

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

June 16, 2014 – 7:05 p.m.
Cordova Township Office

Approved July 21, 2014

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on June 16, 2014.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk, Pam Bruner, Civic Center and Cemetery Manager and Chris Filbert, Road Commissioner.

Supervisor Kavanaugh led The Pledge of Allegiance.

Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve the May 19, 2014, Cordova Township Regular Monthly Meeting Minutes. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. Abstained: Coers No's: none. Motion carried.

Communications:

TOI Education Conference: Supervisor Kavanaugh and Trustee McLaughlin would like to attend the July 18 Conference at Giovanni's in Rockford. Clerk Gustafson will send in the paperwork.

Economic Interest Statements: Trustees McLaughlin and Coers still need to turn in their 2015 Economic Interest Statements.

Certificate of Liability Insurance: Supervisor Kavanaugh informed the Board that Two Rivers Lawn & Landscaping has been hired to mow the Park District. He showed the certificate of insurance from the Slaymaker Insurance Agency to the Board.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for May, 2014, were reviewed. Robert Coers made a motion, seconded by JoAnne Boone, to approve for payment the May, 2014, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for May, 2014, were reviewed. Morris McLaughlin made a motion, seconded by Bonnie Hanna, to approve for payment the May 2014, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for May, 2014, were reviewed. Morris McLaughlin, made a motion, seconded by Robert Coers, to approve the General Assistance financials for May, 2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for May, 2014, were reviewed. JoAnne Boone, made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for May, 2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for May, 2014, were reviewed. Jon Kavanaugh made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for May, 2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business, Discussion and Approval Motions:

Cemetery Report:

Equipment: What is the best way to sell the used Cemetery equipment? Jon has looked at the equipment; some things might not have to be liquidated such as the car ramps, bench grinder, utility cart and lawn sweeper. People will want to see what we have for sale. It was discussed that the items should be listed in an upcoming Cordova Library Newsletter. The newsletter would state when the items would be available for public viewing and bidding. Pam will make calls to Mahoney and Peabody for current values for listing where bids should begin on the John Deere and Ferris tractors. Tom Border will assist Pam in getting equipment ready for sale. Jon Kavanaugh made a motion, seconded by Robert Coers, to sell the two tractors and five weed eaters—all with an established beginning bid. The remaining equipment will be kept for now. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Veterans' Memorial: Trustee Coers who was absent at the last Board meeting stated that the pictures of the initial design that he was sent were fine. There will not be a Veteran's Memorial meeting tonight.

Interment Procedure for Funeral Homes, Compliance Points for Cemetery Law and State Cemetery Inspection: It has been agreed by the Board that our Cemetery Rules and Regulations need to be updated, changed and/or streamlined. Also, our rules need to be reviewed by the attorney. Before next month's Board meeting, Pam, Morrie and Jon will meet to edit the existing Cordova Cemetery Rules and Regulations handbook. Their edited Cordova Cemetery Rules and Regulations will be sent to the attorney for her comments and suggestions. We definitely need to have regulations for the monument companies, a fee structure and an ordinance. Road Commissioner Filbert reminded the Board that Coe Township has the same attorney and Coe now has three cemeteries. Perhaps we can work with Coe on some of this.

Memorial Service: At the Memorial Day Ceremony held at the Cemetery, the Legion announced that there would be a 50/50 raffle. According to Cemetery rules, no soliciting is allowed at the Cemetery.

Unknown Soldier: Pam has contacted the Rock Island County Historical Society about the “unknown soldier.” The Society informed her that nothing could be done until there is a name found for such a person. At this point, there is nowhere else to turn.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board.

Electric Bid: Pam is still waiting for the electric bid from Herb Carlson.

Next Newsletter Date: September 15.

Warming Table/Salad Table: The Board discussed these purchases. What about just getting chafing dishes? Are sneeze guards still needed? Pam will call the Rock Island County Health Department and further discussion will take place next month.

Road Commissioner’s Report: Chris Filbert, Road Commissioner, reported that Exelon has requested the use of Township easement for the installation of 2.6 miles of sewer extension from Exelon to the Village of Cordova. The sewer would be placed on the West side of the road.

Community: Flu shots have been scheduled for October 20, 10 to 11:30 a.m., at the Civic Center.

Youth Committee—Trustee Boone reported that the Library Bike Safety class had to be postponed until the third weekend in August.

Senior Committee—No report.

Cordova Park Board: Supervisor Kavanaugh attended the last meeting and verified the three electric meters for the Board. Two of the meters are for signs; the other, for the parking lot. A section of the walking path has been repaved, and the Park Board now has the computer for the electronic sign.

Executive Session: Not needed.

Closed Minutes—Six-Month Review: Supervisor Kavanaugh will talk to the attorney to see if she needs to review the closed minutes. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to leave the closed minutes still closed. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No’s: none. Motion carried..

New Business:

Prevailing Wage Adoption: Supervisor Kavanaugh made a motion, seconded by Morris McLaughlin, to adopt the Cordova Township Prevailing Wage Ordinance #6162014 and the Cordova Road and Bridge Prevailing Wage Ordinance #6162014. Both ordinances are for 2014/2015. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No’s: none. Motion carried.

Supervisor's Comments: Supervisor Kavanaugh reported that the Supreme Court has ruled that meetings can now be opened with a prayer. Chris Filbert stated that Rock Island County Board meetings are opened with a prayer.

Any other business to come before the Board that will be added on next month's agenda: Cemetery Equipment Sale and Civic Center Rental Rules

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:58 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk