

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
February 17, 2020– 7:00 p.m.
Cordova Township Office

Approved March 16, 2020

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7p.m. in the Cordova Township Office on February 17, 2020.

Roll Call: Supervisor Morris McLaughlin - present, Robert Coers - absent, Sandra Gustafson- absent, Bonnie Hanna - present, and Celine Neumiller- present. Trustees.

Also, present: Pam Bruner, Clerk, Jim Stratton, Highway Commissioner, Holly Rogers, Civic Center Manager.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Bonnie Hanna made a motion, seconded by Robert Coers, to approve the January 20, 2020, Cordova Township Regular Meeting Minutes. Ayes: Coers, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Communications:

Erie After Prom Donation- Action Under New Business
TOI Spring Training – Bonnie, Pam, Robert and Morris will attend

Citizens Wishing to Address Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for February 2020, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the February 2020, Road District bills. Ayes: Coers, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for February 2020, were reviewed. Bonnie Hanna made a motion, seconded by Celine Neumiller, to approve for payment the February 2020, Town Fund bills. Ayes: Coers, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for February 2020, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve the General Assistance bills for February 2020. Ayes: Coers, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for February 2020 were reviewed. Bonnie Hanna, made a motion, seconded by Robert Coers, to approve for payment the Civic

Center bills as presented for February 2020. Ayes: Coers, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for February 2020, were reviewed. Robert Coers made a motion, seconded by Celine Neumiller, to approve the Cemetery statements of revenue and expenses for February 2020. Ayes: Coers, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report.

Civic Center Report: Holly Rogers, Civic Center Manager, submitted a written report to the Board.

Putting Flooring Project Out for Bid: Since initial flooring bids came in over \$20,000 the project needs to go out for public bid. Discussion ensued and it was determined a call for bids would be placed in the Dispatch/Argus. Bids will be opened at the March regular monthly meeting.

Blind Replacement: No action taken as quote did not arrive for meeting.

Track from Track Lighting: Discussion ensued over whether to keep the old track lighting. Board consensus was to dispose of the old track lighting.

Highway Commissioner's Report: Highway Commissioner Stratton submitted a written report to the Board. Commissioner Stratton reported that equipment has all been fixed. Final drawings will be done, and ad will go in paper for public bids. Bids will be opened at the March regular monthly meeting. Also stated was that Tri City Black Top won seal coating bid for the season.

Youth Committee: Nothing

Senior Committee: First Senior Lunch will be May1, 2020, Hy-Vee Grocery delivery program is also being worked on.

Executive Session: Not needed.

New Business:

Direct Deposit: We have two options for Direct Deposit. One use Intuit or option two go with Morton Community Bank. Discussion ensued and the decision was made to go with Intuit.

Cordova Day Fundraiser: Cordova Day Organizers would like use of the Civic Center without charge to hold a Donation Chili Dinner to raise funds for fireworks. Bonnie Hanna made a motion, seconded by Robert Coers to approve a no fee use of the building for the event. Ayes: Coers, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Erie After Prom Donation: A donation of \$100 has been the amount given in the past. The Board discussed giving 4-\$25-dollar gift cards to Shell Gas. Bonnie Hanna made a motion, seconded by Celine Neumiller, to approve a donation of 4 - \$25 gift cards. Ayes: Coers, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

J & J Painting: Discussion ensued about the change order J&J submitted after work was complete. The Board requested Supervisor McLaughlin contact the lawyer and give her all the information pertaining to the change order to reach a decision on obligation to pay.

Payroll Increases for Non-Elected: Discussion ensued on pay increases and there is a call to simplify the pay system and go with a flat salary for the Civic Center and Cemetery Manager. Morris and Pam will work on and get back to the Board for a vote at the March meeting.

Policies: No action was taken.

Newsletter: The deadline for newsletter information is March 16. Content discussed was election interest, Annual Town Meeting, Elimination of Townships, Dumpster/Shred Day, Flag contest.

Township Web Page: No action was taken.

Supervisor's Comments:

Any other business to come before the Board that will be added on next month's agenda: Annual Town Meeting Agenda, Payroll Rates, Scholarship Selection, Civic Center Flooring Bid, Road District Building Bid.

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Meeting adjourned at 8:44 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk