

MINUTES CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
May 18, 2009 – 7 p.m.
Cordova Township Office

Approved June 15, 2009

Supervisor, Jon Kavanaugh, called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on May 18, 2009.

Present: Jon Kavanaugh, Supervisor, JoAnne Boone, Robert Coers, and Morris McLaughlin, Trustees. Gary Hanna, Trustee, was absent.

Also present: Sandy Gustafson, Clerk, Chris Filbert, Road Commissioner, Pam Bruner, Civic Center and Cemetery Manager, Robert Van Hooreweghe and Rich Wallen, Police Chief.

Supervisor Kavanaugh led The Pledge of Allegiance.

JoAnne Boone, made a motion, seconded by Robert Coers, to approve the April 13, 2009, minutes of the Cordova Township Regular Monthly Meeting Minutes. Ayes: Boone, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

Sandra Gustafson, Cordova Township Clerk, read thank you notes from URICRA and Riverdale Project Graduation expressing thanks for their recent donation of \$100 each.

The Clerk will register the following officials for the TOI Conference at Stoney Creek on June 12: Jon Kavanaugh, Chris Filbert, Sandra Gustafson, Morris McLaughlin, JoAnne Boone and Robert Coers.

Sandra Gustafson reported that the Cordova Township results from the April 7 Consolidated Election were as follows:

Name	Party	Votes Received
Jon Kavanaugh, Supervisor	R	262
Sandra Gustafson, Township Clerk	R	261
Charles Tague, Cordova/Port Byron, Assessor	D	482
Chris Filbert, Road Commissioner	R	261
Gary Hanna, Trustee	R	194
Morris McLaughlin, Trustee	R	202
JoAnne Boone, Trustee	D	144
Robert Coers, Trustee	R	211

Citizen's Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for April, 2009, were reviewed. Morris McLaughlin made a motion, seconded by JoAnne Boone, to approve the April, 2009, Road District bills as presented. Ayes: Boone, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for April, 2009, were reviewed. Morris McLaughlin, made a motion, seconded by Robert Coers, to approve for payment the April, 2009, Town Fund bills. Ayes: Boone, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue and expenses for April, 2009, were reviewed. JoAnne Boone, made a motion, seconded by Robert Coers, to accept the April, 2009, General Assistance financial report as presented. There were no bills submitted for payment. Ayes: Boone, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for April, 2009, were reviewed. Jon Kavanaugh, made a motion, seconded by JoAnne Boone, to approve for payment the Civic Center bills as presented for April, 2009. Ayes: Boone, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for April, 2009, were reviewed. Morris McLaughlin, made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue for April, 2009. Ayes: Boone, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, submitted a written report to the Board. Troy Larson asked Pam about taking the roll bar off the red mower. The Board agreed that would be fine. Pam was directed to have the family of Kenneth Muckelston pursue getting a deed to the father's four grave lots.

Civic Center Report: Pam Bruner, Civic Center Manager, submitted a written report for the Board. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to approve the expenditure of no more than \$250 to purchase 10 tennis rackets and balls for use in the upcoming June tennis lessons. Ayes: Boone, McLaughlin and Kavanaugh. No's: none. Motion carried.

As yet, there has been no response back from the sand volleyball instructor; Pam is still waiting for the signed contract. Pam was asked to obtain three bids for a new furnace/air conditioning unit for the Civic Center.

Supervisor Kavanaugh asked Robert Coers if he would also be willing to work on the Civic Center Committee. Pam, Gary and Robert will set up future meeting times. It is also hoped that the women's restroom remodel will be able to be scheduled for the month of January.

Police Report: Chief Wallen presented Supervisor Kavanaugh with the “Agreement for Police Protection” for 2009-2010. Jon emphasized that No. 5 on the contract needs to be followed. He requested that an itemized monthly financial report be presented to the Township Board before each of their monthly meetings which are on the third Monday at 7 p.m. of each month.

Jon Kavanaugh made a motion, seconded by Robert Coers, to accept the 2009-2010 “Agreement for Police Protection.” Ayes: Boone, McLaughlin and Kavanaugh. No’s: none. Motion carried. It is unsure as to the number of police officers—probably the same as last year. Mayor McCullough will sign and get a copy back to the Township.

Road Commissioner’s Report: Road Commissioner Filbert had submitted a written report to the Board and had no additional comments to add.

Youth and Senior Committees: Supervisor Kavanaugh would like to see more activities provided for both Cordova youth and seniors. This responsibility seems to fall back on the Township Board as actual community-member committees have not succeeded. Jon asked Pam if she had the time and interest to take on these committees. He would like her to think about adding this to her other responsibilities. She has done an outstanding job with the Cemetery and perhaps after the records are more finalized, she might be willing to take on these committees.

Robert Van Hooreweghe stated that when he takes over as the new Cordova Village Mayor, one of his goals is to work more with the Township in providing youth and senior services. The Village has a Park and Recreation Fund and would like to see more interaction with the Township.

Cordova Township Park District: Supervisor Kavanaugh noted that we are one year away from having the vote for a Cordova Township Park District. He will be getting signatures and scheduling some informational meetings. This is an effort which will take township community involvement.

Budgets: Jon went over the tentative budget with the Board pointing out any changes. This will be the budget which will be voted upon next month and then submitted to the County.

Freedom of Information Act: The Board discussed how much to charge per page when any one requests photocopies of township paperwork. The amount agreed upon was 25 cents per page. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to approve the cost of 25 cents per page for use with the Freedom of Information Act. Ayes: Boone, McLaughlin and Kavanaugh. No’s: none. Motion carried.

Committee Assignments/Meeting: Gary Hanna and Robert Coers will work with Pam Bruner on the Civic Center Committee. Robert will contact Pam about getting a meeting established.

New Business:

Supervisor's Comments: Supervisor Kavanaugh mention that the first mosquito spray should take place on the Thursday before Memorial Day if the weather permits. Otherwise, it will be the week after.

Any other business to come before the Board that will be added on next month's agenda:

Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to adjourn this meeting. Ayes: Boone, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:40 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk