

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
January 20, 2020– 7:00 p.m.
Cordova Township Office

Approved February 17, 2020

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:02p.m. in the Cordova Township Office on January 20, 2020.

Roll Call: Supervisor Morris McLaughlin - present, Robert Coers - present, Sandra Gustafson- present, Bonnie Hanna - present, and Celine Neumiller- present. Trustees.

Also, present: Pam Bruner, Clerk, Jim Stratton, Highway Commissioner, Kristie Guardia, Cemetery Manager and Holly Rogers, Civic Center Manager. Citizen Bryan Minor of Rivercrest Lawn and Landscape was present for Lawn Care Bids.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Robert Coers made a motion, seconded by Bonnie Hanna, to approve the December 16, 2019, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Communications:

Arc QCA – Rate for Document Destruction
Black Hawk College Information – No Action Needed

Citizens Wishing to Address Board: None.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for January 2020, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve for payment the January 2020, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for January 2020, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve for payment the January 2020, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for January 2020, were reviewed. Robert Coers made a motion, seconded by Celine Neumiller, to approve the General Assistance bills for January 2020. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for January 2020 were reviewed. Robert Coers, made a motion, seconded by Sandra Gustafson, to approve for payment the Civic Center bills as presented for January 2020. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for January 2020, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve the Cemetery statements of revenue and expenses for January 2020. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report.

Bids were opened at meeting for the 2020 Lawn Care Season. Bids received are as follows:

Lifestyle Landscaping, LLC: \$600 per week mowing, \$115 per week caretaking.
Rivercrest Lawn and Landscape: \$600 per mowing, \$80 per week caretaking.
McCool Investments: \$675 per mowing, \$100 per week caretaking.

Discussion ensued over the bids. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the Bid for \$600 per mowing and \$80 per week caretaking for Rivercrest Lawn and Landscape. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Kristie said an arborist has looked at the trees in the Cemetery and there are no issues at this time.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Remodel Project: Most of the work is now complete. Holly has received 2 quotes for new flooring and carpet throughout the facility. Discussion ensued over the bids and the time frame to complete the work. The Board requested Holly have the carpet professionally cleaned until a decision can be made on replacement.

Also, discussed was J&J Painting and a final invoice received after final payment. The Board requested more information from J&J Painting and asked the Supervisor to consult with the lawyer.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that the tandem was down and be worked on as well as one of the pick-up trucks. The building project is moving along, and he hopes to have the bid posted in March.

Youth Committee: Nothing

Senior Committee: Nothing

Executive Session: Not needed.

New Business:

Pay Increases: Pay increases for Cemetery and Civic Center staff were discussed. No action taken.

Policies: Discussion ensued about the need for specific policies as well as an ordinance for an additional check signer in an emergency. No action was taken

Township Web Pag: Discussion ensued over the Township website. No action was taken.

Newsletter: Discussion ensued over an additional newsletter that would include information on the Annual Town Meeting, Township Consolidation, election interest, and the upcoming dumpster and shred day. No action was taken.

Supervisor's Comments: Morris stated that we had an error on the 2020 Levy, but it had been corrected.

Any other business to come before the Board that will be added on next month's agenda: TOI Training, J&J Painting

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Meeting adjourned at 9:11 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk