

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
September 21, 2015 – 7 p.m.
Cordova Township Office

Approved October 19, 2015

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on September 21, 2015.

Present: Supervisor Jon Kavanaugh, Bonnie Hanna, JoAnne Boone and Robert Coers, Trustees. Trustee Morris McLaughlin was absent.

Also present: Sandy Gustafson, Clerk, Pam Bruner, Deputy Clerk and Civic Center Manager, Kristie Guardia, Cemetery Manager and Chris Filbert, Road Commissioner.

Supervisor Kavanaugh led The Pledge of Allegiance.

Robert Coers made a motion, seconded by Bonnie Hanna, to approve the August 17, 2015, Cordova Township Regular Monthly Minutes as presented. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Communications:

November 8-10, TOI Education Conference—Springfield: The Clerk reminded the Board that this year's Conference will be November 8-10. Deputy Clerk Bruner is handling the registrations/reservations this year. Chris Filbert, Pam Bruner and Bonnie Hanna are definitely going. Jon Kavanaugh will let the Deputy Clerk know if he is going.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for August, 2015, were reviewed. Supervisor Kavanaugh told the Board that there had been an unusual endorsement on a QC Tech check. He called the company to make sure that the check had cleared; it was fine. Robert Coers made a motion, seconded by JoAnne Boone, to approve for payment the August, 2015, Road District bills. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for August, 2015, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve for payment the August, 2015, Town Fund bills. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for August, 2015, were reviewed. Joanne Boone made a motion, seconded by Robert Coers, to approve the General Assistance financials for August, 2015. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for August, 2015, were reviewed. Bonnie Hanna, made a motion, seconded by Jon Kavanaugh, to approve for payment the Civic Center bills as presented for August, 2015. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for August, 2015, were reviewed. The Holt tree was placed on the family plot as it did line up with the trees. Markers are good and stakes are going to be put in for winter. Supervisor Kavanaugh thanked Kristie for her assistance. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the Cemetery statements of revenue and expenses for July, 2015. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report:

Rules and Regulations: It has been over five years since the rules/regulations have been revised. The rules/regulations are distributed to the public at the time of a grave sale or upon a personal request. Kristie Guardia, Cemetery Manager, encouraged the Board to take their time in going through the updated materials. The definitions were left out, and it was noted that those should be included. More discussion will take place at the next meeting.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board. Herb Carlson has been scheduled; Pam has added another light to his list of repairs.

Convert Bay/Work Area in Garage for Storage and Possible Office: Steve Leydens and Charles Tague have talked about the area.

Power Wash Building: Civic Center Manager, Pam Bruner, suggested that the Civic Center building be power washed and have the gutters cleaned. Supervisor Kavanaugh asked Pam to also have the power cords to the heat tapes replaced for winter. There are some phone lines also in need of repair.

Fall Newsletter Deadline: Please have newsletter items to Pam by September 30.

Flu Shots—October 19, 2015: Flu shots will be given at the Civic Center from 10 – 11:30 a.m. on Monday October 19, 2015.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board. The fall dumpster will be here from October 15 – 18. This will be the same time as the Village's fall cleanup.

Youth Committee: No report.

Senior Committee: Trustee Boone stated that she will try to get a master gardener presentation arranged.

Cordova Park Board: Next Park Board meeting will be on September 23 at 6:30.

Executive Session: Not needed.

New Business:

2016 Levy: Supervisor Kavanaugh announced that he will be starting to work on the 2016 Levy soon. Trustees Coers and McLaughlin would like to observe the Levy process.

Supervisor's Comments: Supervisor Kavanaugh stated that we were still waiting for the delivery of the new photocopier machine which was purchased on a state contract. Also, Jon's laptop took a lightning strike; all information was able to be retrieved, however.

Supervisor Kavanaugh wanted to comment on a very concerning issue—the possible closing of the Quad City Nuclear Power Plant in Cordova. Is the community aware of the severity of such a loss? Are people preparing? Are other boards and organizations preparing? Jon suggested he put information in the upcoming newsletter. Road Commissioner Filbert thought that would be a great idea.

Any other business to come before the Board that will be added on next month's agenda: Ann's Helping Hands Donation and Cordova Baptist Church Food Baskets

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 7:32 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk