

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
December 21, 2020– 7:00 p.m.  
Cordova Township Office

Approved January 18, 2021

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00p.m. in the Cordova Township Office on December 21, 2020.

Roll Call: Supervisor Morris McLaughlin - present, Robert Coers - present, Sandra Gustafson- present, Bonnie Hanna - present, and Celine Neumiller- absent. Trustees.

Also, present: Pam Bruner, Clerk, Jim Stratton, Highway Commissioner, Kristie Guardia, Cemetery Manager and Holly Rogers, Civic Center Manager.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin at the previous Levy Hearings.

Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the November 18, 2020, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

**Communications:**

**Hoffman & Tranel, PC Audit Contract for Fiscal Year Ending March 2021**

**IMRF Rate Notice**

**TOI Training- Medical Marijuana**

**National Grid Renewables**

**Citizens Wishing to Address Board:** None.

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for December 2020, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the December 2020, Road District bills. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for December 2020, were reviewed. Sandra Gustafson made a motion, seconded by Robert Coers, to approve for payment the December 2020, Town Fund bills. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

The General Assistance statements of revenue for December 2020, were reviewed. Sandra Gustafson made a motion, seconded by Robert Coers, to approve the General Assistance bills for December 2020. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for December 2020 were reviewed. Bonnie Hanna, made a motion, seconded by Sandra Gustafson, to approve for payment the Civic Center bills as presented for December 2020. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for December 2020, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for December 2020. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia, Cemetery Manager, submitted a report.

Kristie stated that we need to update the end date on the Lawn Contract as the season has been lasting into November. Robert Coers made a motion, seconded by Bonnie Hanna, to approve extending the Lawn Contract date until November 15<sup>th</sup>. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

**Civic Center Report:** Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Holly stated that she will be hiring a janitor soon as she only had one reply that met the deadline.

**Highway Commissioner's Report:** Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that the trucks are ready for the snow. He also stated that the building is complete and should receive final payment soon.

**Youth Committee:** The Township co-sponsored New Years Eve boxes to celebrate the new year, should have final number soon to pay Library. The cost was \$15 per box.

**Senior Committee:** No Activity due to COVID 19

**Executive Session:** Not needed.

### **New Business:**

**Hoffman & Tranel Fiscal Year Ending 2021 Audit Contract:** The Board was supplied with a copy of the contract to have Hoffman & Tranel audit for the fiscal year ending March of 2021. Robert Coers made a motion, seconded by Bonnie Hanna to approve the 2021 Fiscal year audit contract. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

**Township Meeting Dates:** Meeting dates for 2021 were presented to the Board for approval. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the meeting dates for 2021. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

**Township Flag:** Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve ordering 2 flags at a cost of \$164.17 each. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

**Supervisor's Comments:** None

**Any other business to come before the Board that will be added on next month's agenda: Budget for 2021 / 2022, Pay Increases for eligible staff.**

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk