

MINUTES OF CORDOVA TOWNSHIP REGULAR MONTHLY MEETING

January 21, 2013 – 7 p.m.
Cordova Township Office

Approved February 18, 2013

Supervisor Jon Kavanaugh called the regular monthly meeting of the Cordova Township Board of Trustees to order at 7 p.m. in the Cordova Township Office on January 21, 2013.

Present: Supervisor Jon Kavanaugh, Robert Coers, Bonnie Hanna and Morris McLaughlin, Trustees.

Also present: Sandy Gustafson, Clerk, and Pam Bruner, Cemetery and Civic Center Manager. Trustee Boone and Road Commissioner Filbert were absent.

Supervisor Kavanaugh led The Pledge of Allegiance.

Robert Coers made a motion, seconded by Bonnie Hanna to approve the December 17, 2012, Cordova Township Regular Meeting Minutes. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Communications:

IL Department of Revenue Letter: The Department of Revenue will be forming a new multi-assessment district in Rock Island County for Blackhawk and Rural Townships. Also, Assessor Tague will now be working for Districts 2 and 3 which covers Cordova/Port Byron and Canoe Creek/Zuma.

Citizens Wishing to Address the Board: None

Approval of Bills/Financial Reports:

The Road District statements of revenue and expenses for December, 2012, were reviewed. Morris McLaughlin made a motion, seconded by Robert Coers, to approve for payment the December, 2012, Road District bills. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Town Fund statements of revenue and expenses for December, 2012, were reviewed. Robert Coers made a motion, seconded by Morris McLaughlin, to approve for payment the December, 2012, Town Fund bills. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The General Assistance statements of revenue for December, 2012, were reviewed. Bonnie Hanna, made a motion, seconded by Robert Coers, to approve the General Assistance financials for December, 2012. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Civic Center statements of revenue and expenses for December, 2012, were reviewed. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve for payment the Civic Center bills as presented for December, 2012. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Cordova Cemetery statements of revenue and expenses for December, 2012, were reviewed. Jon Kavanaugh made a motion, seconded by Morris McLaughlin, to approve the Cemetery statements of revenue and expenses for December, 2012. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Old Business:

Cemetery Report: Civic Center Manager Pam Bruner had submitted a written report to the Board. Only one lawn-care/caretaker bid has been received for the 2013 season. This bid was from Tom Border who owns Mow 'n Snow Services in Erie. Tom would like to use his own equipment with the Township's gas. The Board discussed various options. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to accept the lawn care contract for the 2013 season from Tom Border, Mow 'n Snow Services. The cost will be as follows: \$500 per month with Tom using his own equipment and gas. Tom will receive an extra \$100 (or \$600 total per month) if he also assumes the position of caretaker. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

The Board also discussed the length of time needed to prepare for a burial. Since we only have a part-time staff, it can be very difficult to get all the paperwork requirements and grave marking and digging completed if the family wants it all done quickly. Also discussed was the use of the audit account.

Civic Center Report: Supervisor Kavanaugh asked Pam to have Peterson Plumbing look at one of the faucets in the women's bathroom as it is leaking. Also, Trustee Hanna suggested that it might not be a bad idea to install a water softener in the Civic Center. Various Board members agreed. Supervisor Kavanaugh asked Pam to begin looking at softeners, and this will be placed on next month's agenda.

Pam stated that she had been asked to participate on a Community Celebration Committee. The purpose of this committee would be to try to reinstate an event in Cordova something like the Cordova Days that was held years ago. Pam was asked if it is possible to have the Community Celebration meetings at the Civic Center. The first meeting will be held on February 20. Jon Kavanaugh made a motion, seconded by Robert Coers, to grant permission to allow the Community Celebration Committee to meet at the Civic Center for all their planning meetings. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried. Cordova Township requests that the Community Celebration is planned to include the children and seniors of Cordova. The Township Board would like to have the reports of all meetings held. TOIRMA must be notified of all uses of the Civic Center.

Road Commissioner's Report: Road Commissioner Filbert was not present but had provided the Board with a written report. The LED sign is getting close to being operational.

Community: This was discussed in the Civic Center report.

Youth Committee:**Senior Committee:**

Park District Intergovernmental Agreement: The initial response from the Park District regarding the updated Intergovernmental Agreement was fine, but there is still one more board member who must yet look it over. We will finish this fiscal year out with the old agreement that allows for financial assistance to Road and Bridge for their Park District work to date. The new Agreement would begin on April 1, 2013.

TOIRMA is fine with the Intergovernmental Agreement unless there should be any other changes. The original agreement has been sent to Rock Island County. This updated agreement would then become an amendment. Jon Kavanaugh made a motion, seconded by Bonnie Hanna, to approve the amended Cordova Park District Intergovernmental Agreement. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

New Business:

Timer and Associates Audit Request Letter: Timmer and Associates made a bid request of between \$3,795 and \$3,910 to complete the 2013 Cordova Township/Road and Bridge annual audit. Jon Kavanaugh made a motion, seconded by Robert Coers, to approve the bid of between \$3,795 and \$3,910 from Timmer and Associates for the completion of the 2012-13 audit for Cordova Township/Road and Bridge District. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Supervisor's Comments: Supervisor Kavanaugh reported that the elections are fast approaching. The Board was asked to let him know if there are things they would like to do differently in the future. Does the Board want more committee work? Would they like to be more involved? Please let Jon know your thoughts.

Any other business to come before the Board that will be added on next month's agenda: Water softener bid, Township IMRF unfunded liability (IMRF \$10,500) payment and Township Scholarship.

Adjournment:

Bonnie Hanna made a motion, seconded by Robert Coers, to adjourn this meeting. Ayes: Coers, Hanna, McLaughlin and Kavanaugh. No's: none. Motion carried.

Meeting adjourned at 8:18 p.m.

Respectfully submitted

Sandra Gustafson, Cordova Township Clerk