

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

November 17, 2014 – 7:00 p.m..

Cordova Township Office

Approved December 15, 2014

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on November 17, 2014.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk, Pam Bruner, Civic Center Manager and Chris Filbert, Road Commissioner. Angela Bark was also in attendance.

Kristie Guardia, Cemetery Manager, was absent.

Supervisor Kavanaugh led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by Morris McLaughlin, to approve the October 20, 2014, Cordova Township Regular Monthly Meeting Minutes. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. Abstained: Coers No's: none. Motion carried.

Communications:

TOI Annual Education Conference Attendee Comments: Bonnie Hanna distributed a handout on Illinois Township Government facts. She also discussed TIF as well as “Going Green” sessions. Morris McLaughlin commented on Prevailing Wage and Senior Programs. Chris Filbert reported on Concealed Carry and had a handout for the Board on that topic. Sandy Gustafson commented on the use of email, Local Records Act and a retention schedule. All attendees thought that it was once again a good conference.

Baptist Church—Food Baskets: A donation request for food baskets was received from the Baptist Church.

Citizens Wishing to Address the Board: Angela Bark introduced herself as someone wishing to know more about township government. She currently works for the Village of Cordova.

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for October 2014, were reviewed. Morris McLaughlin made a motion, seconded by JoAnne Boone, to approve for payment the October, 2014, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Road & Bridge check for Trees and More is also authorized for payment but not to exceed the amount of \$13,600. Robert Coers made a motion, seconded by Bonnie Hanna, that the check to Trees and More is not to exceed \$13,600. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried. Road Commissioner Filbert will meet with Shane Wilke of Trees and More tomorrow morning to discuss why the bill received was so much higher than the original quote.

The Town Fund statements of revenue and expenses for October, 2014, were reviewed. JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve for payment the October, 2014, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for October, 2014, were reviewed. Morris McLaughlin, made a motion, seconded by Robert Coers to approve the General Assistance financials for October, 2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for October, 2014, were reviewed. Robert Coers, made a motion, seconded by Jon Kavanaugh, to approve for payment the Civic Center bills as presented for October, 2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for October, 2014, were reviewed. JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve the Cemetery statements of revenue and expenses for October, 2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report: Kristie Guardia had submitted a written report. She had one burial this month and will be picking up copies of the map today. She and Pam will be changing the rope on the flagpole next week. The ads for the lawn maintenance/caretaker position will be going in the Review.

Veterans' Memorial: Nothing at this time.

Deed Transfers: One month remaining for no fee updates.

Water Line and Section A--Cemetery Adjustments: Supervisor Kavanaugh and Kristie went to the Cemetery to discuss the various changes which need to be completed. Bennetts will have to move their plots over one grave each.

Maps: Changes will be made on maps and everything will work out fine.

Lawn Care Bids: Supervisor Kavanaugh requested that the raising and lowering of the Cemetery markers be added to the annual Cemetery Lawn Care bid. These markers should be checked each spring and marked with a different color each year, too. Approximately another 240 markers still need to be done.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board.

Community Celebration: Next meeting is November 26, 7 p.m., at the Civic Center.

Early Voting: There were 52 voters. Polls closed at 4 p.m. but had to stay until 5:37 to get everyone finished voting.

Warming Table/Salad Table: Credit information needs to be filed out in order to get the purchase order and delivery.

Gutter Heat Tapes: Tom Border will be installing the gutter heat tape tomorrow.

Shared Office: Everything is working out fine.

Illegal Dumping: A letter has been written and is ready for the Supervisor's signature.

Janitorial Cart: Pam and Judy will meet later this evening and will discuss the needed supplies.

Road Commissioner's Report: Road Commissioner Filbert had submitted a written report to the Board. The Commissioner reported that the road salt order was accidentally cancelled by the Village; she is still waiting for that order to be delivered. Another community meeting was held by Exelon regarding the sewer project. Supervisor Kavanaugh has called Paul Gusse from Rock Island County who stated that according to Illinois statutes, an annexation cannot be forced. Exelon is paying for the entire sewer project, and it will be turned over to the Village as a public utility. The Township has gone over and above in allowing this sewer line to go through.

Youth Committee: No report.

Senior Committee: Out of the 64 flu shots, the Township will be responsible for 32 of them. There were 52 early voters present this year.

Cordova Park Board: Dave Jasper is working on the lighting upgrade project for the Park Board. The next Park Board meeting will be on December 3 at the Civic Center.

2015/16 Road & Bridge Levy: Motion will be made at December meeting. Nothing needs to be corrected, and it is ready for approval.

2015/16 Township Levy: Motion will be made at December meeting. There are no changes at this time.

Executive Session: Not needed.

New Business:

First Baptist Church Donation Request: Jon Kavanaugh made a motion, seconded by Robert Coers, to donate \$1,000 to the First Baptist Church for the annual Cordova food baskets. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Supervisor's Comments: Nothing additional at this time.

Any other business to come before the Board that will be added on next month's agenda: Deputy Clerk position, 2015 Township Board Meeting Calendar

Adjournment:

Bonnie Hanna made a motion, seconded by JoAnne Boone, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk