

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

April 15, 2019– 7:00 pm.
Cordova Township Office

Approved May 20, 2019

Supervisor Morris McLaughlin called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7pm in the Cordova Township Office on April 15, 2019.

Roll Call: Supervisor Morris McLaughlin, Robert Coers (absent), Sandra Gustafson, Bonnie Hanna, and Celine Neumiller, Trustees.

Also present: Pam Bruner, Clerk, Holly Rogers, Civic Center Manager, Kristie Guardia, Cemetery Manager, and Jim Stratton, Highway Commissioner.

The Pledge of Allegiance was led by Supervisor Morris McLaughlin.

Bonnie Hanna made a motion, seconded by Sandra Gustafson, to approve the March 18, 2019, Cordova Road & Bridge Budget Revision Hearing Minutes. Ayes: Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Bonnie Hanna made a motion, seconded by Celine Neumiller, to approve the March 18, 2019, Cordova Township Regular Meeting Minutes. Ayes: Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Bonnie Hanna made a motion, seconded by Celine Neumiller, to approve the January 2019 Special Meeting Minutes. Ayes: Gustafson, Hanna, Neumiller. Abstained: Morris McLaughlin. No's: none. Motion carried.

Communications:

US Post Office: No action taken

33rd Annual Great River Tug Fest: No action taken

RICTA May Dinner Meeting: No action taken

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for April 2019, were reviewed. Sandra Gustafson made a motion, seconded by Bonnie Hanna, to approve for payment the April 2019, Road District bills. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for April 2019, were reviewed. Morris McLaughlin made a motion, seconded by Sandra Gustafson, to approve for payment the

April 2019, Town Fund bills. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The General Assistance statements of revenue for April 2019, were reviewed. Bonnie Hanna made a motion, seconded by Celine Neumiller, to approve the General Assistance bills for April 2019. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for April 2019 were reviewed. Bonnie Hanna, made a motion, seconded by Sandra Gustafson, to approve for payment the Civic Center bills as presented for April 2019. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for April 2019, were reviewed. Sandra Gustafson made a motion, seconded by Celine Neumiller, to approve the Cemetery statements of revenue and expenses for April 2019. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia, Cemetery Manager, submitted a report. Kristie said she has received complaints about limbs being down on graves, but to date the Cemetery has been cleaned up.

Civic Center Report: Holly Rogers, Civic Center Manager, had submitted a written report to the Board.

Holly stated that we need a new vacuum. Bonnie Hanna made a motion, seconded by Morris McLaughlin, to approve a not to exceed amount of \$400 to purchase a new vacuum. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Beckwith Roofing submitted a quote to repair the roof on the front of the Civic Center for \$750. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve the quote of \$750 to repair roof. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Highway Commissioner's Report: Highway Commissioner Stratton had submitted a written report to the Board. Jim stated that he has companies looking at the building for quotes. He should have quotes in the May/June time frame. Jim also stated the dumpsters will be available May 4th and 5th with no e-waste this time.

Youth Committee: No report.

Senior Committee: Last Senior Lunch was April 12 and the numbers were down a bit.

Executive Session: Not needed.

New Business:

Cordova Day Celebration: The next Meeting will be April 25 at 6:00 p.m. The date for the event will be July 13.

Shred It Quote: This year we would like to add sensitive document destruction to the Dumpster event. We have a quote for a minimum cost of \$199 and each additional container filled will be \$75. We will collect document waste from 9-Noon on May 4th only. Sandra Gustafson made a motion, seconded by Celine Neumiller, for Shred It to provide the Township with totes to collect sensitive documents at a cost of \$199 and \$75 for each additional filled tote. Ayes: Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

Platinum Quote: Pam Bruner submitted a quote to purchase 5 tablets for Board communication so emails for the Board will back up to the server and we have a record of business transacted as well to send Board packets. Sandra Gustafson made a motion, seconded by Celine Neumiller, for an amount of \$2,119.03. Ayes: Gustafson, Hanna, McLaughlin, and Neumiller. No's: none. Motion carried.

2019/2020 Budget Hearings: Budget Hearing will begin at 6:45 at the May meeting.

Supervisor's Comments: Working on 2019/2020 Budget.

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Bonnie Hanna made a motion, seconded by Sandra Gustafson, to adjourn this meeting. Ayes: Gustafson, Hanna, McLaughlin and Neumiller. No's: none. Motion carried.

Meeting adjourned at 8:25 p.m.

Respectfully submitted

Pam Bruner, Cordova Township Clerk