

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
April 15, 2013 – 7 p.m.
Cordova Township Office

Approved May 20, 2013

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on April 15, 2013.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk and Pam Bruner, Cemetery and Civic Center Manager and Chris Filbert, Road Commissioner.

Trustee Coers was absent.

Supervisor Kavanaugh led The Pledge of Allegiance.

Bonnie Hanna made a motion, seconded by JoAnne Boone to approve the March 18, 2013, Cordova Township Regular Meeting Minutes. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

URICRA: The Clerk circulated a thank you from URICRA for the recent \$120 donation.

Pettit Family Thank you: A thank you was received from the Pettit family for the Board's funeral donation.

Tanner Thank you: The thank you from the Tanner family for the Board's funeral donation was read.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for March, 2013, were reviewed. Morris McLaughlin made a motion, seconded by Jon Kavanaugh, to approve for payment the March, 2013, Road District bills. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for March, 2013, were reviewed. Bonnie Hanna made a motion, seconded by Morris McLaughlin, to approve for payment the March, 2013, Town Fund bills. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for March, 2013, were reviewed. Morris McLaughlin, made a motion, seconded by JoAnne Boone, to approve the General Assistance financials for March, 2013. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for March, 2013, were reviewed. JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for, 2013. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for March, 2013, were reviewed. Jon Kavanaugh made a motion, seconded by JoAnne Boone, to approve the Cemetery statements of revenue and expenses for March, 2013. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Pam Bruner, Cemetery Manager, had submitted a written report to the Board. A deck box has been purchased to hold items that were not cleared from the graves. After holding them for 15 days, they will be discarded. TOIRMA will be called to come out and look at the damage to the Cemetery shed. Pam stated that Mow 'n Snow will begin mowing next week. Supervisor Kavanaugh suggested the use of mats on the Cemetery ground if any heavy equipment is being used there.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board. The Health Department stated that caulking is needed behind the kitchen sinks and that the ledge above the sink should be caulked or covered with stainless steel. Bids will be brought before the Board next month. Tri City will be coming on Wednesday to look at the kitchen and will be preparing bids for ovens, hoods and installation costs. Jon and Pam will meet with them.

Pam stated that the holding tank in the janitor room might have a faulty bladder. Also, the cemetery pump needs to be checked for spring. She will get these two items looked at.

The Cordova Summer Celebration will be on June 29 and will be a family fun day event. Another meeting will be held on Wednesday. Pam will present more details at the May meeting. The gourd presentation was held on April 14; Donna Johnson did a very nice job as presenter.

The spring newsletter will go out the beginning of May. Road & Bridge dumpster is being scheduled for May 10-12.

Water Softener Bid: Two water softener bids were reviewed. Pam was requested to get a third bid and bring that before the Board next month.

Road Commissioner's Report: Chris Filbert, Road Commissioner, had submitted a written report to the Board. Chris stated that the Cordova Library has made a \$1,000 donation to the LED sign. Exelon also made a donation of \$1,200.

Community:

Youth/Senior Committee: The Board discussed the possibility of having a Kids Pumpkin Growing Contest with prizes this year. The Board would provide the seeds and some instructions/rules. More information will be presented at the next meeting.

The Metro Bus has been stopping at the tennis court. No parking issues have been reported. It was suggested that a bus schedule be printed in the next Township newsletter.

New Business:

Cordova Township Scholarship (Erie) Recipient Selection: Scholarship applicant F was selected by the Board. The Clerk will send proper paperwork to the school.

Mosquito Abatement: Supervisor Kavanaugh reported that the cost for mosquito abatement for the summer of 2013 would be the same cost as it has been for the last two years: \$2,750 per spraying.

Town Fund and Road & Bridge Budgets for 2013/2014: Supervisor Kavanaugh discussed proposed budget adjustments with the Board and also explained IMRF unfunded liabilities with the Board. He will present the Board with the final tentative budget at the May meeting. Budget Hearings for Township and Road & Bridge will be held in June.

June Budget Hearing: This will be held on June 17. Two meetings will be held: the first will be the budget hearing for Road and Bridge and Township, and the second will be the regular township monthly meeting.

Cordova Park Board Request for Window Space: Supervisor Kavanaugh suggested looking into placing crank windows over existing windows in the office entry way to encase postings. The Park Board will also slide papers under the door until a better method is found.

Cordova Park Board Renewal of Annual Intergovernmental Agreements: Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the annual Intergovernmental Agreements between the Cordova Park District and the Township and Cordova Park District and Road & Bridge. Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Supervisor's Comments: Supervisor Kavanaugh congratulated the Board members on their re-election.

Any other business to come before the Board that will be added on next month's agenda: Closed Meeting Minutes, Oath of Office Administered at May 20th Meeting, Another Water Softener Bid, Pumpkin Growing

Adjournment:

Bonnie Hanna made a motion, seconded by JoAnne Boone, to adjourn this meeting.
Ayes: Boone, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:45 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk