

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING
February 18 , 2013 – 7 p.m.
Cordova Township Office

Approved March 18, 2013

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on February 18, 2013.

Present: Supervisor Jon Kavanaugh, JoAnne Boone, Robert Coers, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk and Pam Bruner, Cemetery and Civic Center Manager and Chris Filbert, Road Commissioner.

Supervisor Kavanaugh led The Pledge of Allegiance.

Robert Coers made a motion, seconded by Bonnie Hanna to approve the January 21, 2013, Cordova Township Regular Meeting Minutes. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. Boone: Abstained. No's: none. Motion carried.

Communications:

Tug Fest Donation Request: The Board took no action.

URICRA Donation Request: Morris McLaughlin made a motion, seconded by JoAnne Boone, to donate \$120 to URICRA for the 2013 season. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Baptist Church Food Baskets: This letter provided a breakdown of the expenditures for the holiday food baskets. Supervisor Kavanaugh had also talked with Ann's Helping Hands about the distribution of the donation for Cordova Township residents—46 individuals were assisted.

Lyle Ernst Election Information: Lyle had asked those running for election to please fill out an informational form which was distributed.

Erie After-Prom Parents' Association: A donation request from Erie After-Prom Parent's Association will be placed on next month's agenda.

Township Scholarship for Riverdale and Erie: No changes in the Cordova Township Scholarship were made.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for January, 2013, were reviewed. Robert Coers made a motion, seconded by JoAnne Boone, to approve for payment the January, 2013, Road District bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for January, 2013, were reviewed. JoAnne Boone made a motion, seconded by Bonnie Hanna, to approve for payment the January, 2013, Town Fund bills. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for January, 2013, were reviewed. Morris McLaughlin, made a motion, seconded by Robert Coers, to approve the General Assistance financials for January, 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for January, 2013, were reviewed. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for January, 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for January, 2013, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve the Cemetery statements of revenue and expenses for January, 2013. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Trustee McLaughlin reported on his attendance at the Illinois Cemeterians Association Conference. He distributed a handout called *Illinois Cemetery Oversight Act, Dept. of Professional Regulation, What You Must Do*. He attended sessions on military memorials, cemetery maintenance and the use of cemetery directories and maps.

Pam Bruner, Cemetery Manager, had submitted a written report to the Board. She stated that Tom Border is excited to get started as the 2013 Cemetery Groundskeeper and Caretaker. The Clerk requested that all payroll for the Cemetery be listed in one area of the monthly invoice.

Civic Center Report: Pam Bruner, Civic Center Manager, had submitted a written report to the Board. Pam informed the Board that Peterson Plumbing would be here this week for the installation of the hand-washing sink in the kitchen. They will also look at a leaky faucet in the women's bathroom and be asked to submit a water-softener bid.

Supervisor Kavanaugh reported that one double oven would cost between \$7,500 - \$9,000 and a 10' hood would cost about \$4,000. The existing electric will work for the new equipment.

The Supervisor stated that this work could possibly still be done in March on the existing budget or rolled over into the next fiscal year.

Pam commented that she is still waiting on the ice machine quotes.

Road Commissioner's Report: Chris Filbert, Road Commissioner, had submitted a written report to the Board. She reported that she had attended a railroad meeting; the railroad has now changed hands. The new ownership wants to increase the train speed from Cordova to 3M from 10 to 25 mph. This increase in speed requires that the brush line be moved back more. Chris has been trying to save some of the trees from being cut down especially the pine trees at Buloskis.

The LED sign is still not operational. Meetings have been changed three times; still waiting on the computer and a bulb. If the next meeting scheduled for Wednesday is not kept, Chris will call the attorney.

Also, Chris had read that Governor Quinn wants to tap into the Corporate Replacement Tax by 6%.

Community:

Youth/Senior Committee: Trustee Boone reported that she had contacted Master Gardeners; they will come out and do a presentation for a \$50 - \$150 donation. They need a notice of six weeks. Donna Johnson has been contacted about making a presentation on gourds. Trustee Boone has also contacted the Audubon Society and is still waiting to hear back from them regarding their speakers. Jon Kavanaugh made a motion, seconded by Robert Coers, to approve the events she discussed and for JoAnne Boone to keep working on finding activities and presentations for seniors and youth. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

New Business:

IMRF Unfunded Liability (\$10,500): This is a reminder to the Board that this payment will be taking place before the end of the fiscal year.

Annual Town Meeting –April 16: This will be one week later than normal due to the Consolidated Election taking place on April 9. Also, the Annual Town Meeting Agenda must be approved at our March meeting. Supervisor Kavanaugh went through some of the things that the Board might want to add to the Annual Town Meeting Agenda—tree planting, investigation of residential garbage pick up and use of facility for substance/alcohol abuse rehabilitation.

Supervisor's Comments: Supervisor Kavanaugh reminded the Board that we are going to begin the pay increases in April this year.

Any other business to come before the Board that will be added on next month's agenda: Erie After Prom Parents Association Donation, Water softener bid, Township IMRF unfunded liability (IMRF \$10,500) payment and Annual Town Meeting Agenda.

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Boone, Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 7:50 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk