

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
March 15, 2021– 7:00 p.m.  
Cordova Township Office

Approved April 19, 2021

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on March 15, 2021.

Roll Call: Supervisor Morris McLaughlin - present, Robert Coers – present, Sandra Gustafson- present, Bonnie Hanna - present, and Celine Neumiller- present. Trustees.

Also, present: Pam Bruner, Clerk, Jim Stratton, Highway Commissioner, Kristie Guardia, Cemetery Manager, and Holly Rogers, Civic Center Manager.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Sandra Gustafson made a motion, seconded by Bonnie Hanna, to approve the February 15, 2021, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Communications:**

Thank You from Barnes

**Citizens Wishing to Address Board:** None.

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for March 2021, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve for payment the March 2021, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for March 2021, were reviewed. Bonnie Hanna made a motion, seconded by Morris McLaughlin, to approve for payment the March 2021, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for March 2021, were reviewed. Sandra Gustafson made a motion, seconded by Robert Coers, to approve the General Assistance bills for March 2021. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for March 2021 were reviewed. Robert Coers, made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for March 2021. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for March 2021, were reviewed. Robert Coers made a motion, seconded by Celine Neumiller, to approve the Cemetery statements of revenue and expenses for March 2021. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia, Cemetery Manager, submitted a report.

**Civic Center Report:** Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Discussion ensued on the recent water leak due to gutter and roof failure. Servpro will be coming in to start the tear out of damaged material and start the drying process.

**Highway Commissioner's Report:** Highway Commissioner Stratton had submitted a written report to the Board.

**Youth Committee: No Activity Due to Covid 19**

**Senior Committee: No Activity Due to Covid 19**

**Cordova Day Celebration:** Discussion ensued on whether there should be a Celebration this year. All Board members agreed it was time to start back up, however they felt it should be limited to Food Trucks, Fireworks, and an outdoor band. Clerk Bruner will contact Mayor Boone and pass on the Boards thoughts.

**Executive Session:** Not needed.

### **New Business:**

**Budget 2021/2022:** Budget Hearings will be held before June Township Meeting.

**Policies:** Bonnie Hanna made a motion, seconded by Celine Neumiller, to approve Lawyer Redlingshafer to write the top 5 needed policies. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Newsletter:** No information received.

**Discuss Annual Town Meeting Agenda:** Robert Coers made a motion, seconded by Bonnie Hanna, to approve Annual Town Meeting Agenda as presented. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Pay Increases:** Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve the revised wage chart for the Cemetery and the Civic Center. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Scholarship Selection:** We had one applicant from Erie. Robert Coers made a motion, seconded by Sandra Gustafson, to approve giving one scholarship to Lauren Neumiller for \$250. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Any other business to come before the Board that will be added on next month's agenda:**

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Meeting adjourned at 7:57p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk