

MINUTES CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

December 17, 2007 – 7 p.m.

Cordova Township Office

Approved January 21, 2008

Supervisor, Jon Kavanaugh, called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on December 17, 2007.

Present: Jon Kavanaugh, Supervisor; JoAnne Boone, William Burns, Jr., Gary Hanna, and Morris McLaughlin, Trustees

Also present: Sandy Gustafson, Clerk, Pam Bruner, Civic Center Manager and Bob Guinn, Cordova Police Officer

Supervisor Kavanaugh led the Pledge of Allegiance.

Morris McLaughlin made a motion, seconded by Gary Hanna, to approve the minutes of the November 19, 2007, Cordova Township regular monthly meeting. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

- The Clerk read a thank you note from Ginny Bennett in which she thanked the Board for the Christmas Basket donation.
- Sandra Gustafson, Clerk, read a letter from Bob Pettit which stated how impressed he is every time he returns to Cordova and sees the great work being done by Chris Filbert, Road Commissioner.
- Police Officer, Bob Guinn, stated that Police Chief Wallen had submitted a written report and asked if there were any questions. There were none about the report. Trustee McLaughlin mentioned that through a joint effort with the Cordova Fire Department, the Civic Center is in the process of becoming a warming shelter. An intergovernmental agreement will be entered into with the fire department which will set forth the guidelines to provide this shelter. The Township will be working with Chief Smalley as well as Chief Wallen to coordinate efforts to provide this warming station.
- **Citizen's Wishing to Address the Board:** None.

Approval of Bills/Financial Reports:

The Road District and Equipment and Building statements of revenue and expenses for November, 2007, were reviewed. Morris McLaughlin made a motion, seconded by Bill Burns, Jr., to approve for payment the December, 2007, bills. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for November, 2007, were reviewed. Gary Hanna made a motion, seconded by JoAnne Boone, to approve for payment the December 2007 bills. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue and expenses for November, 2007, were reviewed. Morris McLaughlin made a motion, seconded by Jon Kavanaugh to approve the statements of revenue for December, 2007. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for November, 2007, were reviewed. Jon Kavanaugh made a motion, seconded by Gary Hanna, to approve for payment the bills for December, 2007. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Board Report: No written report was submitted, and no Cemetery Board member was present. Morris McLaughlin, Trustee, will attend the Cemetery Board meeting tomorrow, December 18 at 4:30 p.m. Supervisor Kavanaugh is concerned that no sexton has been hired, no report was submitted, and no one attended this meeting. The Cemetery Board needs to be moving forward towards spring planning and bid letting.

Civic Center Report: Pam Bruner, Civic Center Manager, submitted a written report. Jon reported that he had had Doug Rutledge install a 220 outlet and a generator outlet at the Civic Center on December 10, the day before the ice storm. In a conversation with Chief Smalley, it was agreed that the Civic Center would be a more comfortable warming shelter for our residents if the need ever arises. Jon discussed this with Trustees Hanna and McLaughlin and then had Rutledge proceed. Also completed was the addition of a power supply for the Road Commissioner to be able to pump gas should the power go out. Currently, the Fire Department is allowing us to use their generator. Due to the Civic Center becoming a warming shelter, the following tasks will have to be addressed: an intergovernmental agreement drawn up with the Cordova Fire Department, new Civic Center rental contracts written to cover the use of alternative power and possible grant writing to obtain a Township generator and funding for a warming shelter.

Supervisor Kavanaugh will call the Township's insurance company to see what they say about Pam's medical bill. Considering all she went through during the failure of the Village's sewage lift station, one way or another the Township will try to get her \$175 bill covered.

Police Committee Report: Supervisor Kavanaugh announced that the Village still has not come up with an amount they would like to see the Township pay for next year's police contract.

Road Commissioner's Report: The Road Commissioner submitted a written report which went out in the Board packets. Morris McLaughlin wondered about the cost of salt usage.

Levy: The Clerk will be hand delivering the tax levies for MTAD, Township and Road District later in the week. They must be at the RI Co. Clerk's Office no later than December 21.

Winter Training: Charles Tague, Port Byron/Cordova Assessor, has agreed to give an assessment and tax presentation at our annual winter meeting. He is currently checking into pricing at having the meeting held at the Lodge Restaurant in Port Byron. Depending on his findings, we might be able to have the meeting there and MTAD might be able to help out with the cost. Otherwise, the winter meeting will be held at the Civic Center. This would be a potluck with the meat provided by the Township. A date will be selected at our January meeting.

Cordova Township Website: Work on the website has begun. Minutes have been posted and pictures on the home page added. Everyone has been asked to look at websites to see what they would like to have posted on the various sections. Cordova Township's website address is: www.toi.org/cordovatownship.

New Business:

Cordova Energy Dock Flotation Donation: Cordova Energy donated \$1,000 towards flotation for a new dock at Bennett's Landing. Donn Larson will supply the dock framing.

2008 Calendar of the Cordova Township Board of Trustees: The 2008 Township Calendar of Board Meetings was discussed. JoAnne Boone made a motion, seconded by Bill Burns, to accept the meeting schedule as distributed in the Board packets. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Fitness Classes: Since a fitness instructor for aerobics has been found, the Board discussed not continuing the line dance lessons in the spring. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, not to have the second session of line dancing lessons in February and March of 2008. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Jon Kavanaugh made a motion, seconded by JoAnne Boone, to hire Rebecca Carlson as an aerobics fitness instructor from February 4 through April 24 at a rate of \$30 per hour for a 12-week class. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Jon will contact the Fire Department to see about the possibility of offering of CPR classes at the Civic Center. Yoga and tennis classes were also discussed. Melissa Battern has offered to teach tennis classes again in the spring. The Board will act on this at their next meeting.

Supervisor's Comments: Supervisor Kavanaugh submitted a written report which was mailed to all Board members. Jon stated that the Board of Trustees for the Cordova/Port Byron Multi-Township Assessment District have moved their meeting dates to be held one month earlier in the year to better accommodate their various deadlines. They will now be meeting the third Monday in the months of February, May, August and November at 4:30 p.m.

Supervisor Kavanaugh also mentioned the push by Rock Island County to form larger MTADs. The volunteer formation of expanded districts ends in October, 2008. The Township Board agreed to contact area townships to see what their feelings are on this matter.

Any other business to come before the Board which will be added on next month's agenda: None

Gary Hanna made a motion, seconded by Morris McLaughlin, to adjourn this meeting. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:35 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk