

## MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

May 16, 2022- 7:11 pm.  
Cordova Township Office  
Approved June 20, 2022

Supervisor Holly Rogers called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:11 pm. in the Cordova Township Office on May 16, 2022.

Roll Call: Supervisor Holly Rogers, Dean Bruner, Celine Neumiller, Lauren Neumiller-, and Amy Zwicker-Johnston, Trustees.

Also present: Pam Bruner, Clerk, Crystal Beale, Civic Center Manager, Kristie Guardia, Cemetery Manager, Bryan Minor of Rivercrest Lawn and Landscape, Jim Stratton, Highway Commissioner, Tom, and Johnna Anderson.

The Pledge of Allegiance was led by Supervisor Holly Rogers at previous Budget hearings.

Dean Bruner made a motion, seconded by Celine Neumiller, to approve the April 18, 2022, Cordova Township Regular Meeting Minutes. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

### **Communications:**

**Citizens Wishing to Address the Board:** Tom and Johnna Anderson came before the Board to discuss a preplanned headstone for cremains. The Board stated that if the stone meets the specifications for the headstone outlined in the rules and regulations, they were good to move forward.

**Board Communications:** The Board was given information on TOIPAC Fundraiser, IL Township Attorney Association, Rock Island County Tax Rates, and the Final Tax Computation Report. Information was for their information only and no action was needed.

### **Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for May 2022, were reviewed. Holly Rogers made a motion, seconded by Dean Bruner, to approve for payment the May 2022, Road District bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for May 2022, were reviewed. Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to approve for payment the May 2022, Town Fund bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The General Assistance statements of revenue for May 2022, were reviewed. Holly Rogers made a motion, seconded by Celine Neumiller, to approve the General Assistance bills for May 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for May 2022 were reviewed. Holly Rogers, made a motion, seconded by Amy Zwicker-Johnston, to approve for payment the Civic Center bills as presented for May 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for May 2022, were reviewed. Dean Bruner made a motion, seconded by Lauren Neumiller, to approve the Cemetery statements of revenue and expenses for May 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia, Cemetery Manager, submitted a bid for stump grinding for six stumps for \$400, but this does not include clean-up of filling in. Celine Neumiller made a motion, seconded by Amy Zwicker-Johnston, to approve the bid for \$400 and to allow a not to exceed of \$400 for clean-up and filling. Ayes: Bruner, C. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Manager Guardia stated that there does seem to be more interest in Columbarium's. Discussion ensued about the need to have a vision for the future of the Cemetery that includes being good stewards of the land that we have. Also discussed was the need for road repair and tree removal for a split tree. Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to approve a not to exceed amount of \$200 for Bryan to remove the damaged tree. Ayes: Bruner, C. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

**Civic Center Report:** Crystal Beale, Civic Center Manager, had submitted a written report to the Board.

Crystal stated that there was damage to the plaster and paint at an event. A plasterer was brought in before the next event and painted by the Civic Center manager. Also, stated was the need to clean carpet.

The Board discussed the parking lot project and reviewed the plans it was determined the Precision Builders needs to be brought in for a meeting and changes made.

**Highway Commissioner's Report:** Highway Commissioner Stratton had submitted a written report to the Board. Commissioner Stratton stated that planting was in full swing, the road behind 3M is still closed with no completion date known at this time. No timeline has been given on road work, Strada is installing fiber optic lines in right of way, and he has been in negotiations with the solar farm project.

**Youth Committee:** No report.

**Senior Committee:** May 5<sup>th</sup> Cinco DE Mayo Senior lunch went well and seemed to be enjoyed by all. Just all being in person was great.

**Executive Session:** Not needed.

### **New Business:**

**Cordova Fest Update:** Discussion ensued about the summer celebration and the need for the Board to do a raffle basket but must use personal funds. Also, discussed was sending out the Cordova Fest flyer and covering the cost. Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to approve printing the flyer and paying for the postage of the flyer. Ayes: Bruner, C. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

**Mosquito Spraying:** Discussion ensued about the spraying for mosquitos this summer. Supervisor received a quote of \$1,560 per spraying and the spraying will occur when weather permits for Memorial Day, July 4<sup>th</sup>, and Labor Day and an additional one as needed.

**Credit Cards:** Discussion ensued about the expiration date on current credit cards. The previous Supervisor never changed the name on accounts, so we need to change the name on the accounts to current Supervisor Holly Rogers. In addition to the name change we need to decide what bank we want to use. Celine Neumiller made a motion, seconded by Dean Bruner to move the credit card accounts for: Township, General Assistance, Civic Center, and Cemetery to Blackhawk Bank and Trust and Close the accounts at 1st of Omaha. Ayes: Bruner, C. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

**Sexual Harassment Training, FOIA, and OMA:** We will need to have Sexual Harassment training for the year as well as elected officials need FOIA and OMA training. FOIA and OMA training are currently available.

**Clerk Deadlines:** Clerk Bruner stated that she is moving paperwork deadline to the second Monday of the month by 9:00 am.

**Audit with Hoffman & Tranel:** Hoffman & Tranel will be on site May 24<sup>th</sup> and 25<sup>th</sup> to conduct the annual financial audit for all companies. If you have questions about the Township finances stop in the office and ask the auditors.

**Supervisor's Comments:** None

**Any other business to come before the Board that will be added on next month's agenda:**

**Adjournment:**

Dean Bruner made a motion, seconded by Celine Neumiller, to adjourn this meeting. Ayes: Bruner, C. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Meeting adjourned at 8:27 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk