

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

February 17, 2014 – 7 p.m.

Cordova Township Office

Approved March 24, 2014

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on February 17, 2014.

Present: Supervisor Jon Kavanaugh, Robert Coers, Bonnie Hanna and Morris McLaughlin, Trustees. Trustee Boone was absent.

Also present: Sandy Gustafson, Clerk, and Pam Bruner, Civic Center and Cemetery Manager. Road Commissioner Filbert was not in attendance.

Supervisor Kavanaugh led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by Robert Coers, to approve the January 20, 2014, Cordova Township Regular Monthly Meeting Minutes. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Communications:**

**Next Month's Meeting:** Next month's meeting will be held on the fourth Monday instead of the third Monday.

**Economic Interest Statements:** The Clerk reminded the Board that Economic Interest Statements must be sent to the County by May 1. Please remember to file the Economic Interest Statement receipt received back from the County with the Township Clerk as well.

**Citizens Wishing to Address the Board:** None

**Approval of Bills/Financial Reports:**

The Road District statements of revenue and expenses for January, 2014, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the January, 2014, Road District bills. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for January, 2014, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve for payment the January, 2014, Town Fund bills. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for January, 2014, were reviewed. Robert Coers, made a motion, seconded by Morris McLaughlin, to approve the General Assistance financials for January, 2014. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried. Supervisor Kavanaugh noted that there is currently one GA request pending.

The Civic Center statements of revenue and expenses for January, 2014, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve for payment the Civic Center bills as presented for January, 2014. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for January, 2014, were reviewed. Robert Coers made a motion, seconded by Jon Kavanaugh, to approve the Cemetery statements of revenue and expenses for January, 2014. The Clerk will verify a TOIRMA deposit and report back to the Board. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

### **Old Business, Discussion and Approval Motions:**

**Veterans' Memorial:** Supervisor Kavanaugh reported that he and Trustee McLaughlin had made another trip to Lackey Monuments. The Committee will have something to show the Board very soon. Progress is being made, and the Committee will make a report to the Board.

**Compliance Points for Cemetery Law:** Pam Bruner, Cemetery Manager, had submitted a written report to the Board and will have a compliance report soon.

**Deed Transfer—Fee Waiver Extension:** The Board discussed whether or not to extend the deed transfer fee waiver. They felt that an extension might be helpful if it were continued. Bonnie Hanna made a motion, seconded by Jon Kavanaugh, to offer one more year (through the year of 2014) of the deed transfer fee waiver for the Cordova Cemetery. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried. Pam will advertise this extension in the newsletter and encourage people to take advantage of this offer.

Robert Coers made a motion, seconded by Bonnie Hanna to select Option One of the two bench repair choices. Option One will cost \$2,160. All wood will be replaced with pressure treated lumber, new carriage bolts and hardware will be added, and all benches will be painted. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Memorial Bench Request:** What are the Cemetery guidelines and requirements for benches? Pam will get more information from the family wishing to donate a bench and bring that information to the Board. We will need to have the bench placement within the existing green area of the Cemetery. Some rules will need to be established.

**Civic Center Report:** Pam Bruner, Civic Center Manager, had submitted a written report to the Board.

**Locks:** Supervisor Kavanaugh has not been able to install the new lock system at the Township Office due to weather. He will make the installation soon, however.

**Window Replacement Schedule Update:** Windows are very nice; there are only two more to install. Pam reported that the new window in her office has made a great improvement in eliminating the drafts. As soon as a final bill is received, the check will be sent.

Several leaks in the Civic Center ceiling have occurred due to the extreme weather pushing the ice in the gutters. Heating tapes have been installed. As leaks have occurred, cleanup and repairs have been made. We want to make sure that new tiles are installed before any rentals take place.

The annual Fire Department dinner will be held April 5.

Rock Island County would like to use the Civic Center for early voting on Monday, March 10, from 1:30 to 4 p.m. Robert Coers made a motion, seconded by Morris McLaughlin, to allow Rock Island County use of the inside of the Civic Center for early voting on March 10, from 1:30 to 4 p.m. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Road Commissioner's Report:** Chris Filbert, Road Commissioner, had submitted a written report to the Board.

**Community:** The next Cordova Community Celebration meeting will be on March 10 at 7 p.m.

**Youth Committee**—No report.

**Senior Committee**—No report.

**Cordova Park Board:** Supervisor Kavanaugh encouraged Board members to attend the Park Board meetings and asked the Board to encourage community members to also attend.

**Executive Session:** Not needed.

**Attorney Proposal:** Supervisor Kavanaugh has contacted a Peoria law firm which specializes in township government for possible Cordova legal representation. The firm will be sending a proposal.

#### **New Business:**

**Annual Town Meeting—Tuesday, April 8 at 7 p.m.:** The Board is encouraged to attend.

**Supervisor's Comments:** Nothing additional to add at this time.

Any other business to come before the Board that will be added on next month's agenda: Annual Town Meeting Agenda Approval, Scholarships, Audit, Approval for switches, thermostats, and electrical work, Fire Department waiver on April 5

**Adjournment:**

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 7:55 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk