

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

June 15, 2015 – 7:10 p.m.
Cordova Township Office

Approved July 20, 2015

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:10 p.m. in the Cordova Township Office on June 15, 2015.

Present: Supervisor Jon Kavanaugh, Bonnie Hanna, JoAnne Boone, Morris McLaughlin and Robert Coers, Trustees.

Also present: Sandy Gustafson, Clerk, Pam Bruner, Deputy Clerk and Civic Center Manager and Chris Filbert, Road Commissioner.

Supervisor Kavanaugh led The Pledge of Allegiance.

Robert Coers made a motion, seconded by Bonnie Hanna, to approve the May 18, 2015, Cordova Township Regular Monthly Meeting Minutes. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

July 16 TOI Education District 7: Morris McLaughlin and Pam Bruner will attend the July 16 TOI Education Conference in Rockford.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for May, 2015, were reviewed. Robert Coers made a motion, seconded by JoAnne Boone, to approve for payment the May, 2015, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for May, 2015, were reviewed. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve for payment the May, 2015, Town Fund bills. The Board was informed that Check No. 8687 was voided because it was made out to "Replacement Tax" when it should have be made out to "Cordova Cemetery." Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for May, 2015, were reviewed. Robert Coers made a motion, seconded by Morris McLaughlin, to approve the General Assistance financials for May, 2015. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for May, 2015, were reviewed. Bonnie Hanna, made a motion, seconded by Robert Coers, to approve for payment the Civic Center bills as presented for May, 2015. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for May, 2015, were reviewed. Robert Coers made a motion, seconded by JoAnne Boone, to approve the Cemetery statements of revenue and expenses for May, 2015. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report:

Rules and Regulations: Kristie Guardia submitted a written report. The Memorial Day services were well attended—over 100 attendees. Many compliments were received on how nice the Cemetery looked. The new flag is up with new rope and hooks. Supervisor Kavanaugh spoke to Tom Border on raising the markers.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board.

Electric Bid: Pam reported that Herb Carlson should have a bid for next month's meeting. The warming table needs electricity.

Front-door Bench at Civic Center: Tom Border's bid for the bench repair has been accepted.

Stage Area Conversion to Storage Area: The Board discussed the possible conversion of the stage area into a storage area for the tables. There is a need to get the tables out of the kitchen area where they are currently being stored. Board members have been asked to look at the stage area and evaluate the possible removal of the stage for table storage. No vote was taken at this time.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board.

Youth Committee: No report.

Senior Committee: No report.

Cordova Park Board: Community Day will be on June 27.

Executive Session: Not needed.

New Business:

Prevailing Wage Ordinances:

Cordova Road & Bridge Prevailing Wage Ordinance #061515: Morris McLaughlin made a motion, seconded by Robert Coers, to adopt the Cordova Road & Bridge Prevailing Wage Ordinance #061515 for the 2015/16 fiscal year. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Cordova Township Prevailing Wage Ordinance #061515: Bonnie Hanna made a motion, seconded by JoAnne Boone, to adopt the Cordova Township Prevailing Wage Ordinance #061515 for the 2015/16 fiscal year. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Photocopy Machine/Computer Upgrades: A call will be made to SBM to see if the photocopy machine can be repaired.

Supervisor's Comments: Supervisor Kavanaugh wanted to discuss Assessor Tague's request for possible office expansion. It was determined that the office could be vacated any time for private conferences for Assessor Tague; also, he could move into the Civic Center when it was not being used. The Board thought it was hard to justify office expansion and showed no interest in a building expansion.

Road Commissioner Chris Filbert, however, brought up the idea of possible utilization of the Civic Center garage space for MTAD office space. The Board will meet at 6:30 p.m. on July 20 to look at the garage space.

Any other business to come before the Board that will be added on next month's agenda: Timmer & Associates—Audit Report

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:08 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk