

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

March 24, 2014 – 7 p.m.  
Cordova Township Office

Approved April 21, 2014

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on March 24, 2014.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk, Pam Bruner, Civic Center and Cemetery Manager and Chris Filbert, Road Commissioner.

Supervisor Kavanaugh led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by Morris McLaughlin, to approve the February 17, 2014, Cordova Township Regular Monthly Meeting Minutes. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Abstained: Boone. Motion carried.

**Communications:**

**URICRA:** Supervisor Kavanaugh made a motion, seconded by JoAnne Boone, to approve a \$120 donation to URICRA without any township recognition. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Erie After-Prom Parents Association Donation Request:** Robert Coers made a motion, seconded by Bonnie Hanna, to approve a \$100 donation to the Erie After-Prom Parents Association. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Citizens Wishing to Address the Board:** None

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for February, 2014, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve for payment the February, 2014, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for February, 2014, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the February, 2014, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for February, 2014, were reviewed. Bonnie Hanna, made a motion, seconded by JoAnne Boone, to approve the General Assistance financials for February, 2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for February, 2014, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve for payment the Civic Center bills as presented for February, 2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for February, 2014, were reviewed. Jon Kavanaugh made a motion, seconded by JoAnne Boone, to approve the Cemetery statements of revenue and expenses for February, 2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Veterans' Memorial:** Supervisor Kavanaugh reported that he would like to present the overall concept of the Veterans' Memorial to the Township Board at next month's meeting.

**Compliance Points for Cemetery Law:** Pam Bruner, Cemetery Manager, reported that the Cordova Cemetery is currently compliant. She will begin working on some possible revisions which should be made to the Cemetery Rules and Regulations booklet. She would also like to get the cemetery maps into a book that could be available at the Cemetery shed.

**Cemetery Memorial Bench Request:** Pam reported that it would be a good idea to develop some standards/guidelines for the type and placement of memorial benches in the Cemetery. A family has shown some interest in a bench donation. Pam will contact the family and also try to look up some possible guidelines to share with the Board.

**Civic Center Report:** Pam Bruner, Civic Center Manager, had submitted a written report to the Board.

**Locks:** Supervisor Kavanaugh has not yet installed the lock at the Township office, but he will make the installation soon.

**Warming Table/Salad Table:** Pam Bruner reported that she will have pricing for new warming and salad tables next week and will have them for the Board at the next Township meeting. These tables will be a self-serve type with sneeze guards.

**Community Day—Sponsor Half of the Clown Fee (\$150):** Pam asked the Board if they would like to pay for half of the clown fee for the Community Day Celebration in June. The Board did this last year. The clown would be a different individual from last year—a retired Ringling Bros. clown. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the payment of \$150 for the Cordova Community Day clown on June 28, 2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Electric Bid:** We are currently waiting on receiving an electric bid for the warming table that needs 220 service. New outlets for the 220 service will have to be installed. This will be brought before the Board soon.

**Advance Approval of Payment for Thermostats/Ice Tapes (\$240):** Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to approve the advance payment of \$240 for thermostats to be added to the Civic Center roof. This will be added to the new permanent roof system that has a three-year warranty. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Road Commissioner's Report:** Chris Filbert, Road Commissioner, had submitted a written report to the Board. She stated that the Park Board would begin handling the mowing and care taking of the Cordova Township Park. A company has been hired to do 30 mowings plus the spring and fall cleanups. Donn Larson told Road Commissioner Filbert that the Park Board thought they would be able to save more money by doing it this way. Chris did state that the Park Board Intergovernmental Agreement would have to be modified to reflect this change. She also stated that the Park District did not seek bids for this contract which might also fall under prevailing wage rules. She did not know about the handling of the bike path.

Chris also reported that both Rock Island County and Exelon have looked at the two bridges north of the power plant. It was reported that both are deteriorating rapidly with six to eight years of life left in each. It has been estimated that each bridge will cost \$1,000,000 to replace/repair. A joint bridge fund can be established by the County and would take a .05% levy. The Township must start collecting money for two years before the County will begin collecting, however. It would be great if Exelon could also help but at this time that is unknown. In order to be placed on the ballot, we will need signatures from 10 percent of our voters. The public will have to be informed and educated about this procedure of bridge taxation. Hopefully, this could be placed on the November ballot.

**Community:**

**Youth Committee**—No report.

**Senior Committee**—No report.

**Cordova Park Board:** Road Commissioner Filbert encouraged Board members to attend the Park Board meetings.

**Executive Session:** Not needed.

**Attorney Proposal:** Supervisor Kavanaugh reported that he had received the attorney proposal from Heyl Royster. The pay structure was higher than the one from Ancel Glink. After discussion, Supervisor Kavanaugh made a motion, seconded by Bonnie Hanna, to approve attorney representation from the law firm of Ancel Glink. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**New Business:**

**Annual Town Meeting—Tuesday, April 8 at 7 p.m.:** Supervisor Kavanaugh made a motion, seconded by Morris McLaughlin, to approve the April 8, 2014, Annual Town Meeting Agenda. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Erie Scholarship Recipient Selection:** The Board reviewed the one scholarship application from Erie High School. Bonnie Hanna made a motion, seconded by JoAnne Boone, to approve the selection of Abbigail McWilliams as the 2014 Erie High School recipient of the \$250 Cordova Township Scholarship. Ayes: Boone, Coers, Hanna and McLaughlin. Kavanaugh: Abstained. No's: none.

**Fire Department Cleaning Charge Waiver—April 5 Dinner:** Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the cleaning charge waiver for the April 5, 2014, Fire Department Dinner held at the Civic Center. Ayes: Boone, Coers, Hanna and McLaughlin. No's: none.

**2014/2015 Road & Bridge and Town Fund Budgets:** Supervisor Kavanaugh went over several changes in the proposed Town Fund Budget. The Road & Bridge Budget will be discussed at the April meeting.

**Supervisor's Comments:** Clerk Gustafson will try to have new budgets for the next meeting. Hopefully, the replacement tax from the State will continue for the next year. The Township has already received \$4,000 in donations for the Veterans' Memorial. The levy confirmations are in for 2015. Newsletter needs to go out no later than April 21. Please get newsletter information to Pam by April 14. Road & Bridge dumpster will be at the Civic Center between May 8-12.

Supervisor Kavanaugh will not be able to attend the next Township meeting. What does the Board want to do—change the meeting date or select a Board member to run the meeting on the regularly scheduled meeting date?

**Any other business to come before the Board that will be added on next month's agenda:** Riverdale Scholarship, Audit, Newsletter, May Meeting Date, Ask Attorney about Donations, Erie After Prom, Park Board Intergovernmental Agreement

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:12 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk