

MINUTES CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

April 13, 2009 – 7 p.m.
Cordova Township Office

Approved May 18, 2009

Supervisor, Jon Kavanaugh, called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on April 13, 2009.

Present: Jon Kavanaugh, Supervisor, JoAnne Boone, Gary Hanna, and Morris McLaughlin, Trustees. Billy Burns, Jr., was absent.

Also present: Sandy Gustafson, Clerk, Chris Filbert, Road Commissioner, Robert Coers and Rich Wallen, Police Chief.

Supervisor Kavanaugh led The Pledge of Allegiance.

Morris McLaughlin, made a motion, seconded by Gary Hanna, to approve the March 16, 2009, minutes of the Cordova Township Road and Bridge District Meeting Minutes (Public Hearing for Amended Budget and Appropriations '08-'09). Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Gary Hanna, made a motion, seconded by JoAnne Boone, to approve the March 16, 2009, minutes of the Cordova Township Regular Meeting. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

A donation request from URICRA had been received and sent out in the Board packets. Morris McLaughlin, made a motion, seconded by Gary Hanna, to approve a \$100 donation to URICRA. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Sandra Gustafson, Cordova Township Clerk, reminded the Board about the TOI Conference on June 12 in Moline. We will complete the final sign up at our May 18 meeting.

Citizen's Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for March, 2009, were reviewed. Gary Hanna made a motion, seconded by Morris McLaughlin, to approve the March, 2009, Road District bills as presented. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for March, 2009, were reviewed. Morris McLaughlin, made a motion, seconded by JoAnne Boone, to approve for payment the March, 2009, Town Fund bills. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue and expenses for March, 2009, were reviewed. Gary Hanna, made a motion, seconded by JoAnne Boone, to accept the March, 2009, General Assistance financial report as presented. There were no bills submitted for payment. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for March, 2009, were reviewed. Jon Kavanaugh, made a motion, seconded by Gary, to approve for payment the Civic Center bills as presented for March, 2009. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for March, 2009, were reviewed. Morris McLaughlin, made a motion, seconded by Gary Hanna, to approve the Cemetery statements of revenue for March, 2009. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, submitted a written report to the Board. Pam is waiting to hear back from Steimle's Lawn and Landscape on the acceptance of the Cemetery contract.

Civic Center Report: Pam Bruner, Civic Center Manager, submitted a written report for the Board. Gary Hanna made a motion, seconded by JoAnne Boone, to approve for payment an extra \$100 for specialized molding and trim on the bid from McWilliams Flooring to replace the moldings in the laminate at the Civic Center. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

JoAnne Boone made a motion, seconded by Gary Hanna, to offer youth and adult tennis lessons taught by Laura Jackson on June 22, 25, 29 and July 2 at 5 and 6 p.m. respectively at a cost of \$200 for the instructor; there will be no charge for class attendance. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Also discussed were the sand volleyball lessons. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to offer youth and adult sand volleyball lessons taught by Lisa Black on June 15, 22, 29, July 6, 13 and 20 at 6 and 7 p.m. respectively at a cost of \$300 for the instructor; there will be no charge for class attendance. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Police Report: Police reports for December, 2008, through March, 2009, were sent to the Board. Chief Rich Wallen reported that a Cops Grant has been applied for from the federal government. This grant will cover the cost of a full-time police officer—salary, benefits, uniforms—for a total of three years. The officer must be hired for a fourth year with all costs borne by the Village in that last year. Chief Wallen stated that they should be hearing within the next several weeks if they are selected for the grant. He also reported that Bob Quinn has submitted his resignation effective at the Village meeting in May.

Supervisor Kavanaugh asked Rich if he had an idea about budget figures for next year, and he did not. Police Chief Wallen stated that he would like to see three officers on duty in Cordova. Jon stated that our budget was tight and that the Township's share could not be more than last year's amount. He wonders if we would be gaining with two or three officers; perhaps one would be sufficient and then we could cut expenses.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board and had no additional comments to add.

Youth Committee: JoAnne mentioned that she would like to explore the idea of offering archery lessons.

Senior Committee: Supervisor Kavanaugh commented on the difficulty of getting people to serve on these committees. He feels that it is perhaps better to have our own staff or hire someone to perform the tasks needed for the Youth and Senior Committees.

Cordova Township Park District: Supervisor Kavanaugh will get the latest voter registration list from the County when he returns from vacation. The Township will continue forward with the formation of its own park district in order to keep taxes down and to be able to maintain local control. He will start getting signatures and keep these records together to avoid duplicates and to make sure all are registered voters. He wants to be very organized with all steps needed to obtain our own park district.

Budgets: Supervisor Kavanaugh asked the Board for their specific input into the "09-'10 budget. As far as the Civic Center is concerned, one of the furnace/air units must be replaced as well as bathroom remodeling needs to be done. Then perhaps in two years, some of the windows will need replacing. The budget must be finalized at next month's meeting; please give Jon any input or ideas. The first property replacement money has arrived, and it was down by 5% over last year. Supervisor Kavanaugh still wants to trim the budget or rearrange budget items by \$50,000.

New Business:

Scholarships--Riverdale: There were two scholarship applications received from Riverdale students; none from Erie. One of the applicants from Cordova was not a Township resident, so the scholarship will go to the remaining applicant, Andrew Sample. The other applicant will receive a letter stating that he was not an actual Township resident so he understands. This information will not be made public until after the Class Awards night on May 13. Jon Kavanaugh made a motion, seconded by Gary Hanna, that Adam Sample receive the 2009 Cordova Township Scholarship. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Freedom of Information Act: The Board had been sent Freedom of Information materials in this month's packet. A policy that is used by the Township Officials of Illinois was discussed. Jon Kavanaugh made a motion, seconded by JoAnne Boone, to use the TOI Freedom of Information Policy when public information is requested from Cordova Township. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Newsletter: Jon stated that the Road and Bridge dumpster would be available May 15 – 18. Our Spring newsletter will be going out before those dates, so please contact Pam Bruner if you have other newsletter articles.

Supervisor's Comments: Supervisor Kavanaugh reminded the Board of the Annual Town Meeting on Tuesday, April 13.

Any other business to come before the Board that will be added on next month's agenda: Committee Assignments: Supervisor Kavanaugh stated that it is important that we stay active on our committee work—we need to refocus on this task.

- **Cemetery:** Morris McLaughlin has been working on this and has done an outstanding job. Jon asked him to stay on this committee.
- **Youth/Senior Committees:** JoAnne Boone has been working on the Youth committee and was asked to also pick up the Senior committee.
- **Civic Center:** Gary Hanna was asked to remain on this committee.
- **Police:** Robert Coers, who will be sworn in as a Trustee in May, was asked to work on this committee. He will be working with the chairperson of the Village police committee to keep the Township informed and up-to-date on police issues.

Gary Hanna made a motion, seconded by Morris McLaughlin, to adjourn this meeting. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:32 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk