

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

June 20, 2022- 7:00 pm.
Cordova Township Office
Approved July 18, 2022

Supervisor Holly Rogers called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 pm. in the Cordova Township Office on June 20, 2022.

Roll Call: Supervisor Holly Rogers, Dean Bruner, Celine Neumiller, Lauren Neumiller-, and Amy Zwicker-Johnston, Trustees.

Also present: Pam Bruner, Clerk.

The Pledge of Allegiance was led at previous hearings by Supervisor Holly Rogers.

Celine Neumiller made a motion, seconded by Amy Zwicker-Johnston, to approve the May 16, 2022, Cordova Township Regular Meeting Minutes. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Dean Bruner made a motion, seconded by Lauren Neumiller, to approve the May 16, 2022, Road and Bridge and Cordova Township Budget and Appropriations Hearing Minutes. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Communications:

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for June 2022, were reviewed. Holly Rogers made a motion, seconded by Dean Bruner, to approve for payment the June 2022, Road District bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for June 2022, were reviewed. Holly Rogers made a motion, seconded by Dean Bruner, to approve for payment the June 2022, Town Fund bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The General Assistance statements of revenue for June 2022, were reviewed. Celine Neumiller made a motion, seconded by Amy Zwicker-Johnston, to approve the General Assistance bills for June 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for June 2022 were reviewed. Holly Rogers, made a motion, seconded by Lauren Neumiller, to approve for payment the Civic Center bills as presented for June 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for June 2022, were reviewed. Holly Rogers made a motion, seconded by Lauren Neumiller, to approve the Cemetery statements of revenue and expenses for June 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, was not present for the meeting. Discussion ensued about various projects for the Cemetery and the need to have good follow through on them. Roads, stone repair, front sign, weed control on back fence and Gazebo all need to be addressed.

Civic Center Report: Crystal Beale, Civic Center Manager, was not present for the meeting. Discussion ensued about the need for a new vacuum and that they need to decide what they want and submit a price to the Board for approval. Also, discussed was the need to have a way for renters to hang things on walls. Currently they are using items that are pulling the paint and plaster off the walls.

The need for the use of credit cards and debit cards to pay rent was discussed and to raise security deposit rates and rent.

The parking lot project was discussed as changes are needed to the existing plans, but it looks like a ballpark estimate for the project is coming in at \$260,000 depending upon the use of asphalt or cement.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board.

Executive Session: Not needed.

New Business:

Moving from Tablets to Cell Phones: Discussed was the need for the Township to stop using personal devices for Township business. The Board currently has tablets that are frustrating at best to use as they are unreliable and difficult to reboot or power up. Holly Rogers had a meeting with Verizon on a Government issued plan that would give each Board member a cell phone that they can conduct Township business and receive emails that will still be backed up and monitored by Platinum. The tablets would be decommissioned once phones were received. Amy Zwicker-Johnston made a motion, seconded by Dean Bruner, to approve moving from the tablets to the cell phones. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Youth Committee: No report. No activity.

Senior Committee: The next Senior lunch is scheduled for August 5th. Lauren Neumiller made a motion, seconded by Holly Rogers, to approve the not to exceed amount of \$1,000 for the event. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Cordova Fest: The Village wants to install an electrical box on a light pole for power. Discussion ensued about the installation. A non-certified technician would do work. Holly Rogers made a motion, and no second was made so the motion failed. Also discussed was a raffle basket donation. The Board agreed to give a certificate for one free 4-hour rental with no alcohol allowed and a check on file for the deposit that would be held until after event and returned once no damage was reported.

Sexual Harassment Training, FOIA, and OMA: Sexual Harassment training will still need to be scheduled as no date was agreed to.

TOI Conference: The Board discussed the upcoming conference and the following want to be registered: Holly, Amy, Dean, Celine, and Pam.

Supervisor's Comments: None

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to adjourn this meeting. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Meeting adjourned at 9:15 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk