

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

June 17, 2013 – 7:13 p.m.
Cordova Township Office

Approved July 14, 2013

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7:13 p.m. in the Cordova Township Office on June 17, 2013.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk, Pam Bruner, Civic Center and Cemetery Manager, and Margaret Bennett.

Chris Filbert, Highway Commissioner, was absent.

Supervisor Kavanaugh had led The Pledge of Allegiance in the previous Budget Hearing.

Bonnie Hanna made a motion, seconded by Robert Coers to approve the May 20, 2013, Cordova Township Regular Meeting Minutes. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

Thank you to Allen Black: The Clerk read a thank-you letter which was written to Allen Black for donating his time and fixing a part for the Civic Center flagpole.

TOI Boot Camp: Bonnie Hanna and Chris Filbert will be attending the TOI Boot Camp.

Thank you from Erie After Prom Parents Association: The Clerk circulated a thank you letter from Erie After Prom Parents Association for the Board's recent donation.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for May, 2013, were reviewed. Morris McLaughlin made a motion, seconded by JoAnne Boone, to approve for payment the May, 2013, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for May, 2013, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the May, 2013, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for May, 2013, were reviewed. Robert Coers, made a motion, seconded by JoAnne Boone, to approve the General Assistance financials for May, 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for May, 2013, were reviewed. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to approve for payment the Civic Center bills as presented for May, 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for May, 2013, were reviewed. Bonnie Hanna made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for May, 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report:

Pam Bruner, Cemetery Manager, had submitted a written report to the Board. Pam reported that she spent three hours researching the "Unknown Soldier," which hearsay has it, that he was a Civil War hero interred in the Cordova Cemetery Potter's Field section. Fifty years (1829-1879) of Cordova Cemetery records were lost in a fire. After Pam's initial research, she did not find any public records that support such a person was interred in the Cordova Cemetery. Larry Molitor would like to open this issue of an unknown Civil War soldier being buried in the Cordova Cemetery to the public in the hopes of being able to find out more information. Supervisor Kavanaugh requested that Pam continue to do research on this matter as her time permits.

There was some tree damage at the Cemetery that was done by recent storms. Tom Border took care of the clean up. Pam was asked how Mow n' Snow was working out. She stated that Tom Border was doing a great job!

Latta Well and Pump will be out on Wednesday or Thursday to check the sand point.

Jon Kavanaugh and Morris McLaughlin painted and restrung the flagpoles before Memorial Day. Thank you for getting this project completed! Supervisor Kavanaugh recommended changing the ropes on the flagpoles each spring and fall.

There will be a Cordova Veteran's Memorial Committee meeting held after each Cordova Township meeting starting tonight.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board. Hood bids came in extremely high--\$25,366.30. The Board discussed that it would take a very long time to recover a cost like that and wondered if it would generate a significantly greater usage of the kitchen. Perhaps a new salad and heating table would serve the community better.

Culligan will be here on Thursday to give a water softener bid. After that, all bids will have been received and a decision can be made. Also, Latta Well and Pump will be here either Wednesday or Thursday. They will be checking both the holding tank in the janitor room and the cemetery pump.

Supervisor Kavanaugh asked Pam to get a seal and peel caulk so that he can repair the seal on the shelf behind the kitchen sink. Vickie Elgersma requested the use of the Civic Center kitchen for preparation of cheese spreads. She would only need the kitchen for several hours at a time. Supervisor Kavanaugh stated that just the use of the kitchen prevents the rental of the rest of the Civic Center. Her request would have to be considered as a full rental whenever she needed to use it.

Road Commissioner's Report: Chris Filbert, Road Commissioner, had submitted a written report to the Board. Supervisor Kavanaugh stated that Chris would be in discussion with Exelon about the two bridges on 206 Avenue North. As these bridges have aged, the weight limit on them goes down. Trustee Coers mentioned it might be a good idea to look into the new-bridge construction options offered through government funding.

Community:

Youth Committee—Kids Pumpkin Growing: Trustee Boone reported that flyers are now out, and advertising was also in the Library newsletter. This event will be for those aged 5 to 16 years of age.

Senior Committee—Neither Pam nor JoAnne have heard anything back from the Audubon Society on the request for them to provide a speaker.

Cordova Park Board Request for Window Space: Margaret Bennett, who was representing the Cordova Park Board, thanked the Township Board for the use of the Civic Center for its meetings. She stated that the Park Board was looking into the cost of an outside waterproof display case. The Park Board will be meeting next week and will be further discussing this issue. The Township and the Park Board will continue to work together on coming up with a solution for the best place to post materials.

The Park Board has purchased a Frisbee Golf game. TOI has looked at the Park layout and expressed some concerns regarding the close proximity to Rt. 84 and the pavilions. They stated that the flow and the play of the game should be directed as best as possible. TOI will be sending a letter stating its specific set-up recommendations and how many Frisbee stations should be used.

Margaret invited the Township Board to attend the Cordova Celebration on June 29. The Committee has been working to provide a nice event that includes bicycle and golf cart decorating, kids' games, a balloon clown and food. River Music Experience will provide live music from 1:30 – 3:30 p.m.

The Park Board will be discussing liability insurance at their upcoming meeting. There is no assurance, however, that they will be able to get insurance coverage in time for the Cordova Celebration. This would be an annual coverage.

New Business:

Cordova Township Prevailing Wage Adoption for 2013-2014: Morris McLaughlin, seconded by Robert Coers, made a motion to accept the Prevailing Wage Ordinance No. 6172013 for Cordova Township for 2013-2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Cordova Road District Prevailing Wage Adoption for 2013-2014: Bonnie Hanna, seconded by JoAnne Boone, made a motion to accept the Prevailing Wage Ordinance No. 6172013 for Cordova Township Road District for 2013-2014. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Supervisor's Comments: Supervisor Kavanaugh reminded the Board that Timmer and Associates will be here on June 24 to give their preliminary audit report. They will present the final report to the Board on July 15.

Any other business to come before the Board that will be added on next month's agenda:

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:25 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk