

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
July 18, 2016 – 7:00 p.m.  
Cordova Township Civic Center

Approved August 15, 2016

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Civic Center on July 18, 2016.

Present: Supervisor Jon Kavanaugh, Bonnie Hanna, JoAnne Boone, Morris McLaughlin and Robert Coers, Trustees.

Also present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Kristie Guardia, Cemetery Manager, and Chris Filbert, Road Commissioner.

Supervisor Jon Kavanaugh led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by JoAnne Boone, to approve the June 20, 2016, Cordova Township and Cordova Road and Bridge Hearing for Budget and Appropriations Minutes. Ayes: Boone, Coers, Hanna, McLaughlin, Kavanaugh. No's: none. Motion carried.

Robert Coers made a motion, seconded by Morris McLaughlin, to approve the June 20, 2016, Cordova Township Regular Monthly Meeting Minutes. Ayes: Boone, Coers, Hanna, McLaughlin Kavanaugh. No's: none. Motion carried.

**Communications:** Thank You from Jessica Short. Citizen Cemetery replies. FOI request for Cemetery information.

**Citizens Wishing to Address the Board:**

**Karate Classes:** No new information. Holly Rogers and JoAnne Boone are to get together with Corey and discuss a firm plan.

**Kim Hoffman of Hoffman & Tranel, PC:** Kim Hoffman went over in detail the information from the recent audit. She explained the highlights and answered board questions.

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for June, 2016, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the July, 2016, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for June, 2016, were reviewed. JoAnne Boone made a motion, seconded by Robert Coers, to approve for payment the July, 2016, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for June, 2016, were reviewed. JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve the General Assistance financials for July, 2016. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for June, 2016, were reviewed. Jon Kavanaugh, made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for July, 2016. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for June, 2016, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for July, 2016. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia submitted a written report. There was nothing to report on the flag pole project. The board did have discussion about the removal of decorations at the cemetery. The board discussed leaving anything on the monument alone for June clean up and the possibility of eliminating the June clean-up was discussed.

**Civic Center Report:** Holly Rogers, Civic Center Manager, had submitted a written report to the Board. It was noted that the refrigerator in the kitchen had to have a fan replaced, but the work is complete and running well.

**Parking Lot Lighting:** . Jon Kavanaugh, made a motion, seconded by Bonnie Hanna, to approve the acceptance of a bid to replace 6 lights in the parking lot with new led fixtures at a cost of \$2,323.80. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Carpet Installation:** Work is to begin on July,19th.

**Cement Bid:** Was stated that project needs to be looked at in terms of drainage and specs need to be drawn up before we put out for bid. Jon Kavanaugh and Morris McLaughlin will take a look at the project.

**Road Commissioner's Report:** Road Commissioner Filbert had submitted a written report to the Board.

**Youth Committee:** No report.

**Senior Committee:** No report.

**Executive Session:** Not needed.

**New Business:**

**Park Area Transfer:** The Park District is finishing up some items and waiting for next quarterly meeting.

**Supervisor's Comments:** Nothing more to report.

**Any other business to come before the Board that will be added on next month's agenda:**

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:16 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk