

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

June 20, 2016 – 7:05 p.m.

Cordova Township Civic Center

Approved July 18, 2016

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:05 p.m. in the Cordova Township Civic Center on June 20, 2016.

Present: Supervisor Jon Kavanaugh, Bonnie Hanna, JoAnne Boone, Morris McLaughlin and Robert Coers, Trustees.

Also present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, and Chris Filbert, Road Commissioner. Also present were several members of the community a list is attached.

The Pledge of Allegiance was given at the Budget Hearing.

Morris McLaughlin made a motion, seconded by Robert Coers, to approve the May 16, 2016, Cordova Township Regular Monthly Meeting Minutes. Ayes: Coers, Hanna, McLaughlin. No's: none. Abstain: Kavanaugh, Boone. Motion carried.

**Communications:** Thank You from Mary Stuart.

**Citizens Wishing to Address the Board:**

**Karate Classes:** Corey Wurster of Cordova addressed the board with interest to use the Civic Center for Karate classes starting in the fall on three nights per week. Corey stated that he has taught classes for several years in the surrounding areas. He teaches students from the age of 5 and up. The board explained that they would like to have Cordova residents attend free to be considered a Township sponsored event. Corey said he thought that could be worked out, but he would like to charge a fee for belt testing and uniforms. The board wanted to look into liability and asked Corey to put information together for them to review. Corey said he was looking for a long term commitment and looked forward to working on a proposal both side could be happy with.

**Cemetery Clean Up:** Several members of the community as well as representatives of WQAD television attended the meeting in response to the recent cemetery cleanup. A list of attendees is attached. Also attached is a statement passed out to attendees explaining the cleanup. There were three areas of concern for the citizens. One the timing of the cleanup, two the handling of the flags and third the removal of flower's from the vases on the monuments.

The timing of the cleanup was a concern from several as flower's had been placed on graves approximately 20 day's before the cleanup and they had expected that the flower's would remain on the graves until the fall cleanup. The clean up dates are posted at each driveway entrance into the cemetery and had been there since 2010. Several would like to see the rules changed to eliminate the June cleanup date.

The handling of flags for the cleanup was addressed by three local veteran's. Who stated that the flag needs to be respected and they were very upset to go out to the cemetery and see

flags on the ground. They gave pictures to the board of what they found and pictures are attached. Several members came forward and said when they were at the cemetery there were no flags on the ground that they had all been stuck in the ground and were upright and believed people looking for their flower's had probably knocked them down. The board agreed that the flag needs to be respected and would look into a solution.

The removal of the flower's from the monuments was talked about in length and it was stated by several that flower's should not be removed from the monuments. Several stated that the flowers on the monument's do not interfere with the cleanup and should not be removed unless faded or torn up.

The board thanked the community for their input and encouraged them to submit there suggestions in writing for Rules and Regulations changes.

### **Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for May, 2016, were reviewed. JoAnne Boone made a motion, seconded by Morris McLaughlin, to approve for payment the June, 2016, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for May, 2016, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve for payment the June, 2016, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for May, 2016, were reviewed. Robert Coers made a motion, seconded by Morris McLaughlin, to approve the General Assistance financials for June, 2016. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for May, 2016, were reviewed. Morris McLaughlin, made a motion, seconded by JoAnne Boone, to approve for payment the Civic Center bills as presented for June, 2016. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for May, 2016, were reviewed. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to approve the Cemetery statements of revenue and expenses for June, 2016. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia submitted a written report.

**Civic Center Report:** Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

**Parking Lot Lighting:** Holly is waiting for the updated bid for Amber lighting.

**Carpet Installation:** Holly is waiting for a time line from Contractor.

**Cement Bid:** Was stated that project needs to be looked at in terms of drainage and specs need to be drawn up before we put out for bid.

**Road Commissioner's Report:** Road Commissioner Filbert had submitted a written report to the Board.

**Youth Committee:** No report.

**Senior Committee:** No report.

**Executive Session:** Not needed.

**New Business:**

**Prevailing Wage Ordinances:**

**Cordova Road & Bridge Prevailing Wage Ordinance #06202016:** Was signed by Road Commissioner Chris Filbert for the 2016/2017 fiscal year.

**Cordova Township Prevailing Wage Ordinance #06202016:** Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to adopt the Cordova Township Prevailing Wage Ordinance #06202016 for the 2016/17 fiscal year. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Park Area Transfer:** Supervisor Kavanaugh stated that the survey is complete and the information had been forwarded to the lawyer.

**Supervisor's Comments:** Supervisor Kavanaugh thanked citizens for attending the meeting and again asked for suggestions for the revision of cemetery rules and regulations.

**Any other business to come before the Board that will be added on next month's agenda:**

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:12 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk