

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
February 16, 2015 – 7 p.m..
Cordova Township Office

Approved March 16, 2015

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on February 16, 2015.

Present: Supervisor Jon Kavanaugh, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk, Chris Filbert, Road Commissioner, Pam Bruner, Civic Center Manager and Kristie Guardia, Cemetery Manager.

Trustees JoAnne Boone and Robert Coers were absent.

Supervisor Kavanaugh led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by Jon Kavanaugh, to approve the January 19, 2015, Cordova Township Regular Monthly Meeting Minutes as amended. Ayes: Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for January, 2015, were reviewed. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve for payment the January, 2015, Road District bills including Check #8621 to Trees and More for \$4,950. Ayes: Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for January, 2015, were reviewed. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve for payment the January, 2015, Town Fund bills. Ayes: Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried. Trustee McLaughlin had a question about the "net ordinary income" on the Town Fund budget. Supervisor Kavanaugh will talk to the auditor about this.

The General Assistance statements of revenue for January, 2015, were reviewed. Bonnie Hanna, made a motion, seconded by Morris McLaughlin to approve the General Assistance financials for January, 2015. Ayes: Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for January, 2015, were reviewed. Jon Kavanaugh, made a motion, seconded by Morris McLaughlin, to approve for payment the

Civic Center bills as presented for January, 2015. Ayes: Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for January, 2015, were reviewed. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the Cemetery statements of revenue and expenses for January, 2015. Ayes: Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia reported that February has been a quiet month. She is currently working on simplifying the wording of the Cemetery Rules and Regulations.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board. Next Community Celebration Meeting will be on March 2, 2015.

Warming Table/Salad Table: Pam reported that the quote for the warming table did not include a second tray which would allow serving from both sides of the table. The new quote including the tray has increased by \$940. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the increased cost of \$940 for the warming table. Ayes: Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried. The electrician is waiting until the tables arrive to see exactly what needs to be done by him.

Rental Rules: Pam distributed two copies of the rental rules to the Board. One copy is the existing set of rules; the other, the proposed, updated version. Board members should have these reviewed for next month's meeting.

Community Celebration--Clown: The Community Celebration Committee would like to know if the Township would pay the entire cost of the clown this year. The cost would be \$300. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to approve the full payment of the clown this year which is \$300. Ayes: Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Pam reported that volunteers are needed for the Community Celebration.

Rock Island County Farm Bureau Building Usage Request: The Board made no movement on this request.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board and had nothing additional to add.

Youth Committee: No report.

Senior Committee: Flu Shots will be Monday, October 19 from 10 to 11:30 a.m.

Cordova Park Board: The next Park Board Meeting will be on Wednesday, February 25.

Executive Session: Not needed.

New Business:

Annual Town Meeting will be on Tuesday, April 14, 2015: The Annual Town Meeting Agenda will be approved at next month's meeting.

Deputy Clerk: Supervisor Kavanaugh would like Pam and Kristie to contact the Clerk to begin setting up a training schedule.

Photocopy Machine: We hope to continue to get by with the existing photocopy machine until the next fiscal year.

Supervisor's Comments: Supervisor Kavanaugh informed the Board that he will check more on the issue of what a Deputy Clerk's job exactly entails.

Any other business to come before the Board that will be added on next month's agenda: Deputy Clerk Training Schedule, Annual Town Meeting Agenda

Adjournment:

Bonnie Hanna made a motion, seconded by Morris McLaughlin, to adjourn this meeting. Ayes: Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 7:40 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk