

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
August 17, 2020 – 7:00 p.m.
Cordova Township Office

Approved September 21, 2020

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on August 17, 2020.

Roll Call: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, all present and Celine Neumiller- absent, Trustees.

Also, present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Kristie Guardia, Cemetery Manager, and Jim Stratton, Highway Commissioner, and Bryan Minor of Rivercrest Lawn and Landscape.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Sandra Gustafson made a motion, seconded by Bonnie Hanna, to approve the July 20, 2020, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

Communications:

Citizens Wishing to Address Board: None.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for August 2020, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve for payment the August 2020, Road District bills. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for August 2020, were reviewed. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve for payment the August 2020, Town Fund bills. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

The General Assistance statements of revenue for August 2020, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve the General Assistance bills for August 2020. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for August 2020 were reviewed. Bonnie Hanna, made a motion, seconded by Robert Coers, to approve for payment the Civic Center bills as presented for August 2020. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for August 2020, were reviewed. Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the Cemetery statements of revenue and expenses for August 2020. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report.

A picture was presented to the Board for approval of the placement for flags for the Military Branch Recognition. Robert Coers made a motion, seconded by Bonnie Hanna, to approve flagpole placement. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

Discussion ensued over the state of the back-fence line and the need for clean-up. The property owner will be contacted to see if he will clean-up the fence line. Also, discussed was the need to start plans for a cremation garden or area. The percentage of people choosing cremation has increase significantly and we need to give the people an option to purchase something other than full body internment spaces.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Discussion ensued over the need to have the gutters looked at and either repaired or replaced. Morris McLaughlin stated he would contact a contractor and get the bids.

Replacing the existing bar was discussed and put on hold as there is an issue with the refrigerator, and it may need replacing.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that they will be working on some asphalt projects and tree removal and still working on storm clean-up. The building project is progressing and should be completed for the October Open House.

Youth Committee: No activity due to Covid-19.

Senior Committee: No activity due to Covid-19.

Executive Session: Not needed.

New Business:

Official Wages for Upcoming Election Term: Discussion ensued about the current wages and the fact they were reduced for the current cycle and have remained the same for the 4-year term. It was stated that we should raise the rates by 3% and increase each year by the 3%. The clerk will provide a chart for the next meeting to review and approve.

Annual Treasures Report: Bonnie Hanna made a motion, seconded by Morris McLaughlin, to approve the Annual Treasures Report submitted by Hoffman & Tranel. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

Fall Newsletter: The deadline for the Fall Newsletter will be September 9.

State Annual Financial Report: Bonnie Hanna made a motion, seconded by Robert Coers, to approve the State Annual Financial Report submitted by Hoffman & Tranel. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

New Lawyer Update: We are waiting for a proposal from Mescher, Rinehart & Redlingshafer, P.C.

Enterprise Zone Discussion: We need more information on the Enterprise Zone and need to find out when the vote is. Morris McLaughlin will contact Rich Morthland for more information.

Supervisor's Comments: Nothing to add.

Any other business to come before the Board that will be added on next month's agenda: LEVY 2021, Elected Official Wages, Open House.

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, and McLaughlin. No's: none. Motion carried.

Meeting adjourned at 8:23 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk