications:

Citizens Wishing to Address Board: None.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for November 2022, were reviewed. Dean Bruner made a motion, seconded by Holly Rogers, to approve for payment the November 2022, Road District bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for November 2022, were reviewed. Celine Neumiller made a motion, seconded by Amy Zwicker-Johnston, to approve for payment the November 2022, Town Fund bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The General Assistance statements of revenue for November 2022, were reviewed. Dean Bruner made a motion, seconded by Lauren Neumiller, to approve the General Assistance bills for November 2022. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for November 2022 were reviewed. Holly Rogers, made a motion, seconded by Dean Bruner, to approve for payment the Civic Center bills

as presented for November 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for November 2022, were reviewed. Lauren Neumiller made a motion, seconded by Holly Rogers, to approve the Cemetery statements of revenue and expenses for November 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report.

Kristie stated that there is nothing new to report on the Cremation Garden project. She continues to work on the shed cleaning out project and stated that an Albrecht stone has been damaged at some point. The Board agreed to investigate what the damage will cost and decide when the estimates are received.

Bid was posted in the Legal section of the Rock Island Argus and Sauk Valley paper. One bid was received from 3N Services. Weekly mowing at \$810 and caretaking services quoted at \$125 per week the contract would run from April 1 through November for mowing with the caretaking contract to continue through March 31st. Dean Bruner made a motion, seconded by Holly Rogers, to approve the bid for the 2023 Lawn care season. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Civic Center Report: Crystal Beale, Civic Center Manager, has submitted her resignation to Supervisor, Holly Rogers.

Holly stated that there is some clean up and organization that she would like to see happen to set the next manager up for a successful transition. Holly stated she would like to start looking the beginning of the year for a replacement and until a replacement is found we will all have to pitch in and cover events.

Also, discussed was the need to update equipment in the Center. Discussion included Christmas decoration upgrades and the addition of a tv. Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, a not to exceed amount of \$2,000 to purchase a tv for the stage area. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Celine Neumiller made a motion, seconded by Lauren Neumiller to approve a not to exceed amount of \$350 to update and purchase new decorations for the Civic Center. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board.

Youth Committee: Doughnuts with Santa is scheduled for Saturday December 3rd.

The Village will supply the doughnuts and the Township will be responsible for beverages and treat bags for the kids. Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to approve the use of the building for no fee and a not to exceed amount of \$250.00 for beverages

and treat bags. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Senior Committee: Senior Lunch in November had issues with Caterer running out of food. A new caterer will be looking into for the next senior lunch in May 2023.

Executive Session: Not needed.

New Business:

Township Flags: Discussion ensued about the current logo and flags. We are going to go with 3' by 5" flags. We will order 2 interior and 6 exterior flags with the logo on a dark blue background. Interior flags will need poles and bases. Amy Zwicker-Johnston made a motion, seconded by Dean Bruner a not to exceed amount of \$1,500. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Meeting Dates for 2023: Meeting dates for the 2023 Calendar year were presented by the Clerk. Amy Zwicker-Johnston made a motion, seconded by Holly Rogers, to approve the meeting dates for 2023. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Food Pantry Donation: We received 2 requests this year for pantry donation. First being the Cordova Baptist Church and the second being the Upper Rock Island Food Pantry located in Port Byron. Discussion ensued and there is a concern with the Baptist Church not doing food baskets but rather giving gift cards that have no restrictions on what can be purchased. The Food Pantry only purchases food and personal hygiene items. The Board also liked that the Food Pantry has a qualifying process that they go through. Holly Rogers made a motion, seconded by Dean Bruner to give a donation of \$500 to the Upper Rock Island County Food Panty to help those in our community with food scarcity issues. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Supervisor's Comments: Nothing further to add.

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Holly Rogers made a motion, seconded by Amy Zwicker-Johnston, to adjourn this meeting. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Meeting adjourned at 9:12p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk