

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

February 21, 2022– 7:00 p.m.

Cordova Township Office

Approved March 21,2022

Supervisor Holly Rogers called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on February 21, 2022.

Roll Call: Supervisor Holly Rogers - present, D. Bruner - present, C. Neumiller- present, Neumiller - present, and A. Zwicker-Johnston- present. Trustees.

Also, present: Pam Bruner, Clerk, Jim Stratton, Highway Commissioner, Crystal Beale, Civic Center Manager, Kristie Guardia, Cemetery Manager, Bryan Minor, Rivercrest Landscaping, and Lynn Fidler, Allen Boys.

Supervisor Holly Rogers led the Pledge of Allegiance.

Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to approve the January 17, 2022, Cordova Township Regular Meeting Minutes. Ayes: Bruner, Neumiller, L. Neumiller, Zwicker-Johnston and Rogers. No's: none. Motion carried.

Communications:

Citizens Wishing to Address Board: None
Information on William Z. Ahrends Award- No Action
Information on Township Lobby Day- No Action

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for February 2022, were reviewed. Holly Rogers made a motion, seconded by Dean Bruner, to approve for payment the February 2022, Road District bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for February 2022, were reviewed. Amy Zwicker-Johnston made a motion, seconded by Lauren Neumiller, to approve for payment the February 2022, Town Fund bills. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The General Assistance statements of revenue for February 2022, were reviewed. Dean Bruner made a motion, seconded by Amy Zwicker-Johnston, to approve the General Assistance bills for February 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for February 2022 were reviewed. Dean Bruner, made a motion, seconded by Lauren Neumiller, to approve for payment the Civic Center bills as presented for February 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for February 2022, were reviewed. Holly Rogers made a motion, seconded by Dean Bruner, to approve the Cemetery statements of revenue and expenses for February 2022. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager.

Lawn Care Season Bids: We received two bids for the 2022 Lawn Care Season. One from Allen Boys represented by Lynn Fidlar. \$800 per weekly mowing and \$125 per week caretaking fee as well as a \$3,200 dollar fee for raising the ground makers and painting tops. Second bid was from Bryan Minor of Rivercrest Landscaping. \$680 per weekly mowing and \$80 per week caretaking fee with no additional fee for raising the ground makers and painting tops. Discussion ensued over the contracts and each bidder was given an opportunity to add any additional comment to their bid for consideration. Holly Rogers, made a motion, seconded by Dean Bruner, to approve the bid from Rivercrest Landscape for \$680 per mowing and \$80 dollar per week caretaking. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Grave spaces for family in need: Kristie said she was approached by someone who was looking into purchasing three interments for a family in need. Kristie will investigate what other locations are doing and we will search past records for policy.

Civic Center Report: Crystal Beale, Civic Center Manager, submitted a written report to the Board.

Heat Tape in Gutters: Beckwith came and put heat tracing on roof to avoid melting issue. Also, discussed the current electrician working on the heat tracing in the gutters. He has replaced some receptacles and is working on the rest. Some were just not working at all, and one was melted. Work will be completed soon.

Bids for AC Unit in Office: We currently have three bids but would like to get a bid from Bitler to have a local bid. Trustee Bruner agreed to contact them for a bid for the next meeting.

Highway Commissioner's Report: Highway Commissioner Stratton submitted a written report to the Board. Commissioner Stratton reported that the road behind 3M is still not open, and he is not sure when it will be. He is also waiting to hear from County on road contract bid for the season.

Youth Committee: Nothing

Senior Committee: Nothing

Executive Session: Not needed.

New Business:

How to Proceed with Community Events: Discussion ensued over the need for a plan for 2022 events. A Board member recently overheard an unfortunate conversation, and it was determined that we need to be better at communicating with the public what we are doing for them. A plan to spend time letting the public know what we spend our funds on to benefit them will begin with the next newsletter.

Tentative Budget: No Action.

Newsletter: Deadline is March 21 for articles.

Payroll Increases for Non-Elected: No Action. Must vote on at March meeting.

Supervisor's Comments: None

Any other business to come before the Board that will be added on next month's agenda: Annual Town Meeting Agenda, Payroll Rates, Scholarship Selection.

Adjournment:

Dean Bruner made a motion, seconded by Holly Rogers, to adjourn this meeting. Meeting adjourned at 7:51 p.m. Ayes: Bruner, C. Neumiller, L. Neumiller, Zwicker-Johnston, and Rogers. No's: none. Motion carried.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk