

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
December 18, 2017 – 7:00 pm.
Cordova Township Office

Approved January 15, 2018

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 pm. in the Cordova Township Office on December 18, 2017.

Roll Call: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller, Trustees—all present.

Also present: Pam Bruner, Clerk, Kristie Guardia, Cemetery Manager, and James Stratton, Highway Commissioner, Connie Eckermann, Corrie Wurster, and Pastor John Kress.

Supervisor Morris McLaughlin led the Pledge at the previous meetings.

Robert Coers made a motion, seconded by Bonnie Hanna, to approve the November 20, 2017, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Communications:

Citizens Wishing to Address the Board: Pastor John Kress addressed the Board about the Holiday food baskets. He said the food baskets had fulfilled a need in the community and looked forward to continuing to help the community in the future with more programs.

Corrie Wurster from Elite Tae Kwon Do addressed the Board about the end of the trial for the lessons being provided at the Civic Center. Discussion ensued over the trial period and a request to continue the program in 2018.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for December, 2017, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the December, 2017, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for December, 2017, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve for payment the December, 2017, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for December, 2017, were reviewed. Sandy Gustafson made a motion, seconded by Celine Neumiller, to approve the General

Assistance financial s for December, 2017. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for December, 2017 were reviewed. Robert Coers, made a motion, seconded by Sandra Gustafson, to approve for payment the Civic Center bills as presented for December, 2017. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for December, 2017, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve the Cemetery statements of revenue and expenses for December, 2017. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a written report. Kristie stated that she had received one Lawn Care Contract Bid. The Bid for McCool Investment was opened. They agreed to a weekly mowing fee of \$675.00 and a Caretaker fee of \$125.00 per week. Discussion ensued about the Bid.

Sandra Gustafson made a motion, seconded by Morris McLaughlin, to approve the Lawn Care Contract Bid for \$675.00 per mowing and \$125.00 per week Caretaker fee for McCool Investment. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board. Discussion ensued over the idea to continue the trial period for Elite Tae Kwon Do.

Robert Coers made a motion, seconded by Celine Neumiller, to extend the trial period from January 3, 2018 through June 30, 2018 with the stipulation that Corrie Wurster remain in our Township, and we are not held responsible for loss or damage of equipment they leave at the Civic Center between events. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that he was looking at replacing the loader. He is also looking at new building costs.

Youth Committee: No report.

Senior Committee: No report.

Executive Session: Not needed.

New Business:

Sexual Harassment Policy: Sandra Gustafson made a motion, seconded by Celine Neumiller, to approve the Sexual Harassment Policy for Cordova Township prepared by Ancel,

Glink PC. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Celine Neumiller made a motion, seconded by Sandra Gustafson, to approve the Sexual Harassment Policy for Cordova Township Road & Bridge prepared by Ancel, Glink PC. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Exelon Tax Agreement: The Board received information on the Exelon Tax Agreement. Discussion ensued over the Agreement.

2018 Pay Increases: Morris stated it was time to think about pay increases for non-elected staff. It was agreed to discuss this at the next regular meeting. The Clerk will supply the Board with a spreadsheet of current rates.

Clerk Computer: Additions to previous invoice for J&R Computers were need. The additional invoice amount for new screen and set up was \$570.00. Sandra Gustafson made a motion, seconded by Robert Coers, to approve the J&R Computers quote for the \$570.00. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Supervisor's Comments: Morris stated 3M has a tax hearing scheduled for December 21, 2017 and encouraged anyone who could to attend.

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Meeting adjourned at 9:00 pm.

Respectfully submitted

Pam Bruner, Cordova Township Clerk