

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
November 15, 2021– 7:13 pm.
Cordova Township Office

Approved December 13, 2021

Supervisor Rogers called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:13 p.m. in the Cordova Township Office on November 15, 2021.

Roll Call: Supervisor Holly Rogers - present, Dean Bruner - present, C. Neumiller- present, L. Neumiller - present, and Amy Zwicker-Johnston- present. Trustees.

Also, present: Pam Bruner, Clerk, Jim Stratton, Highway Commissioner, Kimberley Karstens, Civic Center Manager, Bryan Minor, and Sherri Moorhusen.

The Pledge of Allegiance given at the previous Hearing.

Holly Rogers made a motion, seconded by Dean Bruner, to approve the October 18, 2021, Cordova Township Regular Meeting Minutes. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Communications:

Citizens Wishing to Address Board: None.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for November 2021, were reviewed. Celine Neumiller made a motion, seconded by Holly Rogers, to approve for payment the November 2021, Road District bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for November 2021, were reviewed. Dean Bruner made a motion, seconded by Lauren Neumiller, to approve for payment the November 2021, Town Fund bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The General Assistance statements of revenue for November 2021, were reviewed. Amy Zwicker-Johnston made a motion, seconded by Dean Bruner, to approve the General Assistance bills for November 2021. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for November 2021 were reviewed. Celine Neumiller, made a motion, seconded by Lauren Neumiller, to approve for payment the

Civic Center bills as presented for November 2021. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for November 2021, were reviewed. Dean Bruner made a motion, seconded by Holly Rogers, to approve the Cemetery statements of revenue and expenses for November 2021. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report.

Kristie stated in her report that tree removal was to happen the week of the 15th.

Bryan Minor was at the meeting and said he was done for the season. The Board asked if there was anything he felt needed to be addressed at the Cemetery. Bryan stated he would like to see better communication about funeral dates. Also stated the shed still needs to be cleaned out and power restored. He would also like to see a more permanent solution for the flags.

Civic Center Report: Kimberley Karstens, Civic Center Manager, had submitted a written report to the Board.

Roof: We received another quote for heat tracing for the roof. The cost for heat tracing is more than the Board expected and are still looking for the right solution.

Outside Duct Work: The quote for duct replacement was reviewed and it was determined the duct work needs to be addressed but not replaced as quoted.

Parking Lot Project: A contractor is looking at the project and should have information to the Board soon.

AC Quote: The Board reviewed the quote for a new air unit in the office as it is the original unit. Discussion ensued and it was suggested that we look at a dual unit to replace the forced air unit.

Ideas for Building Front: Discussion ensued over improvements to the front of the center. Some suggestions include: Patio, bar tables, propane heaters, low maintenance plants, and fencing around duct work.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that the trucks are ready for the snow. Salt shipments are being delivered. The tractor is in being repaired for the Spring. He also, stated that the road behind 3M may be shut down for a period for new construction at the facility. He has had conversations with 3M about having access for emergency vehicles as well as access for emergency access to other facilities in the area.

Youth Committee: Doughnuts with Santa is scheduled for Saturday December 11th.

The Village will supply the doughnuts and the Township will be responsible for beverages. Dean Bruner made a motion, seconded by Holly Rogers, to approve the use of the building for

no fee and a not to exceed amount of \$40.00 for beverages. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Senior Committee: No Activity Due to Covid 19

Executive Session: Not needed.

New Business:

Senior Box Lunch: The box lunch in November left some room for improvement.

Meeting Dates for 2022: Meeting dates for the 2022 Calendar year were presented by the Clerk. Holly Rogers made a motion, seconded by Dean Bruner, to approve the meeting dates for 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

General Assistance Update: Supervisor Rogers stated that there has been some activity and one person to date that has applied and qualified for assistance and that it may be reoccurring. She has opted to give a flat grant.

Sherri Moorhusen offered assistance to anyone that may need help with a resume or computer skills to help them gain employment.

Supervisor's Comments:

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Dean Bruner made a motion, seconded by Holly Rogers, to adjourn this meeting. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Meeting adjourned at 8:10p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk