

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

June 21, 2021- 7:16 pm.
Cordova Township Office
Approved July 19, 2021

Supervisor Holly Rogers called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:16 pm. in the Cordova Township Office on June 21, 2021.

Roll Call: Supervisor Holly Rogers, Dean Bruner, Celine Neumiller, Lauren Neumiller-, and Amy Zwicker-Johnston, Trustees.

Also present: Pam Bruner, Clerk, Kimberly Karstens, Civic Center Manager, Jim Stratton, Highway Commissioner, Bryan Minor of Rivercrest Lawn and Landscape and Paula Brown.

The Pledge of Allegiance was led at previous hearings by Supervisor Holly Rogers.

Celine Neumiller made a motion, seconded by Lauren Neumiller, to approve the May 17, 2021, Cordova Township Regular Meeting Minutes. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Communications:

Citizens Wishing to Address the Board: Paula Brown discussed with the Board for 40 minutes about how the Civic Center is underutilized and she would like to have some of the overcrowded Library classes moved to the Center and we could just give them a key to use the building. The building should be made available to surrounding communities and could be utilized more. The Board discussed that the Civic Center is not funded by rentals and is heavily subsidized from the taxpayers of Cordova Township. There is a cost to open the doors of the building and the building can not be utilized for free if an instructor is being paid by the participants. The Board said the library is already on the non-profit list and can use the building for a \$40.00 cleaning fee. Programs are approved case by case basis.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for June 2021, were reviewed. Celine Neumiller made a motion, seconded by Holly Rogers, to approve for payment the June 2021, Road District bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for June 2021, were reviewed. Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to approve for payment the June 2021, Town Fund bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The General Assistance statements of revenue for June 2021, were reviewed. Celine Neumiller made a motion, seconded by Dean Bruner, to approve the General Assistance bills for June 2021. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for June 2021 were reviewed. Amy Zwicker-Johnston, made a motion, seconded by Dean Bruner, to approve for payment the Civic Center bills as presented

for June 2021. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for June 2021, were reviewed. Holly Rogers made a motion, seconded by Dean Bruner, to approve the Cemetery statements of revenue and expenses for June 2021. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, was not present for the meeting. Bryan Minor brought up several unaddressed issues at the Cemetery. Decorations being used in excess. Alcohol bottles and cans all over some graves. Trees that need to be limbed up.

The Board reviewed the rules and determined that it is not an issue of not having a rule it is just not being enforced and maybe the affected graves should receive a letter. There has also been a concern with calls not being returned.

Civic Center Report: Kimberly Karstens, Civic Center Manager, had no agenda items.

Holly had asked Bryan Minor to supply a bid to remove shrubs from around the Center. Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to have Bryan remove the shrubs around the building for a not to exceed amount of \$500. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. James stated that the chip spreader worked well, the grass was to dry to mow, and that 3M is expanding, and they continue to work on the road behind 3M. Also, stated was that some areas will not be mowed and deemed as pollinator areas.

Youth Committee: No report. No activity due to Covid 19

Senior Committee: June 18th was the boxed lunch date. Two residents were left off the list at the library so the Township Clerk will bring lunch to these residents the week of June 21st. 64 residents participated.

Executive Session: Not needed.

New Business:

Policies and Procedures: Discussion ensued about the first policy submitted for citizens addressing the Board and time limits. Dean Bruner made a motion, seconded by Holly Rogers, to approve Ordinance No 6212021. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Library Box Senior Lunch: The Township covered \$594, and the library covered \$100. No further action was needed.

Committees: Discussion ensued as to the need for 2 committees for discussion of topics of the Civic Center and the Cemetery. Two Board members would serve on each committee, and they would present the information to the Board where all decisions would be made and voted on. No action was taken.

Office Upgrades: Setting up for virtual learning and meetings. No action taken.

Sexual Harassment Training, FOIA, and OMA: Sexual Harassment training will be at 6:00 pm before Township meeting on July 19th.

Cordova Day Update: The Board needs to decide on what they would like to donate to the celebration. Holly Rogers made a motion, seconded by Dean Bruner, to donate \$500 for the general fund with an additional \$100 for the cabinet purchased at the yard sale fundraiser for the office. A total donation of \$600. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Supervisor's Comments: None

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Holly Rogers made a motion, seconded by Dean Bruner, to adjourn this meeting. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Meeting adjourned at 9:45 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk