

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
August 19, 2019 – 7:00 p.m.
Cordova Township Office

Approved September 16, 2019

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:00 p.m. in the Cordova Township Office on August 19, 2019.

Roll Call: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller, Trustees. All present.

Also, present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Kristie Guardia, Cemetery Manager, and Jim Stratton, Highway Commissioner, and Bryan Minor of Rivercrest Lawn and Landscape.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin at the previous Budget Hearing.

Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the July 15, 2019, Cordova Township Regular Meeting Minutes. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Communications:

Citizens Wishing to Address Board: None.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for August 2019, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the August 2019, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for August 2019, were reviewed. Sandy Gustafson made a motion, seconded by Robert Coers, to approve for payment the August 2019, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for August 2019, were reviewed. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve the General Assistance bills for August 2019. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for August 2019 were reviewed. Bonnie Hanna, made a motion, seconded by Robert Coers, to approve for payment the Civic

Center bills as presented for August 2019. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for August 2019, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve the Cemetery statements of revenue and expenses for August 2019. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report.

Kristie stated that we have two quotes to replace flags at the front entrance of the Cemetery. The first is from Carrot-Top for \$694.00. The second is a verbal from Regalia for \$340. Robert Coers made a motion, seconded by Bonnie Hanna, to approve a not to exceed amount of \$400 to replace the flags and poles at the front of the Cemetery. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Kristie also stated that we received an invoice from Rivercrest Lawn and Landscape for \$510.00. The invoice is for storm clean-up. Sandy Gustafson made a motion, seconded by Robert Coers, to approve for payment \$510 for clean-up of recent storm damage. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Discussion ensued over the recent storm damage and the need to start replacing several trees in the Cemetery as the trees have reached their maturity and are beginning to split in windstorms. Kristie said she would contact a tree service and have them evaluate the trees and look at a plan of replacement.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Discussion ensued over the remodeling project. Holly submitted 3 quotes for Board review and approval.

Tri City Electric: \$13,051 to replace lighting in the Civic Center. Sandy Gustafson made a motion, seconded by Bonnie Hanna, to approve the quote of \$13,051 for lighting replacement by Tri City Electric. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Servpro: \$1,733 for mold removal and clean-up. Sandy Gustafson made a motion, seconded by Celine Neumiller, to approve the quote of \$1,733 for mold removal and clean-up by Servpro. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Beckwith Roofing: \$2,260 for roof repair to fix water leaks from ice jam. Robert Coers made a motion, seconded by Sandra Gustafson, to approve the quote of \$2,260 for roof repairs by Beckwith Roofing. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that they will be working on some asphalt projects and tree removal.

Youth Committee: No report.

Senior Committee: Senior Lunch – Discussion ensued over reservations being made for the event and paying for 10 people that did not show. Also discussed was the November Senior Lunch and the remodeling project at the Civic Center.

Executive Session: Not needed.

New Business:

Cordova Day Recap: The Cordova Day Celebration was well attended and enjoyed by many members of the community. It was nice to see all the taxing bodies come together and put the event together. Fireworks and food vendors are locked in for next year's celebration. There will be a meeting in October and then the committee will break until January.

Direct Deposit: Discussion ensued over direct deposit. We have had a couple employees' express interest in getting paid by direct deposit. We will ask each employee and decide based on interest.

Fall Newsletter: The deadline for the Fall Newsletter will be September 16.

Fall TOI Conference: To date Morris, Sandra, James, and Pam will be attending the Fall conference. Reservations will be made this week.

State Annual Financial Report: Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the State Annual Financial Report submitted by Hoffman & Tranel. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Supervisor's Comments: Nothing to add.

Any other business to come before the Board that will be added on next month's agenda: LEVY 2020.

Adjournment:

Bonnie Hanna made a motion, seconded by Sandy Gustafson, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Meeting adjourned at 8:23 p.m.

Respectfully submitted,

Pam Bruner, Cordova Township Clerk