

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

March 21, 2022– 7:00 p.m.

Cordova Township Office

Approved April 18,2022

Supervisor Holly Rogers called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on March 21, 2022.

Roll Call: Supervisor Holly Rogers - present, D. Bruner - present, C. Neumiller- absent, L. Neumiller - present, and A. Zwicker-Johnston- present. Trustees.

Also, present: Pam Bruner, Clerk, Crystal Beale, Civic Center Manager, Kristie Guardia, Cemetery Manager, and Bryan Minor, Rivercrest Landscaping.

Supervisor Holly Rogers led the Pledge of Allegiance.

Holly Rogers made a motion, seconded by Amy Zwicker-Johnston, to approve the February 21, 2022, Cordova Township Regular Meeting Minutes. Ayes: Bruner, L. Neumiller, Zwicker-Johnston and Rogers. No's: none. Motion carried.

Communications:

Citizens Wishing to Address Board: None

Information on RI County Waste Management Agency- No Action

Information on RI County Township Association- No Action

The Great River Tug Fest- No Action

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for March 2022, were reviewed. Dean Bruner made a motion, seconded by Lauren Neumiller, to approve for payment the March 2022, Road District bills. Ayes: Bruner, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for March 2022, were reviewed. Amy Zwicker-Johnston made a motion, seconded by Dean Bruner, to approve for payment the March 2022, Town Fund bills. Ayes: Bruner, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The General Assistance statements of revenue for March 2022, were reviewed. Holly Rogers made a motion, seconded by Dean Bruner, to approve the General Assistance bills for March 2022. Ayes: Bruner, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for March 2022 were reviewed. Holly Rogers, made a motion, seconded by Amy Zwicker-Johnston, to approve for payment the

Civic Center bills as presented for March 2022. Ayes: Bruner, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for March 2022, were reviewed. Dean Bruner made a motion, seconded by Lauren Neumiller, to approve the Cemetery statements of revenue and expenses for March 2022. Ayes: Bruner, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager.

Cremaains Garden and Cemetery Audits: The Board has expressed interest in putting in a cremaains garden as a more economical way for those who are cremated rather than using a full grave space. Also, discussed was auditing the cemetery. Kristie will investigate auditing to see if there is an agency that does this.

Civic Center Report: Crystal Beale, Civic Center Manager.

Bids for AC Unit in Office: We had four bids as follows:

Doug's Heating & Air: \$4,480.00, not removing old unit, no repair to backup furnace.
Kale Heating & Air: \$5,659.00, removing old unit, making code repair to backup furnace.
JL Brady: \$4,714.00, not removing old unit, no code repair to backup furnace.
Bitler Heating& AC: \$5,600.00, \$400.00 removing old AC, \$105.00 code repair to backup furnace.

Holly Rogers made a motion, seconded by Dean Bruner, to approve the bid for Kale Heating & Air for \$5,659. Ayes: Bruner, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

New Time Clock: Discussion ensued on the need for a new time clock. Both the Clerk and the Auditor are having issue with reading the 20-year-old time clock. Holly Rogers made a motion, seconded by Dean Bruner, to approve a not to exceed bid of \$175.00 to replace time clock. Ayes: Bruner, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Youth Committee: Nothing

Senior Committee: Discussion ensued on how to proceed with the next Senior Lunch.

Executive Session: Not needed.

New Business:

Annual Town Meeting Agenda: The agenda for the Annual Town Meeting was presented at the February meeting, and no one came forward by the deadline to add any topics to the agenda. Holly Rogers made a motion, seconded by Dean Bruner, to approve the agenda as presented. Ayes: Bruner, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Tentative Budget: No Action.

Newsletter: Deadline is March 21 for articles. Newsletter will be printed and mailed before April 11th.

Payroll Increases for Non-Elected: Discussion ensued about pay increases. Holly Rogers made a motion, seconded by Dean Bruner, to approve the \$14.08 hourly rate and to give a 5% increase on salary for the Civic Center and Cemetery managers. Ayes: Bruner, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Township Scholarship: The Clerk presented to the Board blinded scholarship applications for four Riverdale students and no applications for Erie. Discussion ensued. The Board decided to give two scholarships to two Riverdale students since no applications were received from Erie school district. The Board chose Dillin Bruner and Clara Lonergan to be the scholarship recipients this year.

Supervisor's Comments: None

Any other business to come before the Board that will be added on next month's agenda: 2022-2023 Budget, May 26th training in Rockford.

Adjournment:

Holly Rogers made a motion, seconded by Amy Zwicker-Johnston, to adjourn this meeting. Meeting adjourned at 9:10 p.m. Ayes: Bruner, C. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk