

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

May 20, 2013 – 7 p.m.
Cordova Township Office

Approved June 17, 2013

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on May 20, 2013.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk and Chris Filbert, Road Commissioner.

Supervisor Kavanaugh led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by JoAnne Boone to approve the April 15, 2013, Cordova Township Regular Meeting Minutes. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. Abstain: Coers. No's: none. Motion carried.

Communications:

Riverdale After Prom Thank You: The Clerk circulated a thank you from Riverdale After Prom for the recent \$100 donation.

TOI Boot Camp: The Clerk asked to let her know at the next Board meeting if anyone is interested in attending the TOI Boot Camp Conference.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for April, 2013, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve for payment the April, 2013, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for April, 2013, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve for payment the April, 2013, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for April, 2013, were reviewed. Jon Kavanaugh, made a motion, seconded by JoAnne Boone, to approve the General Assistance financials for April, 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for April, 2013, were reviewed. JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for April, 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for April, 2013, were reviewed. Robert Coers made a motion, seconded by Bonnie Hanna, to approve the Cemetery statements of revenue and expenses for April, 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, had submitted a written report to the Board. Supervisor Kavanaugh stated that it would be nice to have the Cemetery Flag Pole operational for the Memorial Day Service. He and Trustee McLaughlin volunteered to repair and paint it. Jon stated that it would cost \$150 to rent a small lift from Bentler in Clinton plus the cost of the supplies needed. They planned to do the repair work one day next week. Robert Coers made a motion, seconded by JoAnne Boone, to rent the lift for \$150 plus cost of supplies to repair the Cemetery Flag Pole. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Supervisor Kavanaugh requested the formation of a Memorial Committee to begin work on a Veterans' Memorial at the Cordova Cemetery. This Committee would meet monthly after each regular Township meeting. Supervisor Kavanaugh and Morris McLaughlin will be on the Committee, and they would like one more person to be on it. Trustee JoAnne Boone volunteered to be on the Memorial Committee. Supervisor Kavanaugh thanked JoAnne for volunteering; the meetings will begin after next month's meeting.

It was found that a revision of a previous motion needed to be made. It was not stated in a January 21, 2013, motion that the Township would be paying \$500 per each mowing and \$100 per week for caretaker services by Mow 'n Snow for work done at the Cordova Cemetery. Jon Kavanaugh made a motion, seconded by Robert Coers, to amend a motion in the January 21, 2013, minutes regarding the payment of the Mow 'n Snow contract for 2013. The payment is amended to say that Mow 'n Snow will receive \$500 per each mowing and an extra \$100 per week for caretaking services. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board. We are still waiting on a bid from Culligan for a water softener. Supervisor Kavanaugh reported on an oven bid from Restaurant Equippers; it was for \$784 but the oven must be assembled. He is still waiting to hear back from the hood company on a bid. Also, Jason Floming had called Jon Kavanaugh informing him of a company in Peoria which had a hood for sale if the Township was interested.

The Community Celebration will be on Saturday, June 29. The Park Board would like to know if Cordova Township would pay to have a balloon-making clown perform at the event. JoAnne Boone made a motion, seconded by Jon Kavanaugh, to pay \$125 for a balloon making clown to perform at the Community Celebration on June 29. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Road Commissioner's Report: Chris Filbert, Road Commissioner, had submitted a written report to the Board. She reminded the Board about the Park District meeting on Wednesday evening.

Community: There will be a Kids' Pumpkin Growing Contest this year. Prizes will be given for the largest pumpkin grown. Seeds are not being provided, however. JoAnne Boone will get signs out at the Library and around the town. She will also prepare an article about how to grow pumpkins that will be available at the library.

Cordova Park Board Request for Window Space: No action taken.

2013/2014 Town Fund and Road & Bridge Budgets: Supervisor Kavanaugh stated that there had been several small revisions made to the proposed Road & Bridge Budget. In the Cemetery Budget, the grounds contract had been increased due to combining two lines.

June Public Hearing: The Board was reminded of the Budget and Appropriations Hearing that will be held at 7 p.m. on June 17. The regular monthly Cordova Township meeting will immediately follow the Hearing.

New Business:

Timmer and Associates Audit: Timmer and Associates will be performing audits May 21 and 22 at the Township Office. They will be performing the regular annual audit for Township, Road & Bridge and the four-year audit for MTAD.

Mosquito Abatement: Supervisor Kavanaugh has ordered the mosquito spray for the week of May 20. It will be completed when the weather allows.

Closed Meeting Minutes: Jon Kavanaugh made a motion, seconded by Robert Coers, to keep the May 21, 2012, and June 18, 2012, meeting minutes closed as they both involve potential litigation. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Supervisor's Comments: Supervisor Kavanaugh reminded the Board of their Oath of Office and suggested that they take the time to read the Illinois Constitution. He stressed that a township is the government of the local people. We need to stay within the law, what is our authorization and question what others are doing. He encouraged the Board to take TOI training.

Any other business to come before the Board that will be added on next month's agenda: Prevailing Wage Adoption, Cordova Celebration—June 29, 11 a.m. to 2 p.m.

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:10 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk