

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
March 16, 2020– 7:00 p.m.
Cordova Township Office

Approved April 20, 2020

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on March 16, 2020.

Roll Call: Supervisor Morris McLaughlin - present, Robert Coers – present, Sandra Gustafson- present, Bonnie Hanna - present, and Celine Neumiller- absent. Trustees. Celine Neumiller came in prior to the meeting and reviewed monthly expenses and signed documentation.

Also, present: Pam Bruner, Clerk, Jim Stratton, Highway Commissioner, Kristie Guardia, Cemetery Manager, and Holly Rogers, Civic Center Manager. Citizens present for the Road District Building Bid are as follows: Shaye Mora- Daxon Construction, John Dellitt- Estes Construction, Randy Jackville-Brandt Construction, and Kevin Barber- Straka, Johnson, Architecture.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Bonnie Hann made a motion, seconded by Sandra Gustafson, to approve the February 17, 2020, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

Communications:

TOI Clerks Division William Z. Ahrends Award- No Action
Prevailing Wage Seminar Free Training- No Action

Citizens Wishing to Address Board: None.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for March 2020, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the March 2020, Road District bills. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for March 2020, were reviewed. Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve for payment the March 2020, Town Fund bills. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

The General Assistance statements of revenue for March 2020, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve the General Assistance bills for March 2020. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for March 2020 were reviewed. Sandra Gustafson, made a motion, seconded by Robert Coers, to approve for payment the Civic Center bills as presented for March 2020. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for March 2020, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for March 2020. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Discussion ensued on the Flooring Bid. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the Bid for Paragon for \$18,302.08 for new flooring in the Civic Center. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

Discussion ensued on the Blind Quote. Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the quote for 6 windows for \$528.00. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

The Board was asked to waive the cleaning fee for the Cordova District Library. The dates are for March 31st and September 1st of 2020. Hours of use for each event will be 6:00 p.m. through 8:00 p.m. Sandra Gustafson made a motion, seconded by Bonnie Hanna, to approve the waiving of the cleaning fee for both events with the stipulation that if we are still under the Covid 19 crisis the building cannot be used. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. It was announced that the Dumpster Days are scheduled for May 2 and 3 or until full.

Road District Building Bid Opening was held and the winning bidder for the project is Precision Builders for a project total of \$659,000.00 with the option of a 5% contingency. Work will begin on the project in the April – May time frame.

Youth Committee: Nothing

Senior Committee: First Senior Lunch is scheduled for May 1, 2020. Due to the Covid 19 crisis this date will be determined when the Illinois Department on Aging gives the all clear to have Senior events. At this time, it is not advised to hold Senior events.

Executive Session: Not needed.

New Business:

Budget 2020/2021: Budget Hearings will be held before April Township Meeting.

Discuss Annual Town Meeting Agenda: Morris McLaughlin made a motion, seconded by Sandra Gustafson, to approve Annual Town Meeting Agenda as presented. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

Pay Increases: Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the revised wage chart for the Cemetery and the Civic Center. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

Scholarship Selection: We had one applicant from Erie. Robert Coers made a motion, seconded by Bonnie Hanna, to approve giving one scholarship to Kaitlyn Collins for \$250. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

Web Page and Policies: No Action Taken

Any other business to come before the Board that will be added on next month's agenda: Budget Hearings.

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna and McLaughlin. No's: none. Motion carried.

Meeting adjourned at 8:29 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk