

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
July 17, 2017 – 7:02 p.m.  
Cordova Township Office

Approved August 21, 2017

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:02 p.m. in the Cordova Township Office on July 17, 2017.

Present: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller, Trustees.

Also present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Kristie Guardia, Cemetery Manager, James Stratton, Highway Commissioner, Kim Hoffman, Hoffman & Tranel, and Pastor John Kress, Cordova Baptist Church.

Supervisor Morris McLaughlin led the Pledge of Allegiance.

Robert Coers made a motion, seconded by Bonnie Hanna, to approve the June 19, 2017, Cordova Township Budget Hearing Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the June 19, 2017, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Communications:**

John Kress of the Cordova Baptist Church spoke to the Board about the summer lunch program they have started as well as the Fall Community Celebration they have coming up. They are asking for donations for children's entertainment.

Bonnie Hanna made a motion, seconded by Robert Coers, to approve a \$300.00 donation to the Cordova Baptist Church to help with costs associated with the children's entertainment for the event. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Discussion ensued about the upcoming TOI Boot Camp.

Discussion ensued about the IMRF Memorandum #337. Topic will be added to the August agenda for a conclusion.

**Citizens Wishing to Address the Board:** None

### **Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for July, 2017, were reviewed. Sandra Gustafson made a motion, seconded by Robert Coers, to approve for payment the July, 2017, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for July, 2017, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the July, 2017, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for July, 2017, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve the General Assistance financials for July, 2017. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for July, 2017 were reviewed. Robert Coers, made a motion, seconded by Celine Neumiller, to approve for payment the Civic Center bills as presented for July, 2017. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for July, 2017, were reviewed. Sandra Gustafson made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for July, 2017. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia, Cemetery Manager stated that things at Cemetery are going well. She stated that flag poles at front of Cemetery had been moved to each side of the road. Discussion ensued over new flag pole and the fact that it had not yet been installed. The original agreement was for the Township to purchase the flag pole and the Legion would pay for installation. Morris McLaughlin made a motion, seconded by Robert Coers, for the members to receive estimates to pour cement to install flag pole for the next meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

**Civic Center Report:** Holly Rogers, Civic Center Manager, had submitted a written report to the Board. TKD classes are started and there is confusion on how the agreement is to work between Elite TKD and the Township. A new motion was made to make the policy clearer.

Robert Coers made a motion, seconded by Celine Neumiller, for Elite TKD to rent two nights per week at \$100.00 for 4 hours on each night. There will be a reduction of \$10.00 per Cordova Township resident student per night not to exceed a \$50.00 per night reduction. Any additional rentals will be a standard set fee schedule. The agreement is a six month agreement at which time the agreement will be evaluated. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

**Highway Commissioner's Report:** Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that he will be looking into getting some roofing bids for the Road District garage.

**Youth Committee:** No report.

**Senior Committee:** No report.

**Executive Session:** Not needed.

**New Business:**

**OMA and FOIA Designee:**

Robert Coers made a motion, seconded by Sandra Gustafson, to make Pam Bruner, Clerk and Morris McLaughlin, supervisor the OMA and FOIA designee's with Sandra Gustafson to help on a as needed basis for the 2017/18 fiscal year. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

**IMRF Memorandum 337:** Discussion ensued over the issue and action will be taken at the August regular monthly meeting.

**Audit by Hoffman & Tranel:** Kim Hoffman presented to the Board a full report of the audit performed on the Township and Road District for the 2016 - 2017 fiscal year.

**Supervisor's Comments:** Supervisor McLaughlin stated that the park had recently been vandalized and that he had also received complaints about the disc golf basket placed to the north of the office. He will attend the next Park Board meeting to discuss.

**Any other business to come before the Board that will be added on next month's agenda: IMRF 337**

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Meeting adjourned at 8:44 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk