

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

May 21, 2018 – 7:00 pm.
Cordova Township Office

Approved June 18, 2018

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on May 21, 2018.

Roll Call: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller, Trustees.

Also present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Jim Stratton, Highway Commissioner. Citizens attending the meeting were: Corey Wurster, James Boone, and Julie Hager.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin at the previous meeting.

Sandra Gustafson made a motion, seconded by Robert Coers, to approve the April 16, 2018, Cordova Township Regular Meeting Minutes. Ayes: Coers, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Communications:

Thank You First Baptist Church: No action taken

TKD Proposal: Corey Wurster talked to the Board about continued use of the Civic Center. He wanted the Board to allow him use of the building under the current agreement despite the fact that the agreement was good as long as he was a resident in Cordova Township. The Board said they would discuss the issue and make a decision later in the meeting.

TOI District Education Registration: Reservations needed by June 18 Meeting.

Citizens Wishing to Address Board: James Boone and Julie Hager spoke to the Board about a Cordova Day Celebration. They expressed that they would like all taxing bodies to come together to put on the Celebration. Events to include parade, lunch, open mic, fireworks. The Board was asked if they could provide use of the building and a donation for the fireworks display. Members of the Board were also asked to attend an upcoming planning meeting to be held Tuesday, May 29, 2018 at 5:00 p.m.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for May, 2018, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the May,

2018, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for May, 2018, were reviewed. Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve for payment the May, 2018, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for May, 2018, were reviewed. Sandra Gustafson made a motion, seconded by Robert Coers, to approve the General Assistance bills for May, 2018. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for May, 2018 were reviewed. Bonnie Hanna, made a motion, seconded by Sandra Gustafson, to approve for payment the Civic Center bills as presented for May, 2018. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for May, 2018, were reviewed. Sandra Gustafson made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for May, 2018. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report. Kristie is still waiting for companies to submit bids for a fence.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board. Discussion ensued over the idea to update the Civic Center decor. The subcommittee of Sandra Gustafson, Celine Neumiller, and Holly Rogers have met and are currently waiting for drawings to be made for the project. The cost of the drawings will be in the \$300 to \$500 range, but feel it is necessary to get the project started.

TKD Agreement: Discussion ensued over the current agreement with Elite Tae Kwon Do. Morris McLaughlin made a motion, seconded by Bonnie Hanna that due to the Wurster family moving out of Cordova Township there is a breach of agreement. Discount is no longer available. Board will allow TKD to finish month of May with discounted rent. After May 31, 2018 they will be charged standard rent with no discounts. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Sharps Container and Defibrillator Installation: Discussion ensued about installation of the safety items. Holly will contact Ron Downey to see if he will install. Sandra Gustafson discussed Defibrillator training. Sandra will contact trainer to see when training can be done.

Henyan Event Cancellation: Discussion ensued over an event that has been canceled and if they can be given the rent and deposit back. The Board said the rules must be followed and that no refund is warranted due to lack of 90 days notice. Board has given refunds in the past

for extreme situations of serious illness, death, or deployment, but this situation did not present any situation that would warrant the refund.

Janitorial Staff: Holly stated that Denise had given her resignation and that she had someone who had filled out an application. Holly will ask the applicant to come in and discuss the position.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that he has three companies looking at the building for quotes. He is also beginning the process of getting costs for bridge replacement.

Youth Committee: No report.

Senior Committee: Discussion ensued over the first Senior Lunch and the community response. Also discussed was the idea to have another luncheon scheduled for July. Sandra Gustafson made a motion, seconded by Robert Coers, to approve the next Senior Lunch to happen in the month of July. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Executive Session: Not needed.

New Business:

Cordova July 7 Celebration: Bonnie Hanna made a motion, seconded by Celine Neumiller, to approve using the Civic Center for the event and a donation of \$500 for the fireworks display. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Yellow Pages Ad: Robert Coers made a motion, seconded by Sandra Gustafson, to approve stopping the Yellow pages ad at a rate of \$58.30 per month. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Library August 15 Event: Bonnie Hanna made a motion, seconded by Sandra Gustafson, to waive the fee for the August 15 event and that the Civic Center will provide light refreshments. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Prevailing Wage Adoption for Town and Road & Bridge: Morris McLaughlin made a motion, seconded by Robert Coers, to accept the Prevailing Wage Ordinance for the Township. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Robert Coers made a motion, seconded by Sandra Gustafson, to accept the Prevailing Wage Ordinance for the Road & Bridge. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Supervisor's Comments: Nothing new to report.

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Meeting adjourned at 8:17 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk