

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
April 20, 2015 – 7 p.m.  
Cordova Township Office

Approved May 18, 2015

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on April 20, 2015.

Present: Supervisor Jon Kavanaugh, Bonnie Hanna, JoAnne Boone and Robert Coers, Trustees. Trustee Morris McLaughlin was absent.

Also present: Sandy Gustafson, Clerk, Pam Bruner, Civic Center Manager, Kristie Guardia, Cemetery Manager and Chris Filbert, Road Commissioner.

Supervisor Kavanaugh led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by Robert Coers, to approve the March 16, 2015, Cordova Township Regular Monthly Meeting Minutes. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

**Communications:**

**July 16 TOI Education District 7:** Those wishing to attend the July 16 TOI Education Session in Rockford should let the Clerk know at the next Township meeting on May 18.

**Citizens Wishing to Address the Board:** None

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for March, 2015, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the March, 2015, Road District bills. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for March, 2015, were reviewed. JoAnne Boone made a motion, seconded by Jon Kavanaugh, to approve for payment the March, 2015, Town Fund bills. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for March, 2015, were reviewed. Robert Coers made a motion, seconded by JoAnne Boone, to approve the General Assistance financials for March, 2015. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for March, 2015, were reviewed. Bonnie Hanna, made a motion, seconded by Robert Coers, to approve for payment the Civic Center bills as presented for March, 2015. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for March, 2015, were reviewed. Jon Kavanaugh made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for March, 2015. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

## **Old Business, Discussion and Approval Motions:**

### **Cemetery Report:**

**Rules and Regulations:** Kristie Guardia reported that she is still working on simplifying the existing Cemetery rules and regulations. Mow n Snow has been finding and raising markers as well as doing Cemetery cleanup. There were two burials this month.

Supervisor Kavanaugh told the Board that he had contacted Cordova Energy regarding the Veterans' Memorial donation they had made. Cordova Energy reported they did not want the donation returned. The Township should use the funds towards another Cemetery project of their choice.

**Civic Center Report:** Pam Bruner, Civic Center Manager, had submitted a written report to the Board.

**Warming Table/Salad Table:** Pam reported that the salad table has arrived, and the warming table should be arriving on April 23.

Supervisor Kavanaugh commented on the Civic Center cleaning schedule. He would like to see it cleaned as soon after an event as possible.

Pastor Kress would like to initiate a Welcome Wagon for newcomers to Cordova. He would appreciate it if the information could be distributed at the Township office.

**Road Commissioner's Report:** Road Commissioner Filbert had submitted a written report to the Board.

**Youth Committee:** A Bike Safety Course will be offered by the Library on May 9.

**Senior Committee:** No report.

**Cordova Park Board:** The next Park Board meeting will be on April 22. The Cordova Township Board had received copies of the 2015/16 Cordova Township/Cordova Park Board Intergovernmental Agreement in their packets. Supervisor Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the 2015/16 Cordova Township/Cordova Park Board Intergovernmental Agreement. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

**Executive Session:** Not needed.

**New Business:**

**Cordova Township Erie Scholarship:** There was one scholarship application received from Erie High School. A copy of the scholarship application was distributed to each Board member. Jon Kavanaugh made a motion, seconded by JoAnne Boone, to approve that the 2015 Cordova Township Scholarship goes to the Erie High School applicant. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried. The Clerk will send out the required paper work to the student and school officials.

**Cordova Township Riverdale Scholarship:** There were two scholarship applications received from Riverdale High School. One of these students did not live within the township, however. A copy of the remaining qualified scholarship application was distributed to each Board member. Jon Kavanaugh made a motion, seconded by Robert Coers, to approve that the 2015 Cordova Township Scholarship goes to the Erie High School applicant. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried. The Clerk will send out the required paper work to the student and school officials.

**Photocopy Machine/Computer Upgrades:** Road Commissioner Filbert offered to help with the purchase of a new photocopy machine.

**Town Fund and Road & Bridge Budgets:** Supervisor Kavanaugh reported that no subsidy money will be placed in the Civic Center fund for the 2015/2016 year.

**Supervisor's Comments:** Nothing additional.

**Any other business to come before the Board that will be added on next month's agenda:** Bike Safety Course—Helmet Donation (\$100)

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 7:24 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk