

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
July 16, 2018 – 7:00 pm.  
Cordova Township Office

Approved August 20, 2018

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on July 16, 2018.

Roll Call: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller, Trustees. All present.

Also present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Kristie Gaurdia, Cemetery Manager, and Jim Stratton, Highway Commissioner.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Sandra Gustafson made a motion, seconded by Bonnie Hanna, to approve the June 18, 2018, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Communications:**

**Ann's Helping Hands:** No action.

**Parade of Township Flags:** No action.

**Citizens Wishing to Address Board:** None.

Hoffman & Tranel – Presented Annual Financial Report

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for July 2018, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the July 2018, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for July 2018, were reviewed. Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve for payment the July 2018, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for July 2018, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve the General Assistance bills for July 2018. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for July 2018 were reviewed. Robert Coers, made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for July 2018. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for July 2018, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for July 2018. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia, Cemetery Manager, submitted a report.

Robert Coers made a motion, seconded by Celine Neumiller, to approve the Scott County Fence bid at prevailing rate of \$18,800 to have a fence installed on the recently surveyed property line. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Civic Center Report:** Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

**Highway Commissioner's Report:** Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that they are doing repair work on the road behind 3M as well as on 206<sup>th</sup>. The cost of box culverts for the two bridges are being looked into.

**Youth Committee:** No report.

**Senior Committee:** Senior Lunch is scheduled for Friday, July 20.

**Executive Session:** Not needed.

### **New Business:**

**Cordova July 7 Celebration:** The Board discussed the Celebration and changes that could be made for the next year.

**Annual Financial Report:** Bonnie Hanna made a motion, seconded by Robert Coers, to approve the Annual Financial Report as presented by Hoffman and Tranel. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Notary Public for Clerk:** Bonnie Hanna made a motion, seconded by Robert Coers, to approve the Clerk applying for Notary Public for the complete package of \$238 for 4 year package, which includes stamp, recording book and insurance. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Adopt Ordinance to Change IMRF Authorized Agent:** Sandra Gustafson made a motion, seconded by Robert Coers , to approve Morris McLaughlin being named the IMRF Authorized Agent. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Supervisor's Comments:** Morris McLaughlin updated the board on transformer damage to the office equipment. To date we have replaced phone lines, modem, Supervisor's computer and printer. No claim has been made to TOIRMA at this time.

**Any other business to come before the Board that will be added on next month's agenda:** EMT Area of Fire Department Donation.

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Meeting adjourned at 9:02 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk