

MINUTES CORDOVA TOWNSHIP REGULAR MONTHLY MEETING  
November 19, 2007 – 7 p.m.  
Cordova Township Office

Approved December 17, 2007

Supervisor, Jon Kavanaugh, called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on November 19, 2007.

Present: Jon Kavanaugh, Supervisor  
JoAnne Boone, William Burns, Jr., Gary Hanna, and Morris  
McLaughlin, Trustees

Also present: Sandy Gustafson, Clerk, Bob Guinn, and Chris Filbert, Road  
Commissioner

Supervisor Kavanaugh led the Pledge of Allegiance.

Morris McLaughlin made a motion, seconded by Gary Hanna, to approve the minutes of the October 15, 2007, Cordova Township regular monthly meeting. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Communications:**

- A letter from Ginny Bennett requesting a donation for the Baptist Church Christmas food baskets was read by the Clerk. Jon Kavanaugh made a motion, seconded by JoAnne Boone, to donate \$600 to the First Baptist Church of Cordova for their annual Christmas food baskets. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.
- Police Officer, Bob Guinn, presented a written police report. There were no questions.
- The Cordova Booster's next event for children is the Christmas party with Santa Claus on December 1, 2007. There will be crafts, presents, games and refreshments. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to donate \$100 and the use of the Civic Center also waiving cleaning fees of \$40 for the Cordova Booster's Christmas party. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.
- **Citizen's Wishing to Address the Board:** None.

**Approval of Bills/Financial Reports:**

The Road District and Equipment and Building statements of revenue and expenses for October, 2007, were reviewed. Morris McLaughlin made a motion, seconded by JoAnne Boone, to approve for payment the November, 2007, bills. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for October, 2007, were reviewed. Gary Hanna made a motion, seconded by Morrie McLaughlin, to approve for payment the November, 2007, bills. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue and expenses for October, 2007, were reviewed. Morris McLaughlin made a motion, seconded by Gary Hanna to approve for payment the bills for November, 2007. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for October, 2007, were reviewed. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to approve for payment the bills for November, 2007. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Old Business:**

**Cemetery Board Report:** A written report was sent out in the Board packets. Road Commissioner Filbert stated that she is encouraging the Cemetery Board to hire a sexton as soon as possible.

**Civic Center Report:** Pam Bruner, Civic Center Manager, submitted a written report. Trustee Boone feels that the Village should be requested to pay for part of the recent costs the Township endured during a recent failure of the Village sewer lift station. This failure occurred while a wedding reception was being held at the Civic Center. Morris McLaughlin also asked about insurance coverage for this situation. Supervisor Kavanaugh will check into the insurance coverage and talk to the Village.

A second line dancing session to begin in February will be brought before the Board at the next meeting.

**Police Committee Report:** Supervisor Kavanaugh recently met with Kenny McCool and Patsy Fidler regarding next year's budget figure for the police contract. No amount has been reached yet, but Supervisor Kavanaugh encouraged them to get an amount soon.

**Road Commissioner's Report:** The Road Commissioner submitted a written report which went out in the Board packets. There were no additional comments.

**Levy:** Both the Township and Road and Bridge Funds will be requesting a 4.9% increase in their levies for next year. Gary Hanna made a motion, seconded by Morris McLaughlin, to accept the proposed 4.9% increase in the Township levy for '08-'09. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Gary Hanna made a motion, seconded by JoAnne Boone, to accept the proposed 4.9% increase in the Road and Bridge District levy for '08-'09. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**TOI Education Conference Comments:** All attendees stated that the conference was very good and would encourage future attendance at TOI conferences and seminars. Next year's conference will be September 9 – 11, 2008. Comments from the attendees were given about the following topics: cemetery law, QuickBooks, opening remarks, senior and youth programs, Information Freedom Act, budgeting, supervisor's job duties, and ethics and fraud in township government.

**Cordova Township Website:** Work on the website has begun. Minutes have been posted and pictures on the home page added. Everyone has been asked to look at websites to see what they would like to have posted on the various sections. Cordova Township's website address is: <http://toi.org/cordovatownship>.

#### **New Business:**

**Winter Training:** A January winter training session will be held. The budget figures might direct us to having it at the Civic Center this year. Charlie Tague, Cordova/Port Byron Assessor, will present the program. This will be further discussed at the December Board meeting.

**Establishment of a Larger MTAD District:** Supervisor Kavanaugh attended a meeting presented by Rock Island County. The County would like to see townships form larger multi-township assessment districts. The reasons that the County would like to do this are: reduce the number of vacancies, aid in the recruitment by forming larger economic and population bases to support competitive salaries, staff and budgets and promote assessment professionalism and uniformity in the property tax assessment field. This will be a voluntary formation which must be approved by a majority vote of each township board of trustees. The determination must be made no later than October 1, 2008. More discussion and information about this issue is needed before considering any formation of a larger district for Cordova.

**Attorney:** Cordova Township does not have a township attorney and should have one available if attorney services are needed. Supervisor Kavanaugh has found one with township government experience who is willing to work with us on an hourly basis. The attorney's name is Clarence Darrow who has an office in Rock Island. JoAnne Boone made a motion, seconded by Morris McLaughlin, to approve entering into an agreement with Attorney Clarence Darrow to represent Cordova Township. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

**Supervisor's Comments:** Supervisor Kavanaugh submitted a written report which was mailed to all Board members. In addition, he said he has asked Mr. Smiddy who is running for the Rock Island County Board to look into Riverstone's strip mining operations and the tax evaluations of their riverfront property. Mr. Smiddy will be arranging a meeting with legislators about these issues in the future.

**Any other business to come before the Board which will be added on next month's agenda:** None

Gary Hanna made a motion, seconded by JoAnne Boone, to adjourn this meeting. Ayes: Boone, Burns, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 9:05 p.m.

Respectfully submitted

Sandra Gustafson, Clerk