

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
June 17, 2019 – 7:00 pm.  
Cordova Township Office

Approved July 15, 2019

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on June 17, 2019.

Roll Call: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller, Trustees.

Also, present: Pam Bruner, Clerk, James Stratton, Highway Commissioner, Holly Rogers, Civic Center Manager, and Bryan Minor of Rivercrest Lawn and Landscape.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Bonnie Hanna made a motion, seconded by Morris McLaughlin, to approve the May 20, 2019, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Sandra Gustafson made a motion, seconded by Robert Coers, to approve the May 20, 2019, Cordova Road and Bridge Budget and Appropriations Hearing Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Robert Coers made a motion, seconded by Celine Neumiller, to approve the May 20, 2019, Cordova Township Budget and Appropriations Hearing Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Communications:**

**Recent Reply from Newsletter:** No action

**Citizens Wishing to Address Board:** None.

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for June 2019, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve for payment the June 2019, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for June 2019, were reviewed. Sandra Gustafson made a motion, seconded by Celine Neumiller, to approve for payment the June 2019, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for June 2019, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve the General Assistance bills for June 2019. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for June 2019 were reviewed. Robert Coers, made a motion, seconded by Sandra Gustafson, to approve for payment the Civic Center bills as presented for June 2019. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for June 2019, were reviewed. Robert Coers made a motion, seconded by Celine Neumiller, to approve the Cemetery statements of revenue and expenses for June 2019. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia, Cemetery Manager, submitted a report.

Grass seeding issues were discussed. Bryan Minor said that they are finally having success with the grass seed taking. He said that a recent storm had blown out more fence panels and the fence company would be repairing soon.

Supervisor McLaughlin said the flag poles are in disrepair and need to be replaced. He had the pricing Kristie had put together last year and wanted to move on the project. Bryan Minor stated he would put a quote together to purchase and install new flag poles along the front of the Cemetery and would have it for the July meeting.

**Civic Center Report:** Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

**Remodel Project:** Holly said the water damage had put a strain on wallpaper and paint on the South wall and she wanted to regroup and get the remodel project going. She will meet with Board members to discuss a new plan.

**Cordova Library Line Dancing:** The Library would like use of the building on June 18 for their Line Dancing group. They have a conflict and need the space they normally meet at. Celine Neumiller, made a motion, seconded by Sandra Gustafson, to allow the Line Dancing group to meet in the Civic Center and waive the \$40 cleaning fee. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

**Cordova Library Astronomy Night:** The Library would like use of the building on August 23 for their Astronomy Night. They will need the building from 6-10:30 p.m. Bonnie Hanna, made a motion, seconded by Robert Coers, to allow the Library to meet in the Civic Center and waive the \$40 cleaning fee. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Highway Commissioner James Stratton Submitted a written report.

**Youth Committee:** No report.

**Senior Committee:** Senior Lunch was advertised in Library newsletter as a Community lunch with all age groups welcome. July 26 is the date for the lunch. We believe we will need a budget of \$1,000 for the lunch due to expanded age group. Morris McLaughlin, made a motion, seconded by Bonnie Hanna, for a not to exceed budget of \$1,000 for the Community Lunch. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

**Executive Session:** Not needed.

**New Business:**

**Cordova July 13 Celebration:** The Board will sponsor the Cake Walk and supply the building for the event. The next planning meeting is June 19 at 6:00 p.m.

**TOI Conference:** The Conference will be November 10, 11 and 12. Please let Clerk know if you will be attending.

**Supervisor's Comments:** Hoffman & Tranel was in on May 21 and 22 to conduct the on-site audit. Kim Hoffman will be at the July meeting to present findings.

**Any other business to come before the Board that will be added on next month's agenda:** Hoffman & Tranel will present the Financial Audit at the July meeting.

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk