

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

January 17, 2022– 7:00 p.m.

Cordova Township Office

Approved February 21, 2022

Supervisor Holly Rogers called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:12p.m. in the Cordova Township Office on January 17, 2022.

Roll Call: Supervisor Holly Roges - present, Dean Bruner-present, Celine Neumiller - present, Lauren Neumiller- present, Amy Zwicker-Johnston – present, Trustees.

Also, present: Pam Bruner, Clerk, Jim Stratton, Highway Commissioner, Kristie Guardia, Cemetery Manager and Crystal Beale, Civic Center Manager.

Supervisor Holly Rogers led the Pledge of Allegiance.

Amy Zwicker-Johnston made a motion, seconded by Holly Rogers, to approve the December 13, 2021, Cordova Township Regular Meeting Minutes. Ayes: Bruner. C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Communications:

Citizens Wishing to Address Board: None.

\$45 Million in Grants Available – No Action

Upcoming TOI Training Dates – No Action

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for January 2022, were reviewed. Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to approve for payment the January 2022, Road District bills. Ayes: Bruner. C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for January 2022, were reviewed. Holly Rogers made a motion, seconded by Lauren Neumiller, to approve for payment the January 2022, Town Fund bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The General Assistance statements of revenue for January 2022, were reviewed. Holly Rogers made a motion, seconded by Dean Bruner, to approve the General Assistance bills for January 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for January 2022 were reviewed. Amy Zwicker-Johnston, made a motion, seconded by Lauren Neumiller, to approve for payment the Civic Center bills as presented for January 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for January 2022, were reviewed. Dean Bruner made a motion, seconded by Celine Neumiller, to approve the Cemetery statements of revenue and expenses for January 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report.

Kristie stated that she will have AIC training in March. Also, stated was that tree work is complete.

Civic Center Report: Crystal Beale, Civic Center Manager, submitted a report

Parking Lot Project: A bid was submitted from Precision Builders to survey and put together a parking lot upgrade. Holly Rogers made a motion, seconded by Celine Neumiller, to approve the bid from Precision Builders for a not to exceed amount of \$17,250.00. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Also discussed was the need for someone to shovel snow at the exits and someone to cover for the janitor while she is off for medical leave. Crystal will investigate and bring some options to the February meeting.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that the trucks are ready for the snow and all the salt for the season has been delivered. He also stated that the road will be closed behind 3M until an unspecified date.

Youth Committee: No Activity

Senior Committee: No Activity

Executive Session: Not needed.

New Business:

Pay Increases for 2022: The Clerk prepared a spreadsheet and provided to Board. A decision needs to be made no later than March meeting. No action at January meeting.

Hoffman & Tranel: Hoffman & Tranel submitted a quote for the 2022 Financial audit. Dean Bruner made a motion, seconded by Holly Rogers to approve the Audit contract of a not to exceed of \$5,670 for the five companies. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Supervisor's Comments: None

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to adjourn this meeting. Ayes: Bruner, C. Neumiller, L. Neumiller, Rogers, and Zwicker-Johnston. No's: none. Motion carried.

Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk