

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
January 18, 2021– 7:00 p.m.  
Cordova Township Office

Approved February 15, 2021

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00p.m. in the Cordova Township Office on January 18, 2021.

Roll Call: Supervisor Morris McLaughlin - present, Robert Coers - present, Sandra Gustafson- present, Bonnie Hanna - present, and Celine Neumiller- present. Trustees.

Also, present: Pam Bruner, Clerk, Jim Stratton, Highway Commissioner, Kristie Guardia, Cemetery Manager. Citizen Bryan Minor of Rivercrest Lawn and Landscape was present for Lawn Care Bids. Citizen Lauren Neumiller was also present.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Sandra Gustafson made a motion, seconded by Bonnie Hanna, to approve the December 21, 2020, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the December 21, 2020, Cordova Road and Bridge Levy Hearing Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Robert Coers made a motion, seconded by Celine Neumiller, to approve the December 21, 2020, Cordova Township Levy Hearing Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

**Communications:**

**Citizens Wishing to Address Board:** None.

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for January 2021, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the January 2021, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for January 2021, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve for payment the January 2021, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for January 2021, were reviewed. Celine Neumiller made a motion, seconded by Robert Coers, to approve the General Assistance bills for January 2021. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for January 2021 were reviewed. Robert Coers, made a motion, seconded by Sandra Gustafson, to approve for payment the Civic Center bills as presented for January 2021. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for January 2021, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve the Cemetery statements of revenue and expenses for January 2021. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia, Cemetery Manager, submitted a report.

Bids were opened at meeting for the 2021 Lawn Care Season. Bids received are as follows:

Rivercrest Lawn and Landscape: \$620 per mowing, \$80 per week caretaking.

Discussion ensued over the bid. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve the Bid for \$620 per mowing and \$80 per week caretaking for Rivercrest Lawn and Landscape. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

**Civic Center Report:** No Report, No Agenda Items.

**Highway Commissioner's Report:** Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that they and getting settled into the new building. I few more things need to be completed before the building is complete, but they should be taken care or soon.

**Youth Committee: No Activity Due to Covid 19**

**Senior Committee:** Clerk Bruner has contacted the Library to see if we could do a joint venture of a boxed lunch for the Seniors for Valentines Day. Harvest Bakery & More has quoted a price of \$10.50 for the box lunch. Orders would be taken by the Library and we would pay for Township residents and the Library would cover the cost of non-residents.

Discussion ensued over the project. Bonnie Hanna made a motion, seconded by Celine Neumiller, to approve a not to exceed amount of \$600. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

**Executive Session:** Not needed.

**New Business:**

**Pay Increases:** Pay increases for Cemetery and Civic Center staff were discussed. No action taken.

**Policies:** Discussion ensued about the need for specific policies. No action was taken.

**Newsletter:** Discussion ensued over a need to get the newsletter out. Items to be included: Annual Town Meeting, April 6<sup>th</sup> Election, and the upcoming dumpster and shred day. No action was taken.

**Tentative Budget:** No action taken.

**Supervisor's Comments:** None

**Any other business to come before the Board that will be added on next month's agenda:**

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk