

MINUTES CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
August 17, 2009 – 7 p.m.
Cordova Township Office

Approved September 22, 2009

Supervisor, Jon Kavanaugh, called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on August 17, 2009.

Present: Jon Kavanaugh, Supervisor, JoAnne Boone, Robert Coers, Gary Hanna, and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk, Chris Filbert, Road Commissioner, Pam Bruner, Civic Center and Cemetery Manager.

Supervisor Kavanaugh led the Pledge of Allegiance.

JoAnne Boone, made a motion, seconded by Gary Hanna, to approve the July 20, 2009, minutes of the Cordova Township Regular Monthly Meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

- A. TOI Trustees Conference:** No trustees will be able to attend.
- B. Jr. Rams Basketball (formerly Dads' Club):** No action was taken; the Board would like to know how many Cordova children participate in this.
- C. Citizen's Wishing to Address the Board:** None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for July, 2009, were reviewed. Robert Coers made a motion, seconded by Morris McLaughlin, to approve the July, 2009, Road District bills as presented. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for July, 2009, were reviewed. Gary Hanna, made a motion, seconded by JoAnne Boone, to approve for payment the July, 2009, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue and expenses for July, 2009, were reviewed. JoAnne Boone, made a motion, seconded by Robert Coers, to accept the July, 2009, General Assistance financial report as presented. There were no bills submitted for payment. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for July, 2009, were reviewed. Morris McLaughlin, made a motion, seconded by Jon Kavanaugh, to approve for payment the Civic Center bills as presented for July, 2009. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for July, 2009, were reviewed. Gary Hanna, made a motion, seconded by JoAnne Boone, to approve the Cemetery statements of revenue for July, 2009. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, submitted a written report to the Board. Pam and Board members commented on the development of Cemetery Rules and Regulations. Pam stated that there are all kinds of shepherds hooks, statuaries and solar lights being used. These items present a great deal of wear on the mowing/weed-eating equipment. Also, weeding is far more difficult to do with more and more of these items being used at the gravesites. The Board must be observant of expenses as well as keep the Cemetery looking nice. It was agreed to designate one of our regular monthly meetings to discussing Cemetery rules. This meeting will be publicized so interested citizens may attend and give input.

A new caretaker, Dale Pilon, was hired, and he is working out very well.

Supervisor Kavanaugh stated that when he had his driveway recently seal coated by Custom Paving, he asked them to submit a bid on seal coating the Cemetery roads. The bid received was \$2,520 for 25,200 sq. ft. of paving.

Civic Center Report: Pam Bruner, Civic Center Manager, submitted a written report for the Board. Pam announced that the Flu Shot Clinic will be held on November 2.

1. **Painting Bids:** Kris Kakavas submitted painting bids by various projects for the Civic Center. The painting bids were as follows: \$1,331 for five doors, \$172 for the iron gate, \$384.16 for the walls on both sides of the fireplace and \$3,927 for the archways. All bids comply with the Prevailing Wage Act. Jon Kavanaugh made a motion, seconded by Gary Hanna, to approve the painting of the following three areas of the Civic Center: five doors, the iron gate and two walls on either side of the fireplace. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried. Pam will contact Kris Kakavas.

2. **Bathroom Project:** Tom Rogers has expressed an interest in submitting a bid for the bathroom-remodeling project. Pam found out that Flick's does not do commercial remodeling. Petersen Plumbing will be at the Civic Center on Wednesday at 10 a.m. to give a bid on the bathrooms. The question came up as to whether the two restrooms need to be made handicapped accessible since we have a third bathroom which is already designated as such. Pam will check into this.
3. **Furnace System:** The Board members went over three furnace bids for the Civic Center. Gary Hanna made a motion, seconded by JoAnne Boone, to approve the purchase and installation of a new Civic Center furnace from Young's Heating and Air Conditioning as per the proposal/contract dated August 5, 2009 for a total cost of \$4,403.75. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Police Report: No written report was submitted. Supervisor Kavanaugh will contact the Village about police reports as well as the financial report. Pam and Chris both commented that they have appreciated the new police coverage and follow-up.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board. The fall dumpster will be available October 16-19. Chris recently attended an IDOT Seminar and learned that all the township street signs and posts (excluding the bike path) must be changed out. She also reported all roads within the State must be able to withstand 80,000 pounds. Also, the Exelon bridges will last only another 10-15 years. All of this will be an extra burden on her budget.

Community:

Youth Committee: JoAnne Boone stated that Amy Nielson-Woods would be interested in instructing a drawing class and use the Mason Room at the Library. JoAnne will bring back more detailed information to the next meeting so that the Board can vote on it.

Senior Committee: In addition to the drawing class, Wii and Calligraphy classes were also discussed.

Sandra Gustafson, Clerk, asked on behalf of the Library Board if it would be possible to use the Civic Center parking lot and washroom facilities for starting and ending points for some of their bus trips—perhaps four to six per year. The Library has limited parking and the Civic Center would solve that problem. The Board discussed the fact that our rentals would have to come first, a specific area for parking would be designated, good communication and filing of paperwork/contract would be key factors. Clerk Gustafson will take it to the Library Board and report back with more information.

Cordova Township Park District: Supervisor Kavanaugh stated that we are still waiting for the timeline from the attorney.

IMRF: Supervisor Kavanaugh announced that the Township is \$240,000 in arrears to IMRF. The Township also has a \$30,000 interest charge on this money for last year at the rate of 7% which it is currently paying. So the total debt is \$270,000. The Township went into debt due to having retirements early on. We need to try to get this paid down as much as we can during this term. IMRF is a significant liability. We will figure out the percentage that Road and Bridge and Township each will need to pay since there are payroll obligations which come out of both funds.

New Business:

Supervisor's Comments: Supervisor Kavanaugh commented that Assessor Charlie Tague presented a proposal of an office expansion at the MTAD meeting held earlier today. This has been something discussed over the years and also expanding the Township Offices at the same time. However, with the current IMRF debt, the Board would have to study the issue.

Any other business to come before the Board that will be added on next month's agenda: We should try to publish the fall edition of the Township Newsletter the end of September in order to advertise the Road & Bridge Fall Clean-up on October 16-19 and Flu Shots on November 2. Pam announced she would like to have each Board member submit a short biographical write-up for inclusion in the newsletter.

Board member Robert Coers complimented Road Commissioner Chris Filbert and Steve Leydens on keeping the bike path in excellent condition.

Gary Hanna made a motion, seconded by Morris McLaughlin, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:29 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk