

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
May 16, 2016 – 7 p.m.
Cordova Township Office
Approved June 20, 2016

Trustee Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:03 p.m. in the Cordova Township Office on May 16, 2016.

Present: Robert Coers, Bonnie Hanna, Morris McLaughlin, Trustees. Supervisor John Kavanaugh and Trustee JoAnne Boone was absent.

Also present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Kristie Guardia, Cemetery Manager, Chris Filbert, Road Commissioner.

Trustee Morris McLaughlin led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by Bonnie Hanna, to approve the April 18, 2016, Cordova Township Regular Monthly Minutes as presented. Ayes: Hanna, McLaughlin. No's: none. Abstain: Coers. Motion carried.

Communications and Citizens Wishing to Address the Board:

Kim Hoffman of Hoffman & Tranel PC presented to the board to do the financial audit for the Township. Kim Hoffman formerly with Timmer and Associates has branched off with a new Certified Public Accounting firm. Ms. Hoffman expressed she has maintained the continuing education to do the Township audit and has many years experience working on the Township audits and there were no non-compete agreements in place that would keep her from being able to perform this audit for us in the future.

Morris McLaughlin made a motion, seconded by Robert Coers, to use Hoffman & Tranel PC for the Township Audit. Ayes: Coers, Hanna, McLaughlin. No's: none. Motion carried.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for April, 2016, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve for payment the May, 2016, Road District bills. Ayes: Coers, Hanna and McLaughlin. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for April, 2016, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the May, 2016, Town Fund bills. Ayes: Coers, Hanna and McLaughlin. No's: none. Motion carried.

The General Assistance statements of revenue for April, 2016, were reviewed. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve the General Assistance financials for May, 2016. Ayes: Coers, Hanna and McLaughlin. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for April, 2016, were reviewed. Robert Coers, made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for May, 2016. Ayes: Coers, Hanna and McLaughlin. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for April, 2016, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for May, 2016. Ayes: Coers, Hanna and McLaughlin. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, had submitted a written report to the Board. The board would like to look at all options for the flag pole project and get input from the Legion they would like to see 2 flags on the pole to add the POW flag. New office furniture should be in on the 24th once the auditor has moved to his new office. Kristie can move into the Township office

Rules and Regulations: Discussion of the Cemetery Rules and Regulations will continue at future meetings.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board. Holly stated that at the next meeting a gentlemen may attend to discuss a rental agreement to rent the building to start giving karate lessons at the Civic Center.

Carpet Bid for Stage, Office, and Coat Room: Bonnie Hanna made a motion to accept the new McWilliams bid of \$2,158.00 to put a wood front on stage in stead of carpet and include one extra box of carpet squares for damage replacement, seconded by Robert Coers. Ayes: Coers, Hanna and McLaughlin. No's: none. Motion carried.

Parking Lot Lighting: Holly is still waiting for a current bid on the lighting project.

Heating and Air Conditioning Units: Morris McLaughlin made a motion to accept option 1 for a bid of \$18,609.00 from JL Brady to replace the large roof top unit at side of building, the two furnaces in attic of building as well as the 2 air units in the back of the building, seconded by Robert Coers. Ayes: Coers, Hanna and McLaughlin. No's: none. Motion carried.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board.

Youth Committee: No report.

Senior Committee: No report.

Executive Session: Not needed.

New Business:

Supervisor's Comments: Jon Kavanaugh had a update report for the board on the Park transfer, Mosquito spraying, budgets.

Any other business to come before the Board that will be added on next month's agenda: Budget, Prevailing Wage.

Adjournment: Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Hanna and McLaughlin. No's: none. Motion carried.

Meeting adjourned at 8:36 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk