

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
April 16, 2018 – 7:00 pm.  
Cordova Township Office

Approved May 21, 2018

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:01 pm. in the Cordova Township Office on April 16, 2018.

Roll Call: Supervisor Morris McLaughlin, Robert Coers, Sandra Gustafson, Bonnie Hanna, and Celine Neumiller, Trustees.

Also present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Kristie Gaurdia, Cemetery Manager, and Jim Stratton, Highway Commissioner.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the March 19, 2018, Cordova Township Regular Meeting Minutes. Ayes: Coers, Hanna, McLaughlin, and Neumiller. Sandra Gustafson: Abstained. No's: none. Motion carried.

**Communications:**

**Ann's Helping Hands:** No action taken

**32<sup>nd</sup> Annual Great River Tug Fest:** No action taken

**Erie After Prom:** Action later in meeting

**RICTA May Dinner Meeting:** No action taken

**Attorneys / Officials Educational Seminar:** No action taken

**TOI Lunch and Learn Succession Plan for Office:** No action taken

**Citizens Wishing to Address the Board:** Corey Wurster of Elite Tae Kwon Do attended meeting to discuss current agreement for using the Civic Center for TKD. One of the agreements was that he was to remain a Cordova Township resident. He has currently sold his home and is moving out of the area and would like to keep the agreement as is. Discussion ensued about agreement. The Board asked Mr. Wurster to submit a proposal for the Board to consider for the May meeting.

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for April, 2018, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the April, 2018, Road District bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for April, 2018, were reviewed. Sandra Gustafson made a motion, seconded by Robert Coers, to approve for payment the April, 2018, Town Fund bills. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for April, 2018, were reviewed. Robert Coers made a motion, seconded by Sandra Gustafson, to approve the General Assistance bills for April, 2018. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for April, 2018 were reviewed. Sandra Gustafson, made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for April, 2018. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for April, 2018, were reviewed. Morris McLaughlin made a motion, seconded by Sandra Gustafson, to approve the Cemetery statements of revenue and expenses for April, 2018. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Cemetery Report:** Kristie Guardia, Cemetery Manager, submitted a report. Kristie said that she was having an issue with moles in the Cemetery. Discussion ensued. Kristie is still waiting for companies to submit bids for a fence.

**Civic Center Report:** Holly Rogers, Civic Center Manager, had submitted a written report to the Board. Discussion ensued over the idea to update the Civic Center decor. A subcommittee of Sandra Gustafson, Celine Neumiller, and Holly Rogers will meet to discuss a plan to break down the remodeling project.

Holly stated that chairs have been ordered. Sandra Gustafson submitted a bid for sharps containers and would like input to schedule training for the recently purchased defibulator.

**Highway Commissioner's Report:** Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that he has three companies looking at the building for quotes. He is also looking for quotes on a loader.

**Youth Committee:** No report.

**Senior Committee:** Senior Lunch for April, 27 from 9:00 through 1:00 was discussed.

**Executive Session:** Not needed.

### **New Business:**

**First Baptist Church Donation Surplus from Holiday Basket Donation:** Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve using the surplus funds for a

Summer basket for families in need. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Erie After Prom:** Robert Coers made a motion, seconded by Celine Neumiller, to approve a donation of \$100 to be used for the Erie after prom event. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Sharps Containers:** Sandra Gustafson submitted a bid to purchase sharps containers for the restrooms. Sandra stated that the bid would change a bit. Robert Coers made a motion, seconded by Bonnie Hanna, for a not to exceed amount of \$600. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**General Assistance:** Bonnie Hanna made a motion, seconded by Robert Coers, to accept the General Assistance Handbook as a procedure for processing General Assistance claims. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**URICA Donation:** Robert Coers made a motion, seconded by Bonnie Hanna, to approve the donation of \$100 to URICA. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Waive Cleaning Fee for two Self -defense Classes for the Cordova Library:** Robert Coers made a motion, seconded by Sandra Gustafson, to waive the cleaning fee for Self-defense classes held on March 27 and April 17. The total cost of cleaning fee is \$80. Ayes: Coers, Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

**Supervisor's Comments:** Nothing new to report on Exelon Agreement. Working on 2018/2019 Budget.

**Any other business to come before the Board that will be added on next month's agenda:** TKD Agreement, Budget Hearings

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Meeting adjourned at 8:37 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk